



*Delivering Quality Services to  
Coxhoe & Quarrington Hill*

**Parish Clerk: Mr G Price**

All correspondence to: Coxhoe Parish Council  
Coxhoe Village Hall  
Front Street East  
Coxhoe  
Co Durham  
DH6 4DB

Tel. 07988 283287

Email: [clerk@coxhoeparishcouncil.gov.uk](mailto:clerk@coxhoeparishcouncil.gov.uk)

Web: [www.coxhoeparishcouncil.gov.uk](http://www.coxhoeparishcouncil.gov.uk)

To all Councillors,

**In accordance with the provisions of Schedule 12 (parts 2, 4 & 6) of the Local Government Act 1972, you are hereby summoned to attend;**

### **THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL**

**To be held on Wednesday 4<sup>th</sup> May 2016 at Coxhoe Village Hall, Front Street, Coxhoe, Durham, DH6 4DB, commencing shortly after the ANNUAL MEETING OF PARISHIONERS which starts at 6.30pm on the same day.**

*G Price*

Clerk to the Council, 28<sup>th</sup> April 2016

#### **BUSINESS**

1. **TO APPOINT A CHAIRMAN OF THE COUNCIL FOR THE FOLLOWING MUNICIPAL YEAR.**
2. **TO COMPLETE THE SIGNING OF THE 'DECLARATION OF ACCEPTANCE OF OFFICE' BY THE CHAIRMAN.**
3. **TO APPOINT A VICE CHAIRMAN.**
4. **TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING COMMITTEES AND THE BANKING MANDATE.**
  - a. **Finance Committee – to appoint (4) members noting that the Chair and Vice Chair will make this committee up to 6 members.**
  - b. **Grievance and Disciplinary Committee (to appoint 6 members).**
  - c. **Grievance and Disciplinary Appeals Committee (to appoint 5 members).**
  - d. **To consider the need for any other sub-committee and appoint members.**
  - e. **To consider any changes to Bank Mandate (cheque signatories and online banking authorisations).**
5. **TO APPOINT REPRESENTATIVES FROM THE COUNCIL TO THE FOLLOWING ORGANISATIONS**
  - a. **Coxhoe Community Partnership (Open to all Members subject to conflicts of interests).**
  - b. **County Durham Association of Local Councils (Open to all Members to attend).**

- c. **County Durham Association of Local Councils (CDALC) Small Councils Forum (1).**
  - d. **East Durham Rural Corridor Area Action Partnership Local Councils Committee (3 Members and the Clerk).**
  - e. **Future Leisure in Coxhoe (1).**
  - f. **Waste Liaison Group (2).**
  - g. **Larfage Liaison Group (2).**
  - h. **Hope Construction Group (2).**
  - i. **Any other organisations to be considered and appointment of Members to represent.**
6. **TO CONFIRM THE DATES, TIME AND VENUE OF PARISH MEETINGS FOR THE PERIOD 1<sup>ST</sup> JUNE 2015 TO 31<sup>ST</sup> MAY 2017.**