



Coxhoe Parish Council  
Coxhoe Village Hall  
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**23 December 2019**

**To: All Members of the Parish Council**

You are hereby summonsed to attend the Meeting of Coxhoe Parish Council in the Parish Room, Coxhoe Village Hall, on Wednesday 6 January 2020 at 6.30pm for the purpose of transacting the following business:

C Llewelyn  
Claire G Llewelyn  
Clerk to the Council

## Agenda

- 1 To note apologies and to make introductions**
- 2 Declarations of interest in items on the agenda**
- 3 To confirm the minutes of the meeting held on 4 December 2019 (enclosed)**
- 4 Public participation**
- 5 Durham County Councillors' update**
- 6 Councillors' reports of their attendance at meetings or events on behalf of the Parish Council**

## **7 Land, Buildings and Open Spaces**

- a) Quarrington Hill Churchyard (report enclosed)
- b) Cricket Ground (report enclosed)
- c) Land adjacent Quarrington Hill Community Centre (report enclosed)
- d) Basic Cottages (report enclosed)

## **8 Financial matters**

- a) Finance Report, Bank Reconciliation and Payment Schedule (enclosed)
- b) Budget 2019 to 2020 (enclosed)
- c) Section 137 sum 2020 to 2021

## **9 Annual action plan (enclosed)**

## **10 To agree the budget for the financial year 2020 to 2021 (enclosed)**

## **11 To determine the Parish precept for 2020 to 2021 (report enclosed)**

## **12 Committees' receipt of minutes and membership**

- a) Draft Events, Environment and Finance Committee minutes 9 December 2019 (enclosed)

## **13 Allocation of funds between villages (report enclosed)**

## **14 Parish Plan 3 (verbal update)**

## **15 Vacancies**

- a) Quarrington Hill Ward Vacancies (verbal update)

## **16 Clerk's Report (enclosed)**

- a) Dog waste bin request
- b) Cornforth Lane

## **17 Youth Provision**

- a) Youth Worker Report (to follow)
- b) Playgroup (report enclosed)

## **18 Planning and Correspondence report (enclosed)**

- a) Approved, withheld and refused decisions
- b) Correspondence and bulletins

## **19 Parish Council Policies**

- a) Document Retention and Disposal Policy Appendix

## **20 Community reports**

- a) Quarrington Hill Community Centre (enclosed)
- b) Coxhoe Village Hall
- c) Active Life at Coxhoe
- d) Coxhoe History Group

The following items are classified as being of a confident nature in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. At this point of the agenda all members of the press and the public will be asked to leave the meeting room.

## **21 Human Resources and Recruitment (report enclosed)**

## **22 Date and time of next meeting**

Wednesday 5 February 2020 at 6.30pm Coxhoe Village Hall

**To: All Members of Coxhoe Parish Council**

The Press and Public are very welcome to attend this meeting.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime & disorder; human rights; health & safety and biodiversity.

