



Coxhoe Village Hall
Front Street East, Coxhoe
Durham, DH6 4DB
Tel: 0191 3773658

E-mail: clerk@coxhoeparishcouncil.gov.uk

31st May 2018

Dear Member,

You are hereby summonsed to attend a meeting of Coxhoe Parish Council in the Parish Room, Coxhoe Village Hall, on WEDNESDAY 6TH JUNE 2018 at 6.30 pm for the purpose of transacting the following business:

Members of the public are invited to address the council between 6.30 pm and 6.45pm.

C Llewelyn

Claire G Llewelyn
Clerk to the Council

AGENDA

- 1 To accept apologies for absence
- 2 Declaration of interest in items on the agenda
- 3 To confirm the minutes of the meeting held on the 2nd May 2018 Enclosed
- 4 Durham County Councillors' update
- 5 Councillors' reports of their attendance at meetings/events on behalf of the Parish Council
- 6 Youth Provision a) Youth Worker Report
b) Activities for children birth to school age
- 7 Matters of Information Report a) Allotments
b) Defibrillators
c) Coxhoe Village Hall Clock
d) Seating Policy
- 8 Review of Standing Orders Section 5j and Annual Governance a) Receipt of Committee Minutes and consideration of recommendations and terms of reference (enclosed)
b) Appointment to Environment Committee
c) Asset Register (enclosed)
d) Review of Standing Orders (enclosed)
e) Review of Financial Regulations (enclosed)
f) Review of insurance including Fidelity guarantee cover (to follow)
g) Review of Complaints Procedure & requests under Freedom of Information (enclosed)
h) Review of Council policy for dealing with the press/media (to follow)

- 9 Financial matters including Annual Governance
- a) Review effectiveness of internal control including banking facilities and mandates (report enclosed)
 - b) Review of Council and staff subscriptions to other bodies (report enclosed)
 - c) Internal Audit Report (already circulated)
 - d) Approve Section 1 (Annual Governance Statement 2017/18) of the Annual Return (enclosed)
 - e) Approve Section 2 (Accounting Statement 2017/18) of the Annual Return (enclosed)
 - f) Schedule of payments (to follow)
 - g) Bank reconciliation at 31.05.2018 (to follow)
 - h) Budget (to follow)
- 10 GDPR Report enclosed
- 11 Requests for financial assistance Funding for Active Life in Coxhoe
- 12 Planning & Correspondence report Report enclosed
- 13 Village appearance and cleanliness
- 14 Parking
- 15 Events
- a) Building Stronger Communities: Jo Cox Foundation
 - b) WW1 Commemorations
 - c) Suffragette Event
 - d) Fireworks
- 16 Neighbourhood/Parish Planning Including Newcastle University
- 17 Coxhoe Cricket Ground Report to follow
- 18 Community reports
- a) Quarrington Hill
 - b) Coxhoe Village Hall
 - c) Active Life at Coxhoe
 - d) Coxhoe History Group
- 19 Date and time of next meeting: **WEDNESDAY 4th July 2018 at 6.30 pm**
Parish Room, Coxhoe Village Hall

TO: ALL MEMBERS OF COXHOE PARISH COUNCIL