



Delivering Quality Services to
Coxhoe & Quarrington Hill

Coxhoe Parish Council

Meeting	Monthly
Date	Wednesday 16 th December 2009
Time	6.45pm
Venue	Landsdowne House, Coxhoe

Minutes of the proceedings of the monthly Coxhoe Parish Council meeting held at 6.45pm in Landsdowne House, Lansdowne Road, Coxhoe, on Wednesday 16th December 2009.

Present: Councillor S. Dunn (in the Chair) and

Councillors: Mrs. B. Hepplewhite, R. Mayo, K. Pounder, G. Shotton, D. Smith, J. Taylor and C. Thirlaway.

Clerk: Mrs. M. Forster

Also Present: County Councillor Mrs. M. Plews, and B. Watts, S. Naylor and D. Reid (Quarrington Hill Village Partnership) (all for part of meeting).

09.221 Apologies: Apologies for absence were received from Councillors P. Dodsworth and Mrs. C. Wigham and from County Councillor D. Morgan.

Sad news was received in connection with the death of Jean Jones of Quarrington Hill and it was agreed to send a letter of condolence to her husband expressing the sympathy of the Parish Council.

09.222 Members' Declarations of Interest: Conflicts of interest had been declared by Councillor Dunn in connection with planning application 896 and Councillor D. Smith in Sanderson Street. (Councillor Smith withdrew from the meeting prior to consideration of that item).

09.223 Questions from the Public: Four members of the public were present and it was agreed that their questions be raised with the Police during the Police report which was deferred in the timing of the agenda as the Police representative had been delayed.

09.224 Minutes of Monthly Meeting held 25th November 2009 had been circulated.

Resolved That the minutes of the last monthly meeting held on 25th November 2009 be approved and signed as a true record.

09.225 Matters of information: The Clerk updated that she would contact the alternative provider with regard to **Clocks Remedial Work** in the New Year. The third session of the **CILCA Mentoring Course** was scheduled for 21st January. The Vice-Chair had been provided with a sketch of the rough **land adjacent to the allotments at Quarrington Hill** in order that land ownership investigations could be carried out with a view to the Council looking at the possibility of taking ownership to enable two more plots to be let and the waiting list to be reduced. The Clerk had again written to **Premier Waste asking for ideas for reclamation projects** for the Joint Stocks Waste Disposal Site but had not yet received a response. She had updated the resident who had requested progress in connection with the meeting held 23rd October 2009 to discuss the **Medical Practice**. The matter in connection with the policy on replacement of **Wheelie Bins** had been raised with the County Council and the Corporate Director of Neighbourhood Services had advised that he would carry out investigations and be back in touch with a full response. The effectiveness of the **Highways Action Line** had been raised with the County Council and their response circulated. This advised of the email address for contacting HAL; that the County Council would promote the facilities for contacting them; customers should always receive a service request number and staff had been reminded of that; and an apology that some repair work had not been completed within a reasonable timescale. The Corporate Director of Neighbourhood Services had advised that he would meet with the Head of Technical Services and Customer Services Manager to discuss the points raised as repairs should be carried out within 21 days of reports being made. The Clerk had requested that the **Coxhoe Homing Society** submit an application form in connection with their

