



Delivering Quality Services to
Coxhoe & Quarrington Hill

Coxhoe Parish Council

Meeting	Monthly
Date	Wednesday 28 th April 2010
Time	6.45pm
Venue	Landsdowne House, Coxhoe

Minutes of the proceedings of the monthly Coxhoe Parish Council meeting held at 6.45pm in Landsdowne House, Lansdowne Road, Coxhoe, on Wednesday 28th April 2010.

Present: Councillor P. Dodsworth (in the Chair) and

Councillors: S. Dunn, Mrs. B. Hepplewhite, R. Mayo, K. Pounder, A. Rowe, G. Shotton, D. Smith, and J. Taylor.

Clerk: Mrs. M. Forster

Also Present: County Councillors D. Morgan and Mrs. M. Plews (part of meeting), and Mr. I. Forster.

The Chair welcomed Mr. I. Forster, Assistant Parish Clerk, to his first meeting.

10.79 Apologies: Apologies for absence were received from Councillors C. Thirlaway and Mrs. C. Wigham.

10.80 Members' Declarations of Interest: Conflicts of interest had been declared by Councillor D. Smith in Sanderson Street, Councillors Dodsworth and Dunn in Application for Donation by Coxhoe United and Councillor Pounder in Application for Donation by Quarrington Hill Village Partnership.

10.81 Questions from the Public: There were no members of the public present.

10.82 Police Report: Mark Ogilvie and Sgt. Jim Cowall were present for this item and gave details of the Police report that had been circulated covering the period 18th March to 23rd April 2010. Councillor Dunn **declared an interest** as he had been the victim of thefts from motor vehicles. M. Ogilvie advised that there had been a spate of such but due to a resident's CCTV the suspect had been identified and 42 crimes had been detected as a result of his arrest. Members and police representatives stressed the importance of crimes being reported and commented that CCTV use in future would be beneficial. M. Ogilvie advised that he would submit an article for the next village newsletters on the benefits. Members commented that it would be good to have the CCTV at the park monitored centrally at Durham. An arson incident had ruined the mosaic at the sensory garden and details would be provided to the Police. The County Councillors offered to look into how these cameras could be monitored and what costings may arise as a result of this. The maintained Police presence in Coxhoe had reduced the number of incidents over the month. Key individuals were being targeted and an Interim Anti-Social Behaviour Order had been granted for one youth and an Acceptable Behaviour Agreement for another. If a full ASBO was granted then posters publicising this would be distributed to the community. An anonymous letter relating to off road bikes at The Grove / Grange Crescent area was brought to the attention of the Police and Sgt. Cowall gave details of work being undertaken to combat such nuisance, stressing again that the public needed to report such incidents as they occurred in order that timely action may be taken. It was agreed to also pass a copy of the letter to the County Council as the area referred to was under their jurisdiction and due to the anti-social behaviour elements involved. M. Ogilvie advised that the next PACT meeting would be at 6.45 p.m. on 3rd June 2010 in Coxhoe Leisure Centre. M. Ogilvie and Sgt. Cowall left the meeting.

Resolved (i) That the Police Report be noted and displayed on the village notice boards; (ii) That the County Councillors investigate the possibility of CCTV at the park being monitored centrally at Durham; (iii) That M. Ogilvie submit an article to the next village newsletters on the importance of CCTV footage and of reporting crimes and include details of the arson incident at the sensory garden and ask for anyone with any information to provide it to the Police; (iv) That a copy of the anonymous letter be sent to the Police and the County Council for them to investigate the issues raised.

10.83 Minutes of Monthly Meeting held 24th March 2010 had been circulated.

Resolved That the minutes of the last monthly meeting held on 24th March 2010 be approved and signed as a true record.

