



Coxhoe Parish Council
Coxhoe Village Hall
Front Street East
Coxhoe
Durham
DH6 4DB
Tel: 0191 3773658 or 07988283287
Email: clerk@coxhoeparishcouncil.gov.uk

25 February 2021

The Press and Public are very welcome to attend this meeting.

Please note: due to the current Government measures for Covid-19, the Parish Council will meet virtually via Zoom. If any members of the press or public wish to attend to make a statement or raise a question, the meeting can be accessed by downloading Zoom and [using this link to the meeting](#) or by dialling +44 131 460 1196 (Meeting ID: 821 5558 1000; Passcode: 582890).

To All Members of the Parish Council

You are hereby summonsed to attend the Ordinary Meeting of Coxhoe Parish Council via Zoom on **Wednesday 3 March 2021 at 6.30pm** for the purpose of transacting the following business:

C Llewelyn
Claire G Llewelyn
Clerk to the Council

Agenda

1 Zoom meeting information and Parish Council Public Participation Policy

2 To note apologies

3 To receive declarations of interest in items on the agenda

4 To confirm the minutes of the meeting of the Council held on 3 February 2021 (enclosed; to be countersigned by the Clerk and to be signed by the Chair when possible)

5 Public participation

6 To receive the County Councillors' Update

7 To receive Councillors' reports of attendance at meetings and events on behalf of the Parish Council

8 To receive Committee minutes (enclosed)

a) Approved Youth Strategy Group Committee Minutes 3 September 2020

b) Approved Human Resources, Disciplinary, Grievance and Complaints Committee Minutes 27 February 2020 and 14 October 2020

- c) Draft Youth Strategy Group Committee Minutes 21 January 2021
- d) Draft Human Resources, Disciplinary, Grievance and Complaints Committee Minutes 27 January 2021

9 To amend and agree meeting dates for the year 2021 to 22 (enclosed)

10 Financial matters (enclosed)

- a) Finance Report, Bank Reconciliation and Payment Schedule
- b) Employer costs
- c) Budget
- d) Section 137 allowance for the year 2021 to 22
- e) Bank mandates during and following the election period

11 To agree the Parish Council's Risk Assessment and Insurance provision (enclosed)

- a) Parish Council main Risk Assessment for 2021 to 22
- b) Insurance cover for 2021 to 22

12 Clerk's Report (enclosed)

- a) To consider Matters raised by residents
- b) Coxhoe & Area Community Pantry
- c) Chronicle
- d) Update on proposals for meetings from 7 May 2021
- e) NHS and Frontline Workers Day 5 July 2021

13 Parish Council Youth Provision Report (enclosed)

14 To approve Parish Council Policies (enclosed)

- a) Communication and Community Engagement Statement
- b) Grant Awarding Policy and Form
- c) Member Officer Protocol
- d) Publication Scheme under the Freedom of Information Act
- e) Vexatious Complaints Policy

15 Planning, Correspondence and Consultations Report (enclosed)

- a) To consider planning applications
 1. DM/21/00388/FPA Delamere, Station Road West, Coxhoe DH6 4AS
 2. To consider any planning applications received after the agenda was issued to be dealt with by the Clerk using delegated authority
- b) To note approved, withdrawn and refused decisions
- c) To consider correspondence
 1. Durham County Council: Coxhoe, Commercial Road East - Proposed Traffic Regulation Order
 2. Durham County Council: Request to purchase land at Coxhoe
 3. Durham County Council: Further extended period of closure to current temporary footbridge, Paradise Farm, Coxhoe
- d) To note bulletins

16 To consider Land, Buildings and Open Spaces (reports enclosed)

- a) Neighbourhood Planning
- b) Foundry Row easement
- c) Foundry Row land and drainage
- d) Shaun Henderson Memorial Sports Ground
- e) Quarrington Hill Churchyard
- f) Request to purchase Parish Council land

17 To consider items for the agenda of a future meeting

18 Date and time of next meeting

Wednesday 12 May 2021 at 6.30pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.