



Coxhoe Parish Council
Coxhoe Village Hall
Front Street East
Coxhoe
Durham
DH6 4DB
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27 November 2019

To: All Members of the Parish Council

You are hereby summonsed to attend the Meeting of Coxhoe Parish Council in the Parish Room, Coxhoe Village Hall, on Wednesday 4 December 2019 at 6.30pm for the purpose of transacting the following business:

C Llewelyn
Claire G Llewelyn
Clerk to the Council

Agenda

1 To note apologies

2 Declarations of interest in items on the agenda

3 To confirm the minutes of the meeting held on 6 November 2019 (enclosed)

4 Public participation

5 Durham County Councillors' update

6 Councillors' reports of their attendance at meetings or events on behalf of the Parish Council

7 Land, Buildings and Open Spaces

- a) Old School Site (report enclosed)
- b) Quarrington Hill Churchyard (report enclosed)
- c) Land adjacent Quarrington Hill Community Centre (report enclosed)
- d) Cricket Ground (report enclosed)
- e) Scouts request cricket ground (report enclosed)
- f) Request for easement Lowfield Bungalow (verbal update)
- g) Basic Cottages (report enclosed)

8 Parking and traffic

- a) Quarrington Hill (report enclosed)

9 Financial matters

- a) Finance Report, Bank Reconciliation and Payment Schedule (enclosed)
- b) Budget
- c) VAT

10 Committees' change of date, membership and receipt of minutes (enclosed)

- a) HR Committee meeting date
- b) Committee membership
- c) Draft Events, Environment and Finance Committee minutes 11 November 2019

11 Parish Plan 3 (report enclosed)

12 Vacancies and co-option (report enclosed)

- a) Quarrington Hill Ward Vacancy
- b) Coxhoe Ward Vacancy

13 Seating requests (report enclosed)

14 Clerk's Report (enclosed)

- a) Christmas Tree light up and carols
- b) National Lottery funding
- c) Website accessibility

15 Youth Provision

- a) Youth Worker Report (enclosed)
- b) Playgroup Report (enclosed)

16 Planning and Correspondence report (enclosed)

- a) Approved, withheld and refused decisions
- b) Correspondence and bulletins

17 Parish Council Policies

- a) Draft Delegation Scheme (enclosed)

18 Community reports

- a) Quarrington Hill Community Centre
- b) Coxhoe Village Hall
- c) Active Life at Coxhoe
- d) Coxhoe History Group

The following items are classified as being of a confident nature in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. At this point of the agenda all members of the press and the public will be asked to leave the meeting room.

19 Review of office accommodation (report enclosed)

20 Human Resources and Recruitment (report enclosed)

21 Date and time of next meeting

Monday 6 January 2020 at 6.30pm Quarrington Hill Community Centre

To: All Members of Coxhoe Parish Council

The Press and Public are very welcome to attend this meeting.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime & disorder; human rights; health & safety and biodiversity.

