



Coxhoe Parish Council
Coxhoe Village Hall
Front Street East
Coxhoe
Durham
DH6 4DB
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27 February 2019

To: All Members of the Parish Council

You are hereby summonsed to attend the Meeting of Coxhoe Parish Council in the Parish Room, Coxhoe Village Hall on Wednesday 6 March 2019 at 6.30pm for the purpose of transacting the following business:

C Llewelyn
Claire G Llewelyn
Clerk to the Council

Agenda

1 To note apologies and to approve reasons of absence

2 Declarations of interest in items on the agenda

3 To confirm the minutes of the meeting held on 6 February 2019 (enclosed)

4 Public participation

5 Durham County Councillors' update

6 Councillors' reports of their attendance at meetings or events on behalf of the Parish Council

7 Land, Buildings and Open Spaces (reports enclosed)

- a) Cricket Ground (report enclosed)
- b) Quarrington Hill Environmental Improvement Scheme (verbal update)
- c) Request for easement at Lowfield Bungalow (enclosed)
- d) Valuation Lane opposite Coxhoe Village Hall (enclosed)
- e) Clarence Railway creation of cycle path and walkway (enclosed)

8 Parking

- a) Quarrington Hill
- b) Cornforth Lane survey results (enclosed)
- c) Coxhoe Primary School Parking
- d) Parking on Parish Council Land
- e) Coxhoe Village Hall parking restriction enforcement
- f) Co-op parking

9 Grounds Maintenance contract (verbal update)

10 Youth Provision

- a) Youth Worker Report (to follow)

11 Clerk's Report (enclosed)

12 Risk Register (report enclosed)

13 Financial matters including Annual Governance

- a) Finance Report, bank reconciliation and payment schedule (enclosed)
- b) Budget (enclosed)
- c) Pre-paid debit, debit and credit card (report enclosed)

14 Financial Risk Assessment (report enclosed)

15 Village Hall Insurance Claim and Valuation (report enclosed)

16 Parish Plan 3 (report enclosed)

17 Agreement of Policies and Council documents (enclosed)

- a) Grant Awarding Policy
- b) Policy
- c) Communications and Community Engagement Statement
- d) Policy
- e) Policy

18 Committees Terms of Reference, Membership and Minutes (enclosed)

- a) Youth Strategy Group Minutes and Action Plan 29 January 2019
- b) Events Committee 25 February 2019

19 Planning and Correspondence report (enclosed)

21 Community Reports

- a) Quarrington Hill Community Centre
- b) Coxhoe Village Hall
- c) Active Life at Coxhoe
- d) Coxhoe History Group

22 Date and time of next meeting

Wednesday 3 April 2019 at 6.30pm at Coxhoe Village Hall

To: All Members of Coxhoe Parish Council

The Press and Public are very welcome to attend this meeting.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.