



## Coxhoe Parish Council

<b>Meeting:</b>	Full Council
<b>Date:</b>	Wednesday 2 <sup>nd</sup> November 2016
<b>Time:</b>	6.30pm
<b>Venue:</b>	Coxhoe Village Hall

Delivering Services to  
Coxhoe and Quarrington Hill

### Minutes of the proceedings of the Coxhoe Parish Council Meeting.

188. **Present:** Parish Councillors: Stuart Dunn (Chair), Colin Thirlaway, Tony Plews, Keith Pounder, Eric Thompson, Carole Hogarth, Ron Mayo, Wendy Lavelle Barbara Hepplewhite; County Councillors Jan Blakey, Maria Plews and Mac Williams (who arrived slightly after the meeting had commenced). Parish Councillors Kay Simpson and Anne Murphy entered the meeting at 6.55pm.
- Three members of the Public were also present.
189. **Apologies:** were received from Councillor Simpson who advised that she would be late due to an appointment at her daughter's college and PCSO Holly McCabe.
190. **Declarations of interests:** Cllr Dunn declared an interest in all matters relating to Future Leisure in Coxhoe FLIC, Cllrs Hogarth and Thompson declared an interest in Kingswood Community Partnership, Cllr Hogarth declared an interest in Quarrington Hill Allotments, Cllr Mayo declared an interest in all matters relating to Coxhoe Community Partnership and Coxhoe Village Hall, councillor Lavelle declared an interest in all matters relating to FLIC and Coxhoe Community Partnership, Councillor Pounder declared an interest in all matters relating to Quarrington Hill Community Centre and Village Partnership, Cllr Plews declared an interest in all matters relating to Coxhoe Allotment Association.
191. Prior to the start of the meeting, the Chairman advised that he intended to change the order of the agenda from that previously published and circulated.
192. **County Councillors Update:** County Councillor Plews advised that in response to the query she had had raised about the flagpole, she could confirm that there were no mains services in the area in question and that planning permission would not be required. County Councillor Blakey advised that the resurfacing works on Petterson Dale was to commence but that unfortunately the installation of the speed humps could not take place at the same time as public consultation was required. County Councillor Blakey advised that the rumble strips at Cornforth lane were also going ahead as planned and that there would be further tidying up works done by the Highway Authority in this area. County Councillor Plews advised that the dropped kerbs

would be installed at Browning Hill, but as yet no start date had been given. County Councillor Blakey confirmed that the additional planters at Quarrington Hill via the AAP would be going ahead and that she was awaiting a decision as to whether there would be historic style fingerposts installed in relation to Kelloe Church. County Councillor Blakey advised that she had made representations expressing her concerns about the proposals to remove the street lights on the A177 as she felt it unacceptable, given that it was known to be a fast road and potentially dangerous when walking children to and from the nearby school in the dark winter nights and mornings.

193. **Public Open Session:**

Rita Brown a member of the public, raised again her concerns about rubbish and fly tipping in the vicinity of Belgrave Avenue to the back of the Grove where the pigeon sheds once stood and sought clarification as to whether there would be a drop off point at the school as was expected. Councillor Dunn advised that following a meeting with 6 or 7 Highway Engineers and the County Councillors where representations were made, every effort was made to secure this but it was refused on Highway Safety grounds.

At that point in the meeting the Chairman took the opportunity to advise the meeting that County Councillor Mac Williams was retiring in November 2016 and that this would be his last Parish Council Meeting. The Chairman extended his thanks on behalf of the Parish Council to County Councillor Mac Williams for all that he had done for the Parish of Coxhoe since his election in 2004, wishing him all the best for the future. It was **RESOLVED** to endorse the Chairman's thanks and good wishes to County Councillor Mac Williams and County Councillor Mac Williams also wished everyone the very best for the future.

John Hepplewhite, a Member of the Public then queried how matters were progressing for Remembrance Sunday, indicating that he did not personally want to take over the management of the event, but that he was anxious to ensure that the Parish Council had plans in place to ensure that it continued and grew in stature and that assistance was given to Mary Eggleston who had been involved with the co-ordination and planning of the event for 40 years. The Parish Clerk confirmed that a public address system was being hired.

Queries were raised as to whether everything was in place for the event in light of Nicola Dodsworth's recent resignation as Village Hall Secretary, it was confirmed that all was in place, but that somebody would need to read out the wreath layers. Mary Egglestone said that she would be in attendance from 9.30am. Councillor Mayo indicated that he would like to be involved and assist in any future steering group.

It was **RESOLVED** that the Parish Council would print the Order of Service as in previous years.

194. **Minutes of Previous Meeting:** It was **RESOLVED** that the minutes of the previous meeting held on 5<sup>th</sup> October 2016 and 26<sup>th</sup> October 2016 be agreed

as a true and proper record of the meeting. The Chairman remarked at minute 185 that the CYP post should remain unfilled until the Council had reviewed its budget and priorities.

