



Coxhoe Parish Council
Coxhoe Village Hall
Front Street East
Coxhoe
Durham
DH6 4DB
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31 January 2019

To: All Members of the Parish Council

You are hereby summonsed to attend the Meeting of Coxhoe Parish Council in the Parish Room, Coxhoe Village Hall on Wednesday 6 February 2019 at 6.30pm for the purpose of transacting the following business:

C Llewelyn
Claire G Llewelyn
Clerk to the Council

Agenda

1 To note apologies and to approve reasons of absence

2 Declarations of interest in items on the agenda

3 To confirm the minutes of the meeting held on 6 January 2019 (enclosed)

4 Public participation

5 Durham County Councillors' update

6 Councillors' reports of their attendance at meetings or events on behalf of the Parish Council

7 Land, Buildings and Open Spaces (reports enclosed)

- a) Cricket Ground
- b) Limes development signage and second railway gate
- c) Request for easement at Lowfield Bungalow
- d) Valuation Lane opposite Coxhoe Village Hall
- e) Clarence Railway creation of cycle path and walkway
- f) Kingswood planting
- g) St Mary's churchyard noticeboard
- h) Bower Court fencing

8 Parking

- a) Quarrington Hill
- b) Cornforth Lane survey results (enclosed)
- c) Coxhoe Primary School Parking
- d) Parking on Parish Council Land
- e) Coxhoe Village Hall parking restriction enforcement
- f) Co-op parking

9 Grounds Maintenance contract decision on tenders received (report enclosed)

10 Youth Provision

- a) Youth Worker Report (to follow)

11 Clerk's Report

- a) Chronicle printing and leaflets
- b) Councillors training

12 Review of Internal Audit and appointment of Internal Auditor (report enclosed)

13 Financial matters including Annual Governance

- a) Finance Report, bank reconciliation and payment schedule (enclosed)
- b) Budget (enclosed)
- c) Pre-paid debit, debit and credit card (report enclosed)

14 Financial Risk Assessment (report enclosed)

15 Village Hall CCTV, Insurance Claim and Valuation (report enclosed)

16 Parish Plan 3 (report enclosed)

17 Agreement of Policies and Council documents (enclosed)

- a) Equal Opportunities Policy
- b) Dignity Policy
- c) Volunteer Policy
- d) Bereavement Policy
- e) Training Policy

18 Committees Terms of Reference, Membership and Minutes (enclosed)

- a) Events Committee Terms of reference and membership
- b) Committees meeting dates

19 Date of Annual Assembly of Electors and Annual Meeting (enclosed)

20 Planning and Correspondence report (enclosed)

21 Community Reports

- a) Quarrington Hill Community Centre
- b) Coxhoe Village Hall
- c) Active Life at Coxhoe
- d) Coxhoe History Group

22 Date and time of next meeting

Wednesday 6 March 2019 at 6.30pm at Coxhoe Village Hall

To: All Members of Coxhoe Parish Council

The Press and Public are very welcome to attend this meeting.