



*Delivering Quality Services to
Coxhoe & Quarrington Hill*

Parish Clerk: Mr. C. T. Rowbotham BSc (Hons) MA PGCE PGDip DMS

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To all Councillors,

In accordance with the provisions of Schedule 12 (parts 2, 4 & 6) of the Local Government Act 1972, you are hereby summoned to attend;

A MEETING OF THE PARISH COUNCIL

To be held on Wednesday 7th September 2016 at Coxhoe Village Hall, Front Street, Coxhoe DH6 4BD at 6.30pm

Mr. C.T. Rowbotham

Clerk of the Council, 1st September 2016

BUSINESS

- 1. Apologies for absence.**
- 2. Declarations of interest.**
- 3. Minutes of the general meeting held on the 27th July 2016 for approval and signing.**
- 4. Minutes of the Extraordinary Council Meeting held on the 3rd August 2016 for approval and signing.**
- 5. Representations from Residents of the Parish** (Parishioners are allocated 15 minutes to raise issues with the Parish Council).
- 6. Durham County Councillors update.**
- 7. Police and Neighbourhood Wardens Update (if received).**
- 8. Coxhoe Parish Council Website (Presentation from Ian Forster (Volunteer Web Administrator)) – 7 minutes**
- 9. Clerk's Report on matters raised the previous month and progress.**
- 10. Children & Young People Services Update.**
- 11. HR Advisory Committee Proposals (Meeting held 25th August 2016).**
- 12. Members' reports from meetings attended.**
- 13. CDALC (County Durham Association of Local Councils) and EDRCAAP (East Durham Rural Corridor Area Action Partnership).**
- 14. Community Reports.**
 - a) Quarrington Hill Community Centre (report enclosed).
 - b) Quarrington Hill Front Street Regeneration Group (report enclosed).
 - c) Coxhoe Community Partnership.
 - d) Coxhoe Village Hall.
 - e) Active Life at Coxhoe.
 - f) Youth Strategy Group - Date required and DBS.
 - g) Kingswood Community Group.

- h) Quarrington Hill Allotments.
- i) Coxhoe History Group – War Memorial proposals.

15. PP2 (Parish Plan 2).

16. Neighbourhood Plan and response to County Durham Plan.

17. Land Transfers (update from the Chair).

18. Armistice Day – To consider setting up of a working Group of all interested parties to begin planning arrangements for this important day and consider extending to other events.

19. Correspondence for information and action.

- a. **Emergency and contingency planning.**
- b. **Quarrington Hill hanging basket complaint.**
- c. **St. Mary’s Church yard**
- d. **Letter from Post Office dated 31st August 2016 regarding temporary closure of Quarrington Hill Post Office.**

20. Finance.

- a) **Payments for approval** (Schedule attached).
- b) **External Audit update** (Chair to update)
- c) **Revised Risk Assessment** (Chair to update)

21. Planning

a. **Applications for consideration.**

DM/16/02449/FPA Sonnet 43 Brew House Sonnet 43 Brew House Clarence Street Coxhoe Durham DH6 4HX	Double storey rear extension with mezzanine floor Coxhoe Cassop-cum-Quarrington Paul Hopper Delegated
DM/16/02343/FPA Mr Rob Cheesey 9 Front Street South Cassop Durham DH6 4RF	Construction of 2no. dormer roof extensions to front roofslope of existing dwelling Coxhoe Cassop-cum-Quarrington
Approved Stephen Potter Delegated DM/16/01083/FPA AWC Insurance Services Ltd 24 Church Street, Coxhoe, Durham, DH6 4HE	Permission granted matter determined under delegated authority. Installation of a new shop front.

22. Exclusion of the Press and Public.

- a. Recruitment Update and Agreement of Timetable for Recruitment.
- b. Sickness absence update.

23. Date and time of next meeting 5th October 2016 at 6.30pm in Coxhoe Village Hall.