



*Delivering Quality Services to
Coxhoe & Quarrington Hill*

Parish Clerk: Mr G Price

All correspondence to: Coxhoe Parish Council
Coxhoe Village Hall
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To all Councillors,

In accordance with the provisions of Schedule 12 (parts 2, 4 & 6) of the Local Government Act 1972, you are hereby summoned to attend;

A MEETING OF THE PARISH COUNCIL

To be held on Wednesday 1st June 2016 at Coxhoe Village Hall, Front Street, Coxhoe DH6 4BD at 6.30pm

G Price

Clerk of the Council, 26th May 2016

BUSINESS

- 1. Apologies for absence.**
- 2. Members' declarations of interest.**
- 3. Police and Neighbourhood Wardens reports** (the Link to the Neighbourhood Wardens Reports is circulated by email).
- 4. Representations from Residents of the Parish** (Parishioners are allocated a maximum of 15 minutes to raise issues with the parish council).
- 5. Draft of the minutes from the APM meeting for information and corrections.**
- 6. Minutes of the AGM held on the 4th May 2016 for approval and signing.**
- 7. Minutes of the general meeting held on the 4th May 2016 for approval and signing.**
- 8. Clerk's Report on matters raised the previous month and progress.**
- 9. Durham County Councillors update.**
- 10. Children & Young People Services Report.**
- 11. Members' reports from meetings attended.**
- 12. CDALC & EDRCAAP**
- 13. PP2.**
- 14. Neighbourhood Plan.**
- 15. Consultation on Proposal to Remove Street Lights** (correspondence attached).
- 16. To agree the Parish Council Annual Action Plan for 2016-2017** (copy attached).
- 17. Speed Humps at Cornforth Lane.**
- 18. Land Transfers update.**
- 19. Public Footpath No. 6** (Beechfield Rise to Quarrington Hill)
- 20. Correspondence for information and action.**
 - i. Purdah for EU Referendum** (circular attached).
 - ii. Its Up to 2U funding scheme** (circular attached).
 - iii. LGC/NALC supplement survey** (copy attached)

21. Lone Working Policy. Members are requested to consider formally adopt this policy (copy attached).

22. Finance.

- a) **Payments for approval** (schedule attached).
- b) **To agree the Bank Reconciliation** (to circulate at meeting).
- c) **Bank Statement Date.** At present the Bank Statement Date is produced on the 4th of the month and this date conflicts with dates of the council meetings and provides little or no time to produce an up to date bank reconciliation for the council meeting. It is recommended to council to move the statement date to the 23rd of the month giving adequate time to produce information more up to date.
- d) **Vat 126 Claim for period 1/4/15 to 31/3/16** (copy of correspondence attached for information).
- e) **National Joint Council Pay Award for 2016-2018.** This is now concluded with the pay award being 1% for this financial followed, starting on the 1st April 2016 and by a further 1% commencing on the 1st April 2017. Payroll should be back dated as soon as practicable. **Members are requested to endorse the NJC Pay Award for following two years.**
- f) **To consider the request from the Learning Library** (copy enclosed).
- g) **To consider the request for funding from Quarrington Hill Banner Group** (copy attached).

23. Planning

iv. Applications for consideration.

DM/16/01083/FPA. AWC Insurance Services Ltd. 24 Church Street, Coxhoe DH6 4HE.	Installation of new Shop Front.
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24. Community Reports.

- a) Quarrington Hill Community Centre (copy of report attached).
- b) Quarrington Hill Front Street Regeneration Group (copy of report attached).
- c) Coxhoe Community Partnership.
- d) Coxhoe Village Hall.
- e) Active Life at Coxhoe.
- f) Youth Strategy Group.
- g) Kingswood Community Group.
- h) Quarrington Hill Allotments.

25. Exclusion of the Press and Public.

26. Date and time of next meeting 6th July 2016 at 6.30pm in Coxhoe Village Hall.