request for a donation. On the matter of **Lighting to the Rear of St. Mary's Church**, a meeting had been agreed to be held in January or February in conjunction with the joint meeting with Coxhoe Community Partnership in connection with street furniture. The Clerk had written to the County Council reiterating the previous request that **Quarrington Hill allotment site be asset transferred** to the Parish Council at a peppercorn consideration. With regard to the matters raised under **Quarrington Hill Village Partnership**, the Chair and Vice-Chair only had checked the newsletter on this occasion in view of the time factor as the Clerk was to take two weeks' annual leave over the Christmas and New Year period. The matter raised regarding the possibility of the provider of the flower beds carrying out weeding whilst undertaking watering visits would be taken up as part of the review of planters, flower beds and hanging baskets. A response was awaited from the County Council with regard to the query as to when the **traffic calming at Quarrington Hill** would commence. The comparison exercise with regard to **Photocopying and Printing of Coxhoe Chronicle and Quarrington Hill Newsletter** would be completed in the short term as time allowed. With regard to the **Hellens Development**, requests had been made of Premier Waste and the County Council for a 20mph speed limit for Heavy Goods Vehicles and for the County Council to carry out additional street cleaning and advise residents of the works well in advance and to seek assurances from the developer that level crossing gates and an interpretation panel would be provided as part of the planning gain monies. The Planning Department had advised that the works and closure of the road would commence in February and that Premier Waste would employ similar alternatives to those utilised earlier in the year when the access road to the quarry had been resurfaced. They had passed on the Parish Council's concerns to the Highway department. In response to a query regarding a rumour that housing was being sought on the Fitts Site, the Principal Planning Officer had advised that he was not aware of any planning consent for housing on that site. A Member commented that any extension to the scheme should include community involvement and that the school would be affected. Arrangements had been made for Gavin Cordwell-Smith of Hellens to attend the Parish Council meeting in January to update on their development proposals, including the proposals for the percentage for art consideration. The Clerk added that the **Finance Committee recommendations** and the estimates would be dealt with during the year as set out. With regard to the **responsibility for the footpath at the Quarry Road**, it did not appear that the Parish Council was responsible and a response was awaited from the County Council as to whether this was theirs. A Member stated that the **fencing repairs outside the tip** had still not been carried out by the County Council.

Resolved That the information be noted and the Clerk chase progress from the County Council with regard to the still outstanding fencing repair works outside the tip.

09.226 Memorial Garden Lights and Christmas Lights – The meter had been installed and the Memorial Lights had become operational on 1st December. The Parish Council had continued to push for the connections to be installed to enable Christmas lights to be erected in 2009 but due to problems with tree roots requiring specialist tree advice, the County Council had not been able to sort this in time. The Clerk had met with the Council's insurers who had provided an assurance that the current public liability insurance provided appropriate cover as long as all installations were carried out by an electrical contractor. The electrical contractor had been put in touch with the lights provider to ensure that the connections would be compatible. The Chair thanked the Clerk and Councillor Mrs. Hepplewhite for their hard work in trying to get Christmas lights erected in 2009.

Resolved (i) That the budget set aside for Christmas lights in 2009/10 be carried forward to 2010/11; (ii) That the Clerk investigate the possibility of the Memorial lights being operational for one hour in the morning in addition to the evening times.

09.227 Police Report: Mark Ogilvie entered the meeting and submitted details of the Police Report that had been circulated for the period 20th November to 12th December 2009, showing three incidents of theft, five of criminal damage, one of burglary, fourteen of anti-social behaviour and two of vehicle obstruction. Four residents present highlighted problems in the areas around the Park, Willow Court, Landsdowne Road, St. Mary's Church, and the Front Street of Coxhoe. These included instances of anti-social behaviour by youths including underage drinking, harassment of elderly residents by

peering in their windows, bottles being broken, and youths climbing on vehicles. M. Ogilvie stated that it was important that all such incidents be reported to the Police in order that action could be taken and so that the correct picture was obtained with regard to the extent of the problem. A meeting was to be held involving appropriate agencies to discuss the problems of anti-social behaviour and the fear of crime in Coxhoe and it was useful to have the insight and experiences of the residents. It was anticipated that the meeting would be held 18th January 2010 at 4.30 p.m. in Landsdowne House. Attention would be given to the areas in the meantime. The Police had finite resources to deal with the many areas within their jurisdiction but they would be trying to address specific times and locations and needed the correct input by way of incidents being reported. M. Ogilvie left the meeting.

Resolved (i) That the Police Report from 20th November to 12th December 2009 be noted and displayed on the notice boards; (ii) That notices be displayed in the notice boards regarding the meeting to discuss anti-social behaviour and the fear of crime in Coxhoe once the date was confirmed; (iii) That the editors of both village newsletters include contact details for the Police in the next editions.

09.228 Speed Visors – Difficulties were being experienced in connection with finding the correct contact at NEDL who had advised that additional costs would need to be paid for the installation of power to the pole at Coxhoe due to the need for reinstatement works to a garden. It had not, therefore, been possible to ascertain the exact location and size of garden reinstatement required to enable costs to be compared. The Parish Council had requested the County Council's assistance in this matter as the County Council had attended the site visit with NEDL and were dealing with the installation of power to the poles. Notification had been received late Thursday afternoon that the visors would be installed early Friday morning so the Parish Council had asked that the County Council pole at Coxhoe be utilised for the first position. The County Council had advised that their pole was for battery powered visors and did not have power to it. In order to utilise both visors, arrangements had therefore been made, following consultation with the Chairman of the Parish Council, for both visors to be installed at Quarrington Hill until the situation regarding the poles at Coxhoe was sorted.