10.84 Matters of information: The Clerk updated that **(1)** she had updated Gerry Jones that the Parish Council may in the future review the requirements re **speed visors at Coxhoe** and request that they be able to be rotated in both directions and so had noted rather than agreed the information he had provided. She had also chased progress on the information regarding costs and order of rotation. **(2)** She had sent further copies of the emails to Gavin Cordwell-Smith on the request for the position to be reconsidered with regard to the street naming and the planning gain monies for the **Hellens Development** but had heard nothing further. **(3)** Councillor Dunn advised that he would make progress on the land ownership of the **rough land adjacent to the allotments at Quarrington Hill** with a view to the Parish Council procuring this to provide additional allotment sites. A Member stated that he understood this to be owned by the Church. **(4)** The Clerk advised that nothing further had been received from the County Council on the three potential **Asset Transfers**. **(5)** Councillor Rowe confirmed that the **footpath he had been querying responsibility for at the Quarry Road** was the one mentioned at the Liaison meeting. This had, therefore, already been put in the hands of the County Council to deal with. **(6)** The Chairman advised that he had not yet had a chance to look at whether he could alter the timer on the **Memorial lights** for any future requirements but had the key to enable this to be checked. **(7)** The Clerk had asked the Planning Enforcement Officer who was currently investigating the **unauthorised development issues** the Parish Council had raised with them to attend a meeting of the Parish Council and provided her with the next couple of dates. No response had been received yet. **(8)** She had chased progress with the Highways Action Line on the request for works to the **raised paving** and tarmac between the traffic lights and the Red Lion Public House. The Northern Area Highways Inspector had found no areas of Category 1 defects requiring immediate attention as a matter of safety but had recorded the request for a future scheme and advised this would ensure it was regularly assessed for priority against other schemes. Routine inspections and safety repairs would continue. Members added that this situation had righted itself to some extent by settlement of the area following the change in weather. **(9)** Nothing further had been received on the additional **insurance** premium Zurich had been requesting for extra items added by the previous Clerk. **(10)** A review of Coxhoe Parish Council's **Standing Orders** and **(11)** a **Policy for Applications for Grants and Donations** would take place as time and workload allowed. **(12)** The County Council's response had been circulated to the Parish Council's concerns about road safety in response to the Planning Application for **Proposed Relocation of Site Compound at Joint Stocks Waste Disposal Site**. This detailed the safety audit and conclusions and that the Head of Highways Management did not have any objections to the proposals. Members reiterated their concerns and queried whether it would take a really bad accident for anything to be done in this area. The Highways technical opinion was that visibility was fine and this was a pre-existing junction. The "dog leg" over which most concern was expressed was not discussed as part of the planning application. County Councillor Morgan was trying to negotiate a car park to improve the entrance and this would be a good community facility providing access to walkways and cycleways in the area. These matters would be raised at the Liaison Group meeting the following evening. **(13)** A letter of thanks had been received from Durham Rural Community Council for the work put into the **visit by the Department of Communities and Local Government** on 22nd March. **(14)** Councillor Dunn had attended the **Quality Councils Seminar** on 20th April and advised that unfortunately not many of the intended guest speakers had been present and there had been little discussion on quality status. **(15)** The Parish Council's concerns had not yet been forwarded to the Department of Communities and Local Government as suggested by **Standards for England**. **(16)** The **PAYE Annual Return** had been completed and filed online within the deadline and there were no extra payments to make. Direct debit facilities would be looked into as time and workload allowed. **(17)** The Clerk had not yet had time to order the **Miners Gala Book** and **(18)** had yet to advise auditors and the insurance company re the **appointment of the Assistant Parish Clerk**. It was reported for information that additional unpaid hours worked since the last meeting equated to 81.

Resolved That the information be noted, the outstanding resolutions be actioned and progress be requested on those issues raised with other parties.

10.85 Joint Meeting re Lighting and Other Improvements at St. Mary's Church and Front Street, Coxhoe: The Clerk advised that she had sent the notes of the meeting held 2nd March and the further discussion on 24th March to the various parties who needed to input into getting the many actions that had been agreed carried out. To date no responses had been received but there was a fair bit of work involved in some of the actions. Once all the appropriate information required on potential schemes and costings was received, a further meeting of the necessary parties would be arranged to

progress matters. A Member asked if the County Council could be asked to look at a scheme for Christmas lights before the new lights were introduced into the Front Street to ensure that there was sufficient time to obtain the information and place the necessary orders in time for Christmas. Another Member gave examples of areas where trees had lighting all year. Concern was expressed at the lack of response from the County Council on a number of issues and the amount of time wasted in having to chase replies. Some Officers did not even acknowledge receipt of correspondence and many were not adhering to the response times set out in the Local Councils Charter. Whilst it was appreciated that departments were still bedding in at the Unitary Authority, this appeared from information received by Members to also be a problem in other areas of the County. This needed to be brought to their attention, particularly when the new Charter consultation took place. Members gave examples of areas where there had been long delays in responding to requests for information or services and some examples of Officers who were very good at responding quickly.

Resolved (i) That the Clerk request the County Council to look at a scheme for Christmas lights prior to the new street lights being introduced to the Front Street; (ii) That a further meeting of all appropriate parties be convened once the schemes and costings requested were received; (iii) That the land ownership issues relating to the Churchyard be discussed at a future Parish Council meeting following decisions with regard to the possible improvements to the Churchyard.

