



Delivering Quality Services to  
Coxhoe & Quarrington Hill

## Coxhoe Parish Council

<b>Meeting</b>	Annual General Meeting
<b>Date</b>	Wednesday 4 <sup>th</sup> May 2016
<b>Time</b>	6.55 pm
<b>Venue</b>	Coxhoe Village Hall

### **Minutes of the proceedings of the Annual General Meeting of Coxhoe Parish Council held at 6.55 pm in Coxhoe Village Hall, on Wednesday 4<sup>th</sup> May 2016.**

**Present:** Parish Councillors; S Dunn (Chair), C Hogarth (Vice Chair), B Hepplewhite, K Pounder, W Lavelle, T Plews, R Mayo, E Thompson and K Simpson.

**Other:** Mr G Price (Clerk). **Apologies:** Cllr's C Thirlaway and A Murphy. **Absent:** None.

- 1. Election of Chairman:** The Clerk sought nominations from members of the council for the position of Chair of the Parish Council. Councillor S Dunn was proposed, seconded and agreed.  
**Resolved:** That Councillor S Dunn is elected as Chair of Parish Council for the ensuring municipal year.
- 2. Completion of the Declaration of Office.** Cllr S Dunn duly signed the Declaration of Acceptance of Office as the new Chair of the Council for the ensuring municipal year.
- 3. Election of Vice Chairman:** Nominations were sought for the position of Vice Chair of the Parish Council. Cllr C Hogarth was proposed, seconded and accepted.  
**Resolved:** That Councillor C Hogarth be elected as Vice Chair of Parish Council for the ensuring municipal year.
- 4. To appoint members to serve on the following committees and as banking authorizers.**
  - a) **FINANCE COMMITTEE:** Councillors S Dunn, C Hogarth, K Pounder, K Simpson, R Mayo and C Thirlaway and were nominated, **accepted and agreed.**
  - b) **GRIEVANCE AND DISCIPLINARY COMMITTEE:** Councillors, S Dunn, E Thompson, K Pounder, K Simpson, R Mayo and A Murphy were nominated, **accepted and agreed.**
  - c) **GRIEVANCE AND DISCIPLINARY APPEALS COMMITTEE:** The remaining Councillors C Hogarth, T Plews, W Lavelle, B Hepplewhite and C Thirlaway be appointed, **agreed and accepted.**
  - d) **HUMAN RESOURCES COMMITTEE:** Councillors C Hogarth, E Thompson, W Lavelle, R Mayo, Kay Simpson and T Plews be appointed, **agreed and accepted.**
  - e) **YOUTH STRATEGY GROUP:** Councillors S Dunn, C Hogarth, K Simpson, K Pounder, B Hepplewhite and A Murphy be appointed, **agreed and accepted.**
  - f) **TO CONSIDER ANY CHANGES TO THE BANK MANDATE (cheque signatories).** No changes were proposed.

## **5. Appointment of Members of the Council to the Following Organisation.**

- a. Coxhoe Community Partnership.** It was **resolved** that this would remain open to all member's subject to any conflict of interests.
- b. County Durham Association of Local Councils (CDALC).** It was **resolved** that Cllr B Hepplewhite and W Lavelle represent the council.
- c. CDALC Small Council's Forum.** It was **resolved** Cllr. C Hogarth and the Clerk attend this Forum.
- d. East Durham Rural Corridor Area Action Partnership Local Councils Committee.** It was **resolved** that Cllr's S Dunn, E Thompson and C Hogarth represent the council.
- e. Future Leisure in Coxhoe.** It was **resolved** that Councillor S Dunn be appointed to represent the council.
- f. Waste Liaison Group - Larfarge Liaison Group - Hope Construction Group.** It was **resolved** that Cllr's C Hogarth, K Simpson, K Pounder and R Mayo be appointed to represent the council across this group of organisation when and where they meet.

**6. Dates of Meetings for the Municipal Year 2015/16.** It was **resolved** that the council would hold its meeting on the 1<sup>st</sup> Wednesday in the Month and that those meetings would be held in Coxhoe Village Hall starting at 6.30pm. The exception being in May 2017 the Annual Parishioners Meeting, Annual General Meeting and general monthly meeting will be held on the 10<sup>th</sup> May.

## **7. Signed on 1<sup>st</sup> June 2016 as a true record of the meeting:**

**Cllr. S Dunn (Chair)**

**Cllr. C Hogarth (Vice-Chair)**