The County Council had requested information on the frequency and sequence of rotation. It was suggested that the signs be rotated every four months in accordance with the recent recommendations of the Finance Committee and that to save costs, the sequence match in with when the County Council were doing works in the area. G. Jones at the County Council had suggested that Steetley Terrace at Quarrington Hill be rotated directionally for each move and that the other visor be moved directionally in Coxhoe and then move to the other end of Quarrington Hill as that was only suitable for traffic coming in from Cassop. The Chairman of the Parish Council had requested assistance from a County Councillor as the Parish Council had understood that both poles at Coxhoe would have power to them. The Vice-Chair of the Parish Council added that the County Council had stated that they would be powering all their poles and that it had been agreed at a Traffic Management Working Party that each Council pay for one pole each in Coxhoe to have power, due to the mutual benefit this would provide. It had also not previously been stated by the County Council that the Cassop end of Quarrington Hill could only be used in one direction and this was contrary to the agreement made.

The Clerk added that she had met with the Council's insurers and requested that the two speed visors be added to the insurance policy. Costs were awaited in this regard and for all additional items added following a check of the asset register against the insurance policy. Representatives of the Quarrington Hill Village Partnership stated that whilst it was too early to tell the full effect, the visors did seem to be slowing the traffic down. The Chair added that the signs should have data logging facilities so their effectiveness could be ascertained.

Resolved (i) That the County Councillors pursue the County Council providing power to their pole at Coxhoe; (ii) That the Clerk continue with efforts to ascertain the costs for having power provided to the second pole at Coxhoe; (iii) That the Clerk advise the County Council that the frequency of

rotation will be three times per year, to accord with the County Council's schedule of works, and ascertain costs for such.

09.229 One Stop Shop at Coxhoe Leisure Centre – County Councillor Morgan's response had been circulated following questions raised at the last meeting regarding rumours over the uncertainty of the future of the one stop shop at Coxhoe. This advised that as part of their corporate improvement programme, the County Council was exploring all current access points from former Councils, looking at customer numbers, services delivered, costs, and customer satisfaction etc. to come up with an options appraisal for each site. No decisions had been made to date. Some residents present advised that they were not aware of the service. A Member expressed concern that the service may be lost if it was not used and it should be publicised.

Resolved That the editors of both village newsletters incorporate information to publicise the one stop shop in the next editions to ensure that the service was utilised to its full capacity.

09.230 Correspondence:

09.230.1 Durham County Council (DCC):

(A) EDRC AAP Local Councils Committee – The minutes for the meeting of 17th November 2009 and draft agenda for 19th January 2010 had been circulated.

Resolved That the information be noted.

(B) Public Consultation Admission Arrangements 2011/12 – a link had been circulated to the County Council document. The Clerk would collate any views passed in time for the consultation response deadline of 31st January 2010. The Vice-Chairman of the Parish Council wished to discuss Coxhoe schools admissions as the County Council was discussing possible building works with the school. **Councillor Dunn declared an interest** as a Governor of the school and advised that the Unitary Authority had put proposals to the head teacher to limit admissions to 34 to 38 per year. They may increase Key Stage 1 classrooms and possibly Stage 2 and convert the toilets with four rooms to be repartitioned to five. The big issue would be whether the hall would be large enough and the school was keen to know whether the community were happy with the proposals. Extra houses would increase the waiting lists and nearby schools were at capacity. Coxhoe children should go to Coxhoe school. County Councillor Mrs. Plews advised that she and County Councillor Morgan had met the head teacher and appropriate Officers at the County Council about how a new school could be sought. It was stated that Governors and the head teacher needed to deem a new school or an extension necessary and put this to the County Council.

Resolved That Councillor Dunn take the matter up with the Head Teacher and School Governors and County Councillors continue to lobby for a new school.

