



*Delivering Quality Services to
Coxhoe & Quarrington Hill*

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To all Councillors,

In accordance with the provisions of Schedule 12 (parts 2, 4 & 6) of the Local Government Act 1972, you are hereby summoned to attend;

A MEETING OF THE PARISH COUNCIL

To be held on Wednesday 27th July 2016 at Coxhoe Village Hall, Front Street, Coxhoe DH6 4BD at 6.30pm

Locum Clerk of the Council, 20th July 2016

BUSINESS

- 1. Apologies for absence.**
- 2. Members' declarations of interest.**
- 3. Police and Neighbourhood Wardens reports** (the Link to the Neighbourhood Wardens Reports is circulated by email).
- 4. Representations from Residents of the Parish** (Parishioners are allocated 15 minutes to raise issues with the parish council).
- 5. Minutes of the general meeting held on the 6th July 2016 for approval and signing.**
- 6. Minutes of the Working Group held on 13th July 2016 for agreement of the working group recommendations and signing and updates.**
- 7. Clerk's Report on matters raised the previous month and progress.**
- 8. Recruitment Update**
- 9. Durham County Councillors update.**
- 10. Children & Young People Services Report and youth provision update and financial arrangements.**
- 11. Members' reports from meetings attended.**
- 12. CDALC & EDRCAAP**
- 13. Community Reports.**
 - a) Quarrington Hill Community Centre.
 - b) Quarrington Hill Front Street Regeneration Group.
 - c) Coxhoe Community Partnership.
 - d) Coxhoe Village Hall.
 - e) Active Life at Coxhoe.
 - f) Youth Strategy Group.
 - g) Kingswood Community Group.
 - h) Quarrington Hill Allotments.
 - i) Coxhoe History Group – War Memorial proposals
- 14. PP2.**
- 15. Neighbourhood Plan and consideration of draft response to County Durham Plan.**
- 16. Speed Humps at Cornforth Lane.**
- 17. Land Transfers** (update from the Chair).

18. Flagpole Installation (update from Cllr Mayo)

19. Armistice Day – To consider the setting up of a working Group of all interested parties within the Parish to begin planning arrangements for this important day and consider extending to other events.

20. Correspondence for information and action.

21. Clerk’s reports

- a) Payroll Options
- b) Virus Software Update
- c) Insurance update.
- d) Lone Working Policy (adopted May/June) Body Cam Purchase Options
- e) Member /Officer Protocol
- f) Officer Code of Conduct

22. Finance.

- a) **Payments for approval** (schedule to attached
- b) **To agree the Bank Reconciliation** (to circulate at meeting).
- c) **External Audit update**
- d) **Christmas provision and revised planting arrangements**
- e) **Office furniture, IT, stationary & office equipment & security, and hospitality equipment**

23. Planning

i. Applications for consideration.

DM/15/00793/OUT/HJON Land to the East of Prospect Place, Commercial Road East, Coxhoe Applicant Hellens	55 new build application – update
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24. Exclusion of the Press and Public.

25. Date and time of next meeting 7th September 2016 at 6.30pm in Coxhoe Village Hall.