10.86 Quarrington Hill Community Centre: The Clerk had advised the County Council of the comments with regard to the consultation on Communal Halls and updated them on the present situation. The public meeting requested had been arranged for Saturday 5th June 2010 at 10.00 a.m. in Quarrington Hill Community Centre. Councillor Pounder had made arrangements for use of the Community Centre and for relevant members of the Management Committee to be present to answer any questions. Fliers for the meeting had been circulated and the Quarrington Hill Councillors volunteered to deliver copies to each household in the village. Larger copies were distributed for placing in prominent places in both villages such as the notice boards, Community Centres, Post Offices, shops and G.P. surgeries etc. to get as much interest as possible. Following the meeting on 5th June the Parish Council would discuss any outcomes at the next Council meeting in June to see what further action may be required. Details were provided of the running costs for the Centre and a Member queried whether the County Council may need to assist with a payment to keep the Community Centre running. County Councillor Morgan again outlined the huge task facing the County Council of gathering information relating to all the community facilities across the whole County, including their running, usage, funding and finances, stewardships and constitutions, in order to attempt to bring all such facilities under one policy arrangement of system operation. Members commented on various ideas for providing assistance and it was agreed to defer any further decisions pending the public meeting.

Resolved That the outcomes of the public meeting held on 5th June be discussed at the Parish Council meeting on 23rd June 2010.

10.87 Gate and Fencing at Parson's Walk: The Clerk reported that it had been agreed at the last meeting that she find a contractor to look at the gate at Parson's Walk and replace the spring if it proved not to be strong enough. Unfortunately other priorities during the month had not allowed time to do this yet. It had also been agreed that the County Council be asked to consider installation of further fencing to prevent the verge around the steps being used by horses and vehicles and measures to prevent access at the middle of Parson's Walk. County Councillor Morgan had taken this up and David Fishburn was discussing the issues with Paul Parker, the Neighbourhood Warden, to see if any solutions such as bollards could be utilised. The Clerk had updated the resident who had raised this and would update Members further once the results of the investigations into tangible solutions from the County Council was known.

Resolved That the Clerk source a contractor to ascertain the effectiveness of the spring at the gate and to replace this with a stronger one if it was not working properly; and report further once the solutions from the County Council were advised to prevent horses and vehicles using the verge to get around the steps and to prevent access by horses and motor bikes at the middle of Parson's Walk, to make this accessible as a footpath only from all three entrances.

10.88 Quarrington Hill Village Partnership: Notification from the Partnership had been circulated that as a number of the trustees had other commitments which they were unable to rearrange, the meeting scheduled for 26th April had not taken place and the date of the next meeting would be advised in due course.

Resolved That the information be noted.

10.89 Coxhoe Community Partnership: The Clerk updated that matters outstanding were that Councillor Mrs. Hepplewhite was to check whether any of the monies remaining in the Memorial Garden budget could be used to purchase lights for the trees to be used on special occasions and at Christmas and that the Chairman of the Parish Council and her investigate the possibility of turfing the garden and moving the seats forward. The computer classes had started this week and there were two places still free for the two Parish Councillors who currently did not receive reports by email. They should let Councillor Mrs. Hepplewhite know if they wished to be included. The Clerk needed to advise all Parish Council electrical equipment required to be PAT tested; to follow up with the County Council on their assisting the Parish Council with a new website; and to officially request that both Partnerships provide all information a week in advance and just take questions at the meeting to assist the length and effectiveness of Parish Council meetings. As instructed, she had written to Wilf Newall to express concern that the subsidence at St. Mary's Church may be the result of inadequate backfilling of excavation works. Mr. Newall had asked John Dent, the County Council's Highways Construction Manager to respond directly. The agenda for the Partnership meeting of 7th April and minutes of 3rd March had been circulated, together with a project update at 22nd April and a further email of other matters discussed at the April meeting.