(C) Playbuilder Programme 2010/11 – The AAP Co-ordinator had sent information advising that the County Council had secured over £1m for the development of 22 new or refurbished play areas in the County and wanted expressions of interest by 11th December 2009. The Clerk had forwarded the information to both Partnerships. Quarrington Hill Village Partnership representatives advised that they had submitted an expression within the deadline set and then been advised that this had been extended to 4th January 2010. A Member stated that supplementary information should be allowed prior to the amended deadline date.

Resolved That the information be noted.

(D) Precept Requirements – The Clerk advised that a letter had been received from the County Council after the agenda had been sent. At the last meeting the precept requirement for Coxhoe Parish Council had been set at £38,500. The tax base advised by the County Council by email had been 1305.6 but the letter stated that it was 1292.5. This meant that the Band D charge would be £29.79, not £29.49 as previously advised and this

would be an increase per annum of £2.86 per Band D household, not £2.56. The County Council had submitted an apology that the figure originally supplied had not taken account of the deduction for non-collection. The letter had also advised that Parish and Town Councils should assume that the Double Taxation Grant would remain the same as the previous year. The Clerk stated that this was disappointing as a great deal of work had gone into providing the information that the County Council had requested in this regard. The County Council needed to make savings, however, of £60m over the next three years.
Resolved That the information be noted.

09.230.2 **County Durham Association of Local Councils (CDALC):**

(E) NALC/SLCC Networking Lunches 2010 - Details had been circulated. No-one had indicated that they wished to attend.

Resolved That the information be noted.

(F) CDALC Executive Committee – the agenda for 2nd December and minutes of 2nd September and 11th November had been circulated.

Resolved That the information be noted.

(G) County Training Partnership – were holding an allotments course in February. As it coincided with the date of the Parish Council meeting, the Clerk would request the written material.

Resolved That the information be noted.

(H) NALC E-Bulletin – the latest briefing had been circulated.

Resolved That the information be noted.

(I) NALC National Council – The reports of the Chairman and Chief Executive to the National Council meeting on 15th December 2009 had been circulated.

Resolved that the information be noted.

(J) National Training Strategy Review – A link to an online survey had been sent to enable Parish and Town Councillors to inform the NTS of the learning and development needs of the sector. The Clerk would help any Councillor requiring assistance in its completion, utilising the Council's computer for those without facilities.

Resolved That the information be noted and Councillors complete the questionnaire should they choose to do so.

(K) Anti-Social Behaviour – CDALC had sent a request from the County Council's Safer and Stronger Communities Scrutiny Committee after the agenda had been sent out. This asked for views and comments on anti-social behaviour including environmental crime in parks and open spaces, and on private sector landlords. Members asked that the matters discussed be raised including dumping of litter along the new link road requiring frequency of cleaning to be increased from once per month; rubbish on verges requiring increased litter picking frequencies (including tourist areas such as Beamish and High Handenhold where the County Council could maybe erect signs reminding people to take their litter home with them) (County Councillor Mrs. Plews advised that there would need to be a shift in priority to increase frequency of litter picking in different areas due to finite resources and that she would raise this matter with the County Council); the anti-social behaviour issues being experienced near the Leisure Centre and neighbouring areas discussed earlier during the Police report and the vandalism on the Front Street including retailers' windows being broken; the problem of dog fouling in the streets (particularly Sanderson Street, the archway from The Avenue and the pathway from The Grove and at the football park at Coxhoe near the Leisure Centre), that required more regular cleaning

of the footpaths, fines to be distributed from the Neighbourhood Warden, and more dog fouling bins.

Resolved That the Clerk raise the items discussed in response to the request and also raise the areas mentioned as being particular problem areas of dog fouling with the Neighbourhood Warden.

09.230.3 **Other Correspondence:**

(L) Resident re Non-compliance with No Entry Restriction at Cornforth Lane

Roundabout – A letter had been circulated asking for any progress since this matter had been raised previously by a resident of School Avenue. The Chairman had forwarded the letter to Mark Ogilvie and the appropriate County Councillor as this was an enforcement issue for the Police and County Council to deal with. As a result, Mark Ogilvie of the Police had offered to visit the resident to discuss the issue. The resident had advised that he was happy that someone was listening and had thanked the Parish Council for taking an interest and adopting a pro-active approach. It was suggested that there may be monies available from the Area Action Partnership for residents to operate mobile cameras with the PCSOs to enable the Police to take action against offenders.

