



Coxhoe Parish Council
Coxhoe Village Hall
Front Street East
Coxhoe
Durham
DH6 4DB
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Email: clerk@coxhoeparishcouncil.gov.uk

2 March 2021

The Press and Public are very welcome to attend this meeting.

Please note: due to the current Government measures for Covid-19, the Parish Council will meet virtually via Zoom. If any members of the press or public wish to attend to make a statement or raise a question, the meeting can be accessed by downloading Zoom and [using this link](#) or by dialling +442039017895 (charges should be checked before using). The Meeting ID is 893 8288 5941 and the Passcode is 992687.

To Members of the Parish Council's Human Resources, Disciplinary, Grievance and Complaints Committee: Councillors D Brown, Hedley, Lavelle, Lowes, Simpson, Slater

You are hereby summonsed to attend an **Extraordinary Meeting** of the above Committee via Zoom on **Monday 8 March 2021 at 6.00pm** for the purpose of transacting the following business:

C Llewelyn
Claire G Llewelyn
Clerk to the Council

Agenda

1 [Zoom meeting information](#) and [Parish Council Public Participation Policy](#)

2 To note apologies

3 Declarations of interest in items on the agenda

4 Public Participation

The following items are classified as being of a confidential nature in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. At this point of the agenda all members of the press and public will be asked to leave the meeting.

5 Staffing update and options (enclosed)

- a) Staffing update
- b) Staffing levels and staffing structure options and agreement of actions for the Clerk

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.