



Coxhoe Parish Council
Coxhoe Village Hall
Front Street East
Coxhoe
Durham
DH6 4DB
Tel: 0191 3773658 or 07988283287
Email: clerk@coxhoeparishcouncil.gov.uk

5 August 2021

The Press and Public are very welcome to attend this meeting.

Please note: due to the current Government measures for Covid-19, the Parish Council's risk assessments and the health and safety of all, the Public and the Press will only be able to access this meeting in limited numbers in person.

Note: Measures will be in place to keep everyone present as safe as possible from Covid-19. No one should attend this meeting in person if they have any symptoms of coronavirus or should be self-isolating. All present must maintain social distancing of at least two metres and are to wear a mask or face covering apart from when seated. Instructions from Parish Council Officers should be followed at all times.

To All Members of the Parish Council

You are hereby summonsed to attend the Ordinary Meeting of Coxhoe Parish Council on **Wednesday 11 August 2021 at 6.30pm** at Coxhoe Village Hall for the purpose of transacting the following business:

C Llewelyn
Claire G Llewelyn
Clerk to the Council

Agenda

1 To receive meeting safety information, to agree the willingness to hold the meeting and to note the [Parish Council Public Participation Policy](#)

2 To note apologies

3 To receive declarations of interest in items on the agenda (Councillors to state whether the interest is a disclosable pecuniary, other registerable or other non-registerable interest, and the nature of the interest)

4 To confirm the minutes of the [Annual Meeting of the Council held on 19 May 2021](#) and the minutes of the [Ordinary Meeting held on 23 June 2021](#) (enclosed)

5 Public participation

6 To receive the County Councillors' Update

7 To receive Councillors' reports of attendance at meetings and events on behalf of the Parish Council

8 To receive Committee minutes (enclosed)

- a) Draft Human Resources Committee Minutes 8 March 2021
- b) Draft Youth Strategy Group Committee Minutes 18 March 2021

9 To consider financial matters (enclosed)

- a) Finance Report, Bank Reconciliation and Payment Schedule
- b) Employer costs for May, June, July
- c) Budget

10 Clerk's Report (enclosed)

- a) To consider Matters raised by residents
- b) To note information on Coxhoe & Area Community Pantry and community support
- c) Signs on Parish Council land
- d) Displaying Notices on behalf of other organisations
- e) Coxhoe Village Hall
- f) To note training undertaken
- g) To note activity undertaken and the Clerk's priorities

11 To note Parish Council Youth Provision Report (enclosed)

12 To adopt the new model Code of Conduct (enclosed)

13 Planning, Correspondence and Consultations Report (enclosed)

- a) To consider planning applications
 1. DM/21/01823/FPA 17 Church Street Coxhoe DH6 4DD
 2. DM/21/02265/FPA 3 Roslyn Mews Coxhoe DH6 4BP
 3. To consider any planning applications received after the agenda was issued to be dealt with by the Clerk using delegated authority
- b) To note approved, withdrawn and refused decisions
- c) To consider correspondence and consultations
 1. Durham County Council Highways: The County Council of Durham Coxhoe Parking and Waiting Restrictions Order 2016 Amendment No1 Order 2021 (Commercial Road East) – Consultation re run until 15 July 2021
 2. Durham County Council: Boundary Commission Consultation
 3. Parish Clerk: Data Protection and Cyber Safety
 4. Durham County Council Highways: The County Council of Durham Coxhoe Parking and Waiting Restrictions Amendment Order No1 2021 (Commercial Road East)
- d) To note bulletins

14 To consider Co-option to two vacancies in Coxhoe Ward (report enclosed)

15 To consider Land, Buildings and Open Spaces (reports enclosed)

- a) To consider action at Bower Court Village Green
- b) To consider the Council's position regarding the Old School Site
- c) To note activity relating to Shaun Henderson Memorial Sports Ground
- d) To note information and consider resolutions in relation to Quarrington Hill Churchyard
- e) Village Clocks

16 To consider items for the agenda of a future meeting

17 Date and time of next meeting

Wednesday 1 September 2021 at 6.30pm

18 To consider a resolution that the following item is classified as being of a confidential nature in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960; at this point of the agenda, if agreed, all members of the press and public would be asked to leave the meeting

19 To note information and consider resolutions about Parish Council staffing and recruitment (enclosed)

20 To note confidential correspondence received by the Parish Council (enclosed)

Councillors are asked to note that in the exercise of their functions, they must take note of the following: equal opportunities; crime and disorder; human rights; health and safety and biodiversity.