



*Delivering Quality Services to Coxhoe &
Quarlington Hill*

Coxhoe Parish Council

**Minutes of the Environment Sub Committee Meeting of
Coxhoe Parish Council held on Wednesday 25th March, 2009
at 7pm in Coxhoe Village Hall.**

PRESENT: Stuart Dunn, Barbara Hepplewhite, Keith Pounder, Jimmy Taylor and Bob Watts.

- 1. Apologies** – Paul Dodsworth, Ron Mayo, Colin Thirlaway, and Maxine Robinson.
- 2. Members Declaration of Interests** – none.
- 3. Current over view** – The clerk, despite her absence due to sickness absence had provided details of the current planting provision by the Parish Council and Partnerships, including locations of lamp posts which currently had approval for the erection of hanging baskets. Those present reviewed these and the budget position, and agreed a series of recommendations to the council as listed below.
- 4. Spring and Summer displays (tubs, beds and baskets)** - AGREED: (a) To retain existing provision as for previous year; (b) To review the provision for next year once the baskets were up; (c) To challenge the fee payable to Durham County Council by Parish Councils for the inspection of lamp columns, as this made any provision cost prohibitive; (d) To copy this letter to other Parish Councils and Coxhoe's Unitary Authority Councillors for their consideration/support; (e) KP to approach QH Garage and Club to seek their agreement to provision of baskets on their buildings to extend provision in QH; (f) To authorise QHVP to arrange for the rotation arrangements with Thinford Nursery at the appropriate time and arrange for the invoice to be supplied to the Clerk; (g) To supply Thinford Nurseries with a plan of the current locations of baskets and a delegation from CPC, CCP and QHVP to review the contents of the baskets/beds and maintenance arrangements for beds and baskets; (h) Finance sub committee to review costs of baskets for 2010, and maintenance and options for watering in future years; (i) CCP to review and action replanting of 'more ambitious' Front Street Planters possibly similar to those outside of University Hospital; (j) To audit planting provision by CoD/DCC, particularly in QH and to consult with residents about possibilities for future years
- 5. Grass cutting & Horticulture** – It was noted that due to the quality of service and price the current contract had been extended for a further two years. It was AGREED: (k) To review the utility service plans for The Avenue, and discuss the possibilities and arrange for concept plans to be drawn up for discussion with residents, possibly by Debbie Maude and Nicola Duckworth CoD?
- 6. Street Furniture** – It was AGREED (l): to provide a seat and query a litter bin at the Green; (m) to consider the costs of providing planters adjacent to existing seats.
- 7. Future projects** – AGREED (n) CCP to review current locations of Planters in Coxhoe in liaison with DCC.
- 8. Date of Next Meeting** – None. **The meeting closed at 8:07pm.**



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**Minutes of the Communications Sub Committee Meeting of
Coxhoe Parish Council held on Wednesday 25th March, 2009
at 8:07pm in Coxhoe Village Hall.**

PRESENT: Stuart Dunn, Barbara Hepplewhite, Joyce Pounder, Keith Pounder, Jimmy Taylor and Bob Watts.

- 1. Apologies** – Paul Dodsworth, Ron Mayo, Colin Thirlaway, and Maxine Robinson.
- 2. Members Declaration of Interests** – none.
- 3. What do we do now?** - The existing Newsletters were debated. Possible changes to the format of the CC (Coxhoe Chronicle) were discussed, but it was felt that the current format should be retained, with associated groups contributing copy ready for printing. It was noted that QHN (Quarrington Hill Newsletter) had returned after a brief absence. It was noted the Web site needs some updating. It was AGREED: (o) CPC to publish an Annual Parish Report and distribute in both villages; (p) publication timescales of CC and QHN to be realigned to December, March, June, and September deadlines; (q) a list of associated groups to be prepared to contribute to QHN, some groups contributing to both publications, it was noted that the cost of producing QHN may increase; (r) contributing groups to be made aware of the timescales and space available/limitations and be responsible for timely supply of copy, (s) website front page to be updated to include photos, links to all local groups, schools, surgeries and contact details, and maps
- 4. Residents Email data base** - It was AGREED: (t) to set up a residents email group, to receive minutes, items of news etc from CPC and/or the partnerships.
- 5. Notice Boards** – to review notice board presence in QH and location of existing board.
- 6. Date of Next Meeting** – None. The meeting closed at 9:10pm.