Councillor Mrs. Hepplewhite confirmed that the Memorial Garden had now been turfed and the seats had been moved to the preferred location. Plants would be replaced from the funds remaining and the Partnership would ascertain the surplus. She requested that investigations be carried out to see if the internet could be installed at Landsdowne House to assist with the computer classes and so the Heritage Group could use this for their research. Members discussed this, advising that the Parish Council had considered this previously but decided against investment until the issue of the asset transfer was sorted. The mobile and dongle had been purchased for use by the Parish Clerk but it made sense to have a landline and broadband should the office remain at Landsdowne House. County Councillor Mrs. Plews confirmed that work was ongoing in connection with asset transfers across the County. It was agreed that the County Council could be approached in this respect and costs be investigated as broadband would benefit the Parish Council and the community groups who used Landsdowne House. The Parish Council dongle was under an 18 month contract so these costs would need to be included. The Partnership and Parish Council may contribute to costs. Councillor Mrs. Hepplewhite went on to state that a member of the community had also asked if it was possible to have a hearing aid induction loop. It was stated that the building at present may not be DDA compliant without such and that the County Council should be approached to see if one could be installed or a portable one provided. She passed around a list of potential items for the next edition of the Coxhoe Chronicle and asked for views. She would raise the publicity required in connection with the Saturday night youth sessions at the Community Partnership meeting.

Resolved (i) That the information be noted; (ii) That the outstanding issues of the Clerk advising all Parish Council electrical equipment required to be PAT tested; following up with the County Council on their assisting the Parish Council with a new website; and officially requesting that both Partnerships provide all information a week in advance and just take questions at the meeting to assist the length and effectiveness of Parish Council meetings; and of Councillor Mrs. Hepplewhite investigating whether Memorial Garden funds could be used for the purchase of lights for the trees; be actioned; (iii) That the Clerk contact the County Council to ascertain whether it would be possible for them to provide broadband and a hearing aid induction loop at Landsdowne House and costings be obtained for the former.

10.90 Crowtrees Heritage Group: The agenda for 15th April and minutes of 11th March had been circulated.

Resolved That the information be noted.

10.91 Correspondence:

10.91.1 Durham County Council:

a) Durham City Homes Update – had been circulated.

Resolved That the information be noted.

b) EDRC AAP Annual General Meeting and Board – the agenda for 19th May which had been received after the Council agenda had been despatched, had been circulated.

Resolved That the information be noted.

10.91.2 County Durham Association of Local Councils

c) NALC E-Bulletins of 9th and 14th April – had been circulated.

Resolved That the information be noted.

d) Details of a **Community of the Year Competition** launched by Durham Rural Community Council had been circulated and copied to both village Partnerships. Coxhoe Community Partnership confirmed that they would not be entering this. Members considered that it may be worthwhile submitting an entry in view of the positive comments at the visit by the Department of Communities and Local Government. The Chairman stated that he would try to put together an application in view of the Clerk's present excessive workload.

Resolved That the Partnership forward information used for the County Award to the Chairman of the Parish Council in order that he could look at putting together a submission for the DRCC Community of the Year Competition.

10.91.3 Other Correspondence

e) Anonymous Complaint regarding Motorcycles on Bridleway – this item had been dealt with under the Police Report.

10.92 Quarrington Hill Allotments: It had been agreed at the last meeting that the allotment tenancy agreements for Quarrington Hill be reviewed in line with those previously agreed for Willow Cottages. The Clerk advised that due to other priorities this month including the end of year accounts and reviews of services that had been requested there had been insufficient time to undertake this.

Resolved That authority be delegated to the Clerk, in consultation with the Chairman and Vice-Chairman of the Parish Council and Councillor Pounder, to complete the review and send the invoices and new tenancy agreements.

10.93 Coxhoe Cricket Field Entrance: Details had been circulated of a complaint received by a Councillor about stagnant water at the entrance to the cricket field, thought possibly to be water coming to the surface from Coxhoe drift or pit hill. The Member advised that this caused a stench that was so bad that nearby residents could not open their windows. Members advised that this was not Parish Council land and queried whether the cause was a drain, a natural spring, or was coming from the nearby cattle.

Resolved That the Clerk refer the complaint to the County Council's Environmental Health department.

10.94 Web Statistics: had been circulated for the period 23rd March to 26th April 2010.

Resolved That the information be noted.

10.95 Finance:

10.95.1 Budget Update: An account summary had been circulated that showed income and expenditure for the year and current balances reconciled against the latest bank statements. Details were circulated of the budget for 2009/2010, with income and expenditure and the variance against each budget heading to the end of the financial year. The Clerk went through the budgetary comparison information in detail. There had been huge improvements over the last few months as a result of prudence and due to income by

way of receipt of VAT reclaims, the backdated wayleave payment, and Parish Path Partnership grants for the previous and current year being received in the same year. With the amounts agreed to be carried forward for items not completed within the year and the outstanding commitments for the year, the Council was under spent against budget by £6,700 which would allow a much healthier contingent to be carried forward to the next financial year. Central Services was the only budget heading overspent due to unanticipated expenditure and some budget allocations being underestimated as a result of the changes in Clerk. A Member asked that the situation relating to the underspend be explained when the accounts were made public.

