



*Delivering Quality Services to
Coxhoe & Quarrington Hill*

Parish Clerk: Mr G Price

All correspondence to: Coxhoe Parish Council
Coxhoe Village Hall
Front Street East
Coxhoe
Co Durham
DH6 4DB

Tel. 07988 283287

Email: clerk@coxhoeparishcouncil.gov.uk

Web: www.coxhoeparishcouncil.gov.uk

To all Councillors,

In accordance with the provisions of Schedule 12 (parts 2, 4 & 6) of the Local Government Act 1972, you are hereby summoned to attend;

A MEETING OF THE PARISH COUNCIL

To be held on Wednesday 4th May 2016 at Coxhoe Village Hall, Front Street, Coxhoe DH6 4BD

following the AGM of the Council *G Price* Clerk of the Council, 29th April 2016

BUSINESS

- 1. Apologies for absence.**
- 2. Members' declarations of interest.**
- 3. Police and Neighbourhood Wardens reports** (the Link to the Neighbourhood Wardens Reports is circulated by email).
- 4. Representations from Residents of the Parish** (Parishioners are allocated a maximum of 15 minutes to raise issues with the parish council).
- 5. Minutes of the meeting held on the 6th April 2016** for approval and signing.
- 6. Clerk's Report on matters raised the previous month and progress.**
- 7. Durham County Councillors update.**
- 8. Children & Young People Services Report.**
- 9. Community Reports.**
 - a) Quarrington Hill Community Centre.
 - b) Quarrington Hill Front Street Regeneration Group.
 - c) Coxhoe Community Partnership.
 - d) Coxhoe Village Hall.
 - e) Active Life at Coxhoe.
 - f) Youth Strategy Group.
 - g) Kingswood Community Group.
 - h) Quarrington Hill Allotments.
- 10. Members' reports from meetings attended.**
- 11. CDALC & EDRCAAP**
- 12. PP2.**
- 13. Neighbourhood Plan.**
- 14. Speed Humps at Cornforth Lane.**
- 15. Land Transfers update.**
- 16. Correspondence for information and action.**
- 17. Lone Working Policy.** Members are requested to consider this policy (previously circulated by email) for adoption by the council.

18. Items deferred from previous meeting.

- a. **To consider the request from Citizens Advice – County Durham for funding support** (copy attached).
- b. **Children & Young Peoples Services Coordinator (C&YPSC).** As per contract of employment the employee is permitted to progress to the next increment in the scale of employment upon satisfactory progress. The C&YPSC was employed in the SCP range 30-34 starting on the SPC point 32 and should be permitted to progress to SCP point 33 to commence on the 1st April 2016.

19. Finance.

- a) **Payments for approval** (schedule attached).
- b) **Statement of Accounts for 2015/2016 and reconciliation.**
- c) **Annual Return for the Year-End 31st March 2016.**
 - a. **To agree the Statement of Governance.**
 - b. **To agree the Annual Return.**
- d) **To consider the request from Quarrington Hill Banner Group for funding support** (copy attached).
- e) **To consider the request for payment to Coxhoe Village Hall for the improvements to the Bar Hatch/Door way of £320.00**
- f) **To consider payment of the annual grants to the following organisations.**
 - a. **Coxhoe Village Hall** **£4,000.00**
 - b. **Quarrington Hill CC** **£2,000.00**
 - c. **Future Leisure in Coxhoe** **£4,000.00**
- g) **To consider the payment to Coxhoe Village Hall for the Annual Rent for the Parish Council’s use of the meeting room and other rooms for meetings.** **£1,000.00**

20. Planning

i. Applications for consideration.

DM/16/01221/FPA Hope Construction Materials Ltd. Raisby Quarries, Coxhoe Quarry, Coxhoe DH6 4BB.	Proposed vertical extension and extension of time until 31st December 2042 for quarrying activities; operation of Ready Mixed plant; operation of concrete block manufacturing plant and secondary aggregate recycling facility with restoration by 31st December 2044.
DM/16/00893/FPA Ms Melanie Blyth. Belgrave House, Station Road East, Coxhoe DH6 4AT.	Change of use from doctor’s surgery (D1) to dwelling house (C3) including two storey side extension with balcony and accommodation in the roof, and single storey rear extension.
DM/16/01068/FPA Mr S Wilson. Land to Rear of 19 School Avenue, Coxhoe, DH6 4EB.	New detached dormer bungalow with detached single garage.

21. Exclusion of the Press and Public.

Clerk’s Recruitment.

22. Date and time of next meeting as confirmed at the AGM