195. **Clerk's Report:** This report was received and noted by the Council. The Chair gave an update on his area of action to be included into the report on his behalf. Cllr. Hogarth raised a concern about the lack of progress with the entrance stone at Quarrington Hill.
196. **Donation of a "Forever" Christmas Tree:** Thinford Nursery – The Clerk reported that when he was making enquiries about purchasing a Christmas Tree, Thinford Nurseries had offered to donate a forever tree that could be planted that would be small at first but would grow in girth and height. It was **RESOLVED** that the Clerk find out more about the tree that was being offered, and report back to Council and that in the meantime the Clerk should contact Trimdon Village Parish to see who provides their tree and lights.
197. **Officer Reports:**
- a. **Office Furniture** – Following consideration of the previously circulated report It was **RESOLVED** to defer this item pending completion of the budget for 2017/18.
  - b. **Telephony** –Following consideration of the previously circulated report. It was **RESOLVED** that the Clerk should:
    - i. liaise with the Village Hall Committee with a view to having an additional BT line installed;
    - ii. Seek to end the current mobile contract that is in the name of the former Parish Clerk and look into acquiring a sim only "pay as you go" mobile for the Auxiliary Youth Workers.
  - c. **Chronicle printing** – following consideration of the previously circulated report and considerable discussion amongst Members it was **RESOLVED:**
    - i. That a Christmas Special Edition of the Chronicle be published in colour by the lowest tenderer as detailed in the report;
    - ii. That the next edition of the Chronicle should contain a short survey seeking the views of the public as to whether it was a worthwhile production, how it could be improved, and whether or not it should be used for advertising and or promoting of local businesses.
  - d. **Credit Card:** following consideration of the previously circulated report it was **RESOLVED** that the recommendations set out in the attached report be agreed.
  - e. **PA System:** following consideration of the Clerk's report, given the current budget position, it was **RESOLVED** that a suitable PA system be hired for Remembrance Sunday.
  - f. **Public Filming, Reporting and Recording at Council meetings:** The Chairman advised that the previously circulated report did not address the issues that were required with regard to the retention of copies of

recordings of Parish Council meetings it was **RESOLVED** to defer this matter.

198. **Payment Schedule:** Following consideration of the previously circulated schedule of payments it was **RESOLVED** that the Parish Clerk be authorised to make the payments set out on the schedule below:

a. **Payment Schedule for October 2016**

<b>Creditors</b>	<b>Purpose</b>	<b>Invoice Date</b>	<b>Amount</b>
BDO LLP.	External Audit	30 <sup>th</sup> September 2016	-£480.00
Durham County Council	HR Advice	21 <sup>st</sup> October 2016	-£18.00
Altogether Greener	Ground Maintenance	30 <sup>th</sup> October 2016	-£516.19
Northern Stationery	XEROX A4 Paper	26 <sup>th</sup> October 2016	-52.80
Northern Stationery	High Back Chair	26 <sup>th</sup> October 2016	-£130.78

199. **Updates:**

- a. County Councillor updates this item was dealt with earlier on the agenda see minute ref [192] above.
- b. Police Report – It was **RESOLVED** to receive and note the previously circulated police report.

200. **Community Reports:**

- a. **Coxhoe Village Hall** – Councillor Barbara Hepplewhite, treasurer of the Village Hall Committee gave a written report on the work of the Village Hall, advising that she was delighted to report that they had been successful in their grant funding application for solar panels through Marks and Spencer, winning the public on line voting procedure. She also advised that the Village Hall Committee were looking to install carpets to the Parish Council Meeting room and that some Members of the Village Hall Committee were not happy with the siting of the new flag pole. It was **RESOLVED** to receive and note the report and review the siting of the flagpole following Remembrance Day.
- b. **Active Life Centre** – The Chairman reminded Members that the AAP event was taking place on November 26<sup>th</sup> and reminded members to attend and vote if possible.

201. **Correspondence:**

- a. It was **RESOLVED** to receive and note the following items of correspondence:
  - i. Complaint about motorbikes at Belgrave Avenue. It was reiterated that all incidents should be reported to the police on the none emergency number.
  - ii. Complaint about unsafe gravestones at St Mary's Churchyard. It was reported that following a meeting with the Church, the Clerk

was satisfied that they had in place a robust system of checking memorial safety.

- iii. Delivering Differently Research
- iv. Spennymoor Town Council – Mayor’s Civic Dinner
- v. Spennymoor Carol Service.

202. **Exclusion of the press and public** It was **RESOLVED** that in accordance with the provisions of s51 of the Public bodies (Admission to Meetings) Act 1960 as amended by s100 of the Local Government Act 1972, the Council do now exclude the press and public for the remaining items of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the Public Interest.

a. **Correspondence from the Standards Committee:** The Clerk reported that the Council’s Complaint to the Standards Committee had been received and acknowledged. It was **RESOLVED** to note the position.

203. **Date of Next Meeting:** 7<sup>th</sup> December 2016 at 6:30pm.

204. Minutes Approved:

a. Stuart Dunn (Chairman) .....

b. Kay Simpson (Vice Chairman) .....