



Coxhoe Parish Council Meeting: Events, Environment and Finance Committee

Date & Time: Monday 27 July 2020 6.00pm

Venue: via Zoom

Councillors present:

K Simpson (Chair); S Dunn; C Thirlaway.

Also present:

Councillor I Armstrong; C Llewelyn, Parish Clerk; A Searle, Administration Officer.

EEF79 Zoom meeting information and Parish Council Public Participation Policy

All reports were sent out in advance and Councillors were reminded of the Parish Councils Social Media Policy.

EEF80 To note apologies

Apologies were given from Councillors Lavelle and Lowes. It was **Resolved** the apologies were noted.

EEF81 Declarations of interest in items on the agenda

No interests were declared.

EEF82 To confirm the minutes of the meeting held on 10 February 2020

It was **Resolved** that the minutes of the Events, Environment and Finance committee held on 10 February 2020 be approved, confirmed and signed as an accurate record.

EEF83 Public participation

No members of the public were present.

EEF84 Feedback from community organisations in relation to events

The Churches and community organisations been invited. St Andrew's had responded to advise to let them know if there was anything they could help with. Coxhoe Village Hall had wanted to discuss the Remembrance Ceremony.

EEF85 To consider Parish Council Events (enclosed)

a) Fireworks Display

The Clerk read out some information from the Events Industry Forum. This said that those running events should take steps to prevent large gatherings and events from taking place, that social distancing must be assured and additional measures must be taken for example ticketing events to retain information for test and trace. The Clerk said that plans would need to be put in place for the display very soon and Councillors discussed what is likely to change before then.

It was **Resolved** that with regret the 2020 fireworks display is cancelled.

b) Christmas Tree light-up 2020

It was **Resolved (A)** that this would be deferred to the next meeting on the 7 September 2020.

It was further **Resolved (B)** that discussion of the Remembrance Ceremony would be discussed at the next meeting on the 7 September 2020.

EEF86 Consider the Council's current and future budgets (enclosed)

The Clerk had circulated an up to date budget document with projected expenditure for the current year. Councillors asked questions which the Clerk addressed and she will amend the document for presentation to full Council and the next meeting of this Committee.

EEF87 Neighbourhood Planning (enclosed)

a) To agree activity in relation to Coxhoe Parish Council Neighbourhood Plan

The following were **Resolved**:

- 1) To accept Councillor N Brown's offer of support to set up a vlog about Neighbourhood Planning.
- 2) An A4 flyer to be produced to publicise activity to all households.
- 3) Councillor Dunn to produce a time plan and text explaining the process.
- 4) A working group to be developed including the Parish Council and anyone who wishes to take part.

b) To agree Coxhoe Parish Council's responses to Cassop-cum-Quarrington's Neighbourhood Plan
Councillors agreed that Coxhoe Parish Council supports this Neighbourhood Plan and is in agreement that settlement boundaries are important, as is the protection of land around local villages to maintain separate settlements. It was **Resolved** the Clerk to send this response to this Neighbourhood Plan.

EEF88 Update and review of activity in the parish in relation to the environment (enclosed)

a) Villages' appearance and cleanliness

The Clerk said letters have been sent to takeaway businesses with a poster, a Whatsapp group has been set up for businesses after letters delivered in Coxhoe and that litter picks are currently on hold. It was **Resolved** the information was noted.

b) Bunting

The Clerk said bunting had been put on hold for the current year and will be investigated for 2021. It was **Resolved** the information was noted.

c) King's Wood

It was **Resolved** that Councillor Armstrong will represent the Parish Council on the Durham Woodlands Revival Project.

d) Bower Court Green Area

A consultation paper has been delivered to properties local to Bower Court green.

The following were **Resolved**:

- 1) The report was noted.
- 2) The Clerk to collate the consultation results and concerns to be addressed.
- 3) The Clerk with Councillors N Brown and Armstrong to work to establish what is currently there so that increasing wildflower and wildlife levels can be measured, plan ways to keep the community engaged and involved and to create a plan with a list of priority actions in order so as to spread the cost.
- 4) The Committee allocates up to £500 for expenditure.
- 5) Councillors and Clerk to look at potential funding streams.

- 6) The Clerk to arrange a cut at Bower Court similar to the last one creating paths.
- 7) The Clerk to re-visit the wildflower planting and to work with Councillor Armstrong on planting on village greens, beginning with assessing the sites and planting as soon as possible.

e) Shaun Henderson Memorial Sports Ground

Work is ongoing on the field and the pavilion. It was **Resolved** the information was noted.

f) Old School Site and GP Surgery

The Clerk distributed a letter received from the Clinical Commissioning Group (CCG), in response to the Parish Council's letter expressing support for a new surgery. The following were **Resolved**:

- 1) The letter is noted.
- 2) The Clerk will discuss timescales with the developer.
- 3) The Clerk to contact the CCG if no further information is provided by the beginning of September

g) Noticeboard

The Clerk advised the new noticeboard has arrived and she will be arranging installation. Utilities may need to be contacted. It was **Resolved** the information was noted.

EEF89 Date and time of next meeting

It was Resolved the next meeting of this Committee will take place on Monday 7 September 2020 at 6.00pm.

The meeting closed at 7.00pm.

Certified as a True Record:

Chair (Sign)

Date