Resolved That the information be noted.

10.95.2 **Accounts for payment:** Details of financial payments required for the month had been circulated, together with the month end bank balances figure after the expenditure.

Resolved That all payments presented be signed and paid:

Creditor	Reason	£
Durham County Council	Housing Wayleaves / Rent for Gardens at Quarrington Hill	50.00
CIT Vendor Finance (UK) Limited	Rental for Copier at Landsdowne House plus administration fee	249.36
CDALC	CDALC and LCR Subscriptions 2010/11	430.70
Scottish Power	Electricity for Memorial Garden Lights	22.67
T P Gardens	Grasscutting February to April 2010	675.00
3 Mobile	Broadband & Mobile March	32.74
M. Forster	Clerk Salary and reimbursement postage	

10.95.3 **Applications for Grants and Donations: (a) Coxhoe United** – Councillors Dodsworth and Dunn had **declared interests** in this item. The organisation had been asked to complete an application form in order that further information could be provided.

Resolved That the information be noted.

(b) Durham Citizens Advice Bureau – were requesting a contribution of £650 towards their service. Details had been circulated of the overall donations, including rents paid, by Coxhoe Parish Council and usage of the service within the Parish for the previous year. Members concurred that whilst there were some relatively large costs involved in the provision of the service, the benefit could be invaluable for those residents who used it.

Resolved That a donation of £650 be made to Durham Citizens Advice Bureau and the organisation be asked to advertise their services by way of the village newsletters.

(c) An amount of £1000 had previously been agreed at the budget meeting for a donation to **Quarrington Hill Village Partnership** for the play park scheme. This amount had now officially been requested from the Partnership as they had advised that they were in a position to consider commencing the work. Councillor Pounder **declared an interest** in this item and took no part in the discussion or vote thereon. Members commented that provision of the play park was the highest priority in Quarrington Hill in the Parish Plan and the commitment of £1000 showed the Parish Council's support and would lend credibility to other funders.

Resolved That a payment of £1000 be made to Quarrington Hill Village Partnership for the play park scheme.

10.95.4 **Letters of Thanks:** had been circulated from Victim Support, Great North Air Ambulance and Coxhoe Village Hall Association for donations made to them by the Parish Council.

Resolved That the information be noted.

10.95.5 **Annual Accounts:** Copies of the financial summary and income and expenditure sheets for the final accounts for the year ended 31st March 2010 had been circulated. Copies had also been circulated of Sections 1 and 2 of the Annual Return and supporting statements relating to Assets, Section 137 Payments and General Administration Expenses, Bank Reconciliation

for the year and the explanation of variances required to be produced as an addendum to explain any variances of over £100 and 10% between last year's Annual Return figures and this. The Clerk advised that a couple of payments had previously been entered up for HMRC and salaries under central services rather than salaries so these had been amended as part of the annual accounts balancing exercise. No totals were affected as this was merely where the items had been previously entered on the budget spreadsheet. BDO, the External Auditors, had advised that the notice of electors' rights was to be displayed from 10th May to 23rd May and records were to be made available from 24th May to 21st June, with the annual return and supporting documentation to be with them by the audit date of 25th June. The Vice-Chair thanked the Clerk for her work and asked that the real value after depreciation be looked at the following year for the Council's assets as they would not be worth the amounts quoted. The Chair thanked the Clerk for producing the required documents so punctually.

Resolved (i) That the Financial Statements, Income and Expenditure Sheets, Supporting Statements, Bank Reconciliation, Explanation of Variances, and Annual Governance Statement, including Sections 1 and 2 of the Annual Return, be approved for signature by the Clerk and Chairman of the Parish Council and onward transmission as applicable to the Internal and External Auditors; (ii) That asset values be depreciated in 2010/11 to depict their real value at that stage.

