



Coxhoe Village Hall
Front Street East, Coxhoe
Durham, DH6 4DB
Tel: 0191 3773658

E-mail: clerk@coxhoeparishcouncil.gov.uk

17th April 2018

Dear Member,

You are hereby summonsed to attend a meeting of Coxhoe Parish Council's HR Committee in the Parish Room, Coxhoe Village Hall, on MONDAY 23RD APRIL 2018 at 6.00 pm for the purpose of transacting the following business:

C Llewelyn

Claire G Llewelyn
Clerk to the Council

AGENDA

- 1 To elect a Chair
- 2 To accept apologies for absence
- 3 Declarations of interest in items on the agenda
- 4 Minutes of last meeting
- 5 HR Committee Terms of Reference
- 6 Pay award 2018/19 Report to follow
- 7 Update on NEST pension contributions
- 8 Clerk CiLCA Training Report to follow
- 9 *The following item is classified as being of a confidential nature in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. At this point of the agenda all members of the press and the public will be asked to leave the meeting room.*
Strategic Staffing Review Report to follow
Recruitment of Administration Assistant
- 9 Date and time of next meeting: **TO BE CONFIRMED**
- 9 **TO: MEMBERS OF THE HR COMMITTEE**

