



Coxhoe Parish Council  
Coxhoe Village Hall  
Front Street East  
Coxhoe  
Durham  
DH6 4DB  
Tel: 0191 3773658 or 07988283287  
Email: [clerk@coxhoeparishcouncil.gov.uk](mailto:clerk@coxhoeparishcouncil.gov.uk)

**29 January 2020**

**To: All Members of the Parish Council**

You are hereby summonsed to attend the Meeting of Coxhoe Parish Council in the Parish Room, Coxhoe Village Hall, on Wednesday 5 February 2020 at 6.30pm for the purpose of transacting the following business:

C Llewelyn  
Claire G Llewelyn  
Clerk to the Council

## Agenda

- 1 To note apologies and to make introductions**
- 2 Declarations of interest in items on the agenda**
- 3 To confirm the minutes of the meeting held on 6 January 2020 (enclosed)**
- 4 Public participation**
- 5 Durham County Councillors' update**
- 6 Councillors' reports of their attendance at meetings or events on behalf of the Parish Council**

## **7 Land, Buildings and Open Spaces**

- a) Quarrington Hill Churchyard (report enclosed)
- b) Cricket Ground (report enclosed)
- c) Land adjacent Quarrington Hill Community Centre (report enclosed)
- d) Old school site (report enclosed)
- e) Basic Cottages/Foundry Row

## **8 Parking and traffic**

- a) Quarrington Hill No Waiting Proposal (enclosed)
- b) Coxhoe (Verbal update)

## **9 Financial matters**

- a) Finance Report, Bank Reconciliation and Payment Schedule (enclosed)
- b) Budget 2019 to 2020 (to follow)
- c) Human Resources Service Level Agreement

## **10 Review of Internal Audit and Appointment of Internal Auditor (report enclosed)**

## **11 Proposed date for Annual Assembly of Electors and Annual Meeting (enclosed full Council and Committee meetings in 2020 to 2021)**

## **12 Committees' receipt of minutes and membership**

- a) Draft Human Resources Committee minutes 15 January 2020 (enclosed)
- b) Committee membership (enclosed)

## **13 Allocation of funds between villages (report enclosed)**

## **14 Vacancies**

- a) Quarrington Hill Ward Vacancies (verbal update)

## **15 Clerk's Report (enclosed)**

- a) Website Accessibility
- b) Parish Plan 3

## **16 Seats in Coxhoe Park (Verbal update)**

## **17 Youth Provision**

- a) Youth Worker Report (report to follow)
- b) Playgroup (report enclosed)

## **18 Planning and Correspondence report (enclosed)**

- a) DM/20/00089/FPA 100 Browning Hill DH6 4SA
- b) Approved, withheld and refused decisions
- c) Correspondence and bulletins

## **19 Parish Council Policies**

- a) Safeguarding Children and Vulnerable Adults Policy

## **20 Request for financial assistance**

- a) Coxhoe Village Hall (enclosed)

## **21 Community reports**

- a) Quarrington Hill Community Centre (enclosed)
- b) Coxhoe Village Hall
- c) Active Life at Coxhoe
- d) Coxhoe History Group

The following items are classified as being of a confident nature in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. At this point of the agenda all members of the press and the public will be asked to leave the meeting room.

## **22 Council Policy and responses to Subject Access Requests (enclosed)**

## **23 Review of office accommodation (report enclosed)**

## **24 Recruitment update (verbal update)**

## **25 Date and time of next meeting**

Wednesday 4 March 2020 at 6.30pm Coxhoe Village Hall

### **To: All Members of Coxhoe Parish Council**

The Press and Public are very welcome to attend this meeting.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime & disorder; human rights; health & safety and biodiversity.

