



Coxhoe Parish Council  
Coxhoe Village Hall  
Front Street East  
Coxhoe  
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**27 September 2018**

**To: All Members of the Parish Council**

You are hereby summonsed to attend the Meeting of Coxhoe Parish Council in the Parish Room, Coxhoe Village Hall on Wednesday 3 October 2018 at 6.30pm for the purpose of transacting the following business:

C Llewelyn  
Claire G Llewelyn  
Clerk to the Council

## **Agenda**

**1 To note apologies and to approve reasons of absence**

**2 Declarations of interest in items on the agenda**

**3 To confirm the minutes of the meeting held on 5 September 2018 (enclosed)**

**4 Public participation**

**5 Request for easement over Parish Council land adjoining Lowfield Bungalow (enclosed)**

### **6 Parking**

- a) Survey results
- b) Front Street options
- c) Cornforth Lane options
- d) Commercial Road and Limes options
- e) Village Hall parking
- f) Date of meeting with residents and traders

## **7 Durham County Councillors' update**

## **8 Councillors' reports of their attendance at meetings or events on behalf of the Parish Council**

## **9 Youth Provision**

- a) Youth Worker Report
- b) Activities for children birth to school age

## **10 Clerk's Report**

- a) Cricket Ground, lease, grants and usage
- b) Churchyard path
- c) Parish Council land maintenance
- d) Grit bins
- e) Villages appearance and cleanliness

## **11 Councillor Vacancies and Co-option (verbal update)**

## **12 Parish Plan 3 (verbal update)**

## **13 Committee Membership and Meeting Dates (draft schedule enclosed)**

## **14 Committees Minutes (enclosed)**

- a) Youth Strategy Group minutes
- b) Youth Strategy Group Terms of Reference

## **15 Grounds Maintenance Contract (verbal update)**

## **16 Review of Annual Action Plan (copy enclosed)**

## **17 Report on training attended**

- a) Regional Training Seminar
- b) Clerks Training

## **18 Financial matters including Annual Governance**

- a) Finance Report, bank reconciliation and payment schedule (to follow)
- b) Budget (to follow)
- c) Review Financial Regulations

## **19 Planning and Correspondence report (report enclosed)**

## **20 Agreement of Policies and Risk Assessments**

- a) Volunteer Policy

**21 Events**

- a) WW1 Commemorations including Battle's over
- b) Suffragette Event
- c) Fireworks

**22 Community Reports**

- a) Quarrington Hill Community Centre
- b) Coxhoe Village Hall
- c) Active Life at Coxhoe
- d) Coxhoe History Group

**23 Date and time of next meeting**

Wednesday 7 November 2018 at 6.30pm at the Parish Room, Coxhoe Village Hall

**To: All Members of Coxhoe Parish Council**

The Press and Public are very welcome to attend this meeting.