10.96 Planning Applications: County Councillor Mrs. Plews left the meeting. Details had been circulated of planning applications that had been determined under delegated authority from 23rd March to 26th April 2010 and of applications received since the last meeting. In view of the number of comments received in connection with **Ref.221 – Replacement of Permission for Demolition of Former Picture House and Erection of 5 Dwellinghouses with Associated Access, Parking and Landscaping to extend Time Period for implementation at The Avenue**, an extension of time for the Parish Council to consider this had been agreed by the County Council. The Assistant Parish Clerk outlined the comments from Members on the application. He stated that this was a prominent site which was currently visually unacceptable and would benefit from development. A view had been put forward that the application should be refused due to concerns over the state of the site and the delay of any work during the existing planning permission period. However without the benefit of planning permission for the site it could not be developed and its saleability would be reduced. He would recommend that the Parish Council positively support the application and in view of concerns relating to the appearance of the site, ask if the Planning Authority could use powers under Section 215 of the Town and Country Planning Act; and environmental health legislation to seal the current building to overcome the problem of potential roosting by pigeons; and that they put pressure on the applicant as there would be costs to secure that. The site's appearance was detrimental to the area and the frontage was half boarded. Improvements could be secured by the County Council's Planning and Environmental Health Departments. Members concurred with the suggestions, advising that boarding the windows and painting the current building would assist in making it more attractive and granting planning permission would assist development of the site and make the land more marketable for sale. The Assistant Parish Clerk was thanked for his valuable input. County Councillor Morgan advised that Hellens were applying for an extension of three additional weeks to the original nine week road closure that had been agreed of the haul road due to problems they had experienced causing a delay. Members expressed concern in view of the complaints that they had already received about this road closure and commented that, whilst it may be better, if it was necessary, to have the three additional weeks added on rather than having them at a later date, Hellens did not appear to have worked additional hours to ensure that the nine week period was adhered to. Members also considered that Hellens should compensate the community for the inconvenience.

Resolved (i) That the information on delegated authority decisions be noted; (ii) That the Parish Council support application 221 for Replacement of Permission for Demolition of Former Picture House and Erection of 5 Dwellinghouses with Associated Access, Parking and Landscaping to extend Time Period for implementation at The Avenue and express the concerns raised in connection with the site to the County Council, requesting that it take action on the planning and environmental health issues; (iii) That the information on applications 163 – Erection of Conservatory to Rear at Park Avenue and 232 – Change of Use of Existing Dwelling to Extend Adjacent Existing Dental Surgery with Erection of Two Storey Pitched Roof Extension to Rear of both Properties at Blackgate East, be noted.

10.97 Coxhoe Banner Group: The Chairman requested that the Council discuss an item that was not on the agenda as he had been passed a letter from Coxhoe Banner Group that he considered should be dealt with prior to the next Council meeting. This sought the assistance of the Parish Council to work with them in their efforts to procure a mining memorial on the village green area. Costs were quoted at £50k. Members commented that the Parish Council and Community Partnership had previously offered to assist in this project, and that whilst it would be good to have a Memorial in Coxhoe and this was a good cause, it would not really be possible for either the Partnership or the Parish Council to make any progress until the plans for the Medical Centre were further down the line. Members also commented that the amount quoted of £50k was excessive, particularly in the present financial climate and other services that could be provided to assist the Parish community. Members agreed that the community group were asking for the Parish Council's assistance and the Parish Council supported their aims and would be happy to work in partnership with the group at the appropriate time when the Medical Centre plans came to fruition. In the meantime the Group should continue in their endeavours to raise funds and could invite Parish Councillors to attend their meetings.

Resolved (i) That the Chairman advise the Group that the Parish Council supported them and would work in partnership with them once the Medical Centre plans were progressed further; (ii) That the Community Partnership seek to ensure that an article was submitted in the next edition of the Coxhoe Chronicle to provide an update on the present position regarding the Medical Centre.

10.98 Date of Next Meeting: Wednesday 26th May 2010 at 6.30 p.m. in Landsdowne House for the Annual Coxhoe Parish Meeting, immediately followed by the Annual Meeting of Coxhoe Parish Council. County Councillor Morgan left the meeting.

10.99 Exempt Information – Resolution to Exclude the Press and Public:

Resolved That in view of the confidential nature of the following items, the press and public be excluded for the remainder of the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act, 1960.

10.100 Quotes for the Provision of Annual Maintenance of Millennium Clocks:

10.101 Quotes for the Provision of Enhanced Loft Access at Quarrington Hill Social Club:

10.102 Tenders for the Provision of Hanging Basket and Planter Service:

10.103 Co-op and Village Hall Car Parks:

10.104 Sanderson Street: NOTE: Councillor D. Smith **declared an interest** in this item and left the meeting.

The meeting closed at 9.25 p.m.

Signed on 26th May 2010 as a true record of the meeting:

Cllr. P. Dodsworth (Chairman)

Cllr. S. Dunn (Vice Chairman)