



*Delivering Quality Services to
Coxhoe & Quarrington Hill*

Parish Clerk: Mr G Price

All correspondence to: **Coxhoe Parish Council**
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To all Councillors,

In accordance with the provisions of Schedule 12 (parts 2, 4 & 6) of the Local Government Act 1972, you are hereby summoned to attend;

A MEETING OF THE PARISH COUNCIL

To be held on Wednesday 1st October 2014 at Coxhoe Village Hall, Front Street, Coxhoe, Durham, DH6 4DB, commencing at 7.00pm.

G Price

Clerk of the Council, 26th September 2014

BUSINESS

- 1. Apologies for absence.**
- 2. Introduction of Co-opted Parish Councillor Mrs C Parkes and declaration of acceptance of office.**
- 3. Members' declarations of interest.**
- 4. Representations from Residents of the Parish.**
- 5. Police and Neighbourhood Wardens reports.**
- 6. Minutes of last monthly meeting** held 3rd September 2014 for approval and signing.
- 7. Minutes of the Special Open Meeting** held 8th September 2014 on Quarrington Hill Village Partnership for approval and signing.
- 8. Minutes of the Finance Sub-Committee** held on the 18th September 2014 for approval and signing.
- 9. Community Reports.**
 - Quarrington Hill Village Partnership.
 - Quarrington Hill Community Centre.
 - Coxhoe Community Partnership.
 - Coxhoe Village Hall.
 - Active Life Centre @ Coxhoe.
 - Young people including Coxhoe Youth Room.
- 10. Correspondence for information and action.**
 - a) Three parishes Youth Provision.**
 - b) Durham County News Letter,** details of Parish Council Christmas Lights Switch on times requested.
 - c) DCC Topping up of Salt Bins.**
 - d) Hope Construction Materials** – Minutes of the Coxhoe Quarry Liaison Meeting for information.
 - e) LCR Magazine – Autumn 2014.**
- 11. Durham County Councillors update.**

- 12. Revised Standing Orders for the Council.** Draft Regulations were available at the previous meeting. Comments and queries to be forwarded to the Clerk and all pertinent points or need for alterations discussed at the meeting on the 1st October 2014 prior to the council's formal adoption.
- 13. Council Policy Statement – A guide for the press and public on attending and reporting meetings of Local Government (filming, videoing and recording of meetings).** (Draft attached for approval).
- 14. Revised Financial Regulations for the Council.** Draft Regulations were available at the previous meeting. Comments and queries to be forwarded to the Clerk and all pertinent points or need for alterations discussed at the meeting on the 1st October 2014 prior to the council's formal adoption.
- 15. Revised Council Policy on Complaints Handling.** (Draft attached for approval).
- 16. Quarrington Hill Allotments.**
As discussed at the Financial Sub Committee meeting it was **agreed** to increase the rents on the site from £25 to £30. Rent demands will be sent out in December 2014 for payment in January 2015. It is a legal obligation to give Tenants 1 year notice of any rent increase. Notice of this increase will be included in the Rent Demands. Members of the council are requested **to support this motion.**

17. Hanging Basket and Floral Containers Draft Tender Documents.

18. Painting of Village Signs and Steel Seating.

An offer is received from the Probation Services who are looking for work for young people to do as part of their 'community payback'. They are prepared to re-paint the steel public seating and village signs. All the parish needs to provide is the paint, brushes and brush cleaner. Estimated cost of Hammerite paint and brushes is £150. Members of the council are requested to **support this offer from Probation Services and commit to the expenditure of approximately £150.**

19. Application for consideration.

19.1

Reference No.	Applicant	Location.	Proposal.
DM/14/02654/FPA	Mr E Pratt	37 Bogma Hall Farm, Coxhoe DH6 4EW	Two storey extension to side of property and single storey extension to rear.

19.2

DM/14/02624/FPA	Mrs P Wilson	36 Co-Operative Terrace, Coxhoe, DH6 4DQ	Single storey extension to rear of existing dwelling.
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19.3

DM/14/02480/FPA	Mr J Seymour	Bogma Hall Farm, Coxhoe, DH6 4EN	Conversion and extension of existing Garage/Stables to provide one Bungalow.
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19.4

Planning Applications Approved.

DM/14/02334/FPA Mrs L Mayhew	40 Co-Operative Terrace Coxhoe, DH6 4DQ	Erection of single-storey extension to rear of dwelling.
DM/14/02248/FPA Mr J Haynes	Victoria House, Victoria Terrace, Coxhoe DH6 4EA	Single storey extension to rear of existing dwelling.

20. Finance.**20.1 Accounts for approval/signature.**

		Credits	Debits
Payee	Description	Forwarding Balance	£6,741.57
Coxhoe Village Hall	Insurance Reimbursement	1,162.00	
TP Gardens	Grounds Maintenance		400.00
FLiC	Printing Services		203.00
HMRC	TAX & NI		465.98
Clerk	Salary		1,439.92
Clerk	Expenses (postage, web hosting)	17.14	
Thinford Nurseries	Floral Baskets/Containers Watering		1,260.00
Total Business Group	Photocopier Usage		45.65
Northumbria Water	Quarrington Hill Allotments		40.35
	Totals	1,179.14	3,854.90
	Current Account Balance		4,065.81
	Deposit Account Balance		6,003.55
	Total Balances		£10,069.36

20.2 Requests for financial assistance.

- a) Great North Air Ambulance.
- b) Durham Miners' Association.

21. Notice Boards.**22. Clerk's Report.****23. Exclusion of the Press and Public.****24. Date and time of next meeting – 5th November 2014 at 7pm.**