



Delivering Quality Services to  
Coxhoe & Quarrington Hill

# Coxhoe Parish Council

Annual General and Monthly Meeting  
Wednesday 8<sup>th</sup> May 2013

**You are hereby invited to attend the Annual General and Monthly Meeting of Coxhoe Parish Council which is to be held on Wednesday 8<sup>th</sup> May, 2013 in Coxhoe Village Hall, Front Street, Coxhoe, DH6 4AY, commencing immediately following the conclusion of the Annual Parish Meeting which commences at 6.30 p.m.**

## Agenda

- 1. Election of Chairman and declaration of acceptance of office**
- 2. Election of Vice-Chairman and declaration of acceptance of office**
- 3. Apologies for absence**
- 4. Declaration of acceptance of office – determine date by which must signed**
- 5. Members' Declarations of Interest**
- 6. Minutes of Annual General Meeting held 30<sup>th</sup> May 2012**
- 7. Appointment of Committees, Sub-Committees and Working Parties** (current Membership numbers shown in brackets):
  - a. **Finance Committee** (4)
  - b. **Environment Committee** (6)
  - c. **Grievance and Disciplinary Committee** (6)
  - d. **Grievance and Disciplinary Appeals Committee** (5)
  - e. **Risk Assessment Working Group** (4)
- 8. Appointment of Members to Outside Bodies** (current Membership shown in brackets):
  - a. **Coxhoe Community Partnership** (open to all Members subject to conflicts of interest)
  - b. **Quarrington Hill Village Partnership** (open to all Members subject to conflicts of interest)
  - c. **County Durham Association of Local Councils** (open to all Members to attend)
  - d. **East Durham Rural Corridor Area Action Partnership Local Councils Committee** (One named Councillor and open to all Members subject to conflicts of interest)
  - e. **Waste Liaison Group** (2)
  - f. **Tarmac Liaison Group** (1)
- 9. Dates of Meetings for 2013/14** – to consider and agree the following (all first Wednesday in the month excluding January commencing at 7.00pm in Coxhoe Village Hall):

2013: June 5<sup>th</sup>, July 3<sup>rd</sup>; August 7<sup>th</sup>; September 4<sup>th</sup>; October 2<sup>nd</sup>; November 6<sup>th</sup>; December 4<sup>th</sup>  
2014: January 8<sup>th</sup>; February 5<sup>th</sup>; March 5<sup>th</sup>; April 2<sup>nd</sup>; May 7<sup>th</sup> (6.30 p.m. Annual Parish followed by Parish Council Annual General Meeting)
- 10. Questions from the Public**
- 11. Police and Neighbourhood Wardens reports**
- 12. Minutes of last Monthly Meeting** held 20<sup>th</sup> March 2013 – for approval and signing
- 13. Parish Clerks Report and correspondence for information**

**14. Community reports**

- 14.1 Quarrington Hill (incl. Village Partnership & Community Centre)
- 14.2 Coxhoe Community Partnership
- 14.3 Coxhoe Village Hall
- 14.4 Active Life Centre @ Coxhoe (excluding financial information)

**15. Planning Applications** for comment/consideration and determined under delegated authority from 20<sup>th</sup> March 2013 to 29<sup>th</sup> April 2013

**16. Durham County Councillors update**

**17. Quarrington Hill Allotments transfer of land and additional plots**

**18. Finance**

- 18.1 Accounts for approval and signature
- 18.2 Request for a donation Great North Air Ambulance
- 18.3 Draft financial accounts for 2012/13
- 18.4 Financial information 2013/14
- 18.5 Agreement on banking signatories

**19. Date and Time of Next Meeting** – Wednesday 5<sup>th</sup> June 2013 at 7.00 p.m.

**20. Resolution to Exclude the Press and Public**

**21. Exempt Information - Active Life @ Coxhoe financial report**

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the left.