Resolved That the information be noted and the Clerk pass the information regarding the possibility of potential funding for "mobile residents' cameras" to be used to record motoring offences (such as that being complained of regarding motorists not complying with the no entry restriction at Cornforth Lane Roundabout) to the Police.

(M) Resident re Quarrington Hill Churchyard - letter had been circulated, together with Council's response advising that this was the responsibility of the Parochial Church Council.

Resolved That the information be noted.

09.231 Coxhoe Community Partnership: The projects update of 15th December, Youth Room Partnership minutes of 3rd December and agenda for 21st January, and Community Partnership agenda of 2nd December had been circulated. Councillor Mrs. Hepplewhite updated that the opening event for the Living Churchyard had been rearranged to March 2010; the Village Hall entrance doors were completed; an application would be submitted to the Coalfield Regeneration Trust for assistance with the internal doors; an opening event would be organised with Quarrington Hill on completion of the Parish Paths; £30k had been agreed by the AAP for Stage 3 of the Cycle Routes together with £30k from LTP funding and potentially another £50k. There was a need to reduce the numbers for the Youth Room to 30 as the venture needed to be self financing and staff costs needed to be covered. It was hoped that as many people as possible would attend the January meeting to resolve this. Surveys were being undertaken with the youths. A Member stated that the Partnership should raise this with the Police as the project was keeping youths off the streets. County Councillor Mrs. Plews advised that she would try to get to the meeting and that County Council funding could be explored if costs were known.

The Clerk added that it had been agreed at the last meeting that the joint meeting to discuss street furniture be held in conjunction with the meeting in connection with lighting and improvements for St. Mary's Church and that this be held in January or February 2010. She had written on behalf of the Parish Council and Coxhoe Community Partnership asking that the County Council provide a litter bin and carry out litter picking in the Living Churchyard. The Head of Direct Services had responded that the County Council should be able to help and that the Clean and Green Manager would give consideration to the operational issues and get back to the Parish Council in this connection. The Clerk had also written to the County Council regarding the possibility of their providing computer classes at Coxhoe and had asked about the possibility of the County Council assisting in developing / hosting a new website for the Parish Council that the Parish Council would then maintain. The reminder to the Leisure Centre staff to report all incidents of anti-social behaviour to the Police could be brought up at the meeting to be arranged in January on this matter.

Councillor Mrs. Hepplewhite advised that to date three people had asked about computer classes. The Chair stated that the Partnership made a fantastic contribution to the village of Coxhoe.

Resolved (i) That the information be noted and responses be awaited from the County Council with regard to litter picking and provision of a litter bin in the Living Churchyard, computer classes in Coxhoe, and assistance with development of a new Parish Council website; (ii) that the meeting to discuss street furniture with the Community Partnership be linked to the meeting in connection with lighting to the rear of St. Mary's Church and be arranged for February 2010; (iii) That the Leisure Centre Management be reminded of the need to report all incidents of anti-social behaviour to the Police at the joint meeting to be held in January 2010.

09.232 Quarrington Hill Village Partnership: The Clerk advised that no minutes or agendas had been received since the last Council meeting but there were three representatives of the Partnership present at the meeting. Ms. S. Naylor, Secretary to the Partnership, stated that the fourth annual Christmas Party for under 13s had been a big success and well attended. There had also been good representation at a youth event at "The Loveshack" in Durham City held by Galaxy Radio. It was four weeks into the rock climbing course and organisers had commented that the behaviour of the individuals involved was some of the best they had seen. A reply had been sent to the Charity Commissioner in connection with correspondence received on the running of the Partnership and the outcome was awaited. The Playbuilder funding application had been submitted and £15k had been applied for from AAP funding and £10k from the Members' fund. County Councillor Mrs. Plews advised that the £15k had been approved and the Chair added that the Parish Council had also set aside £1k for the play equipment. Ms. Naylor stated that there may be a need to change some of the proposed equipment to meet the Playbuilder requirements but the position with regard to funding was hopeful. She added that the Partnership wished to clarify with regard to invitations to attend their meetings that they were happy for any Parish Councillor, other than the Member named, to attend. The Chair commented that the Parish Council had expressed its position on the autonomy of both Partnerships, the Parish Council could not get involved, and it was for the Partnerships to make their own arrangements. The Parish Council wanted to work with both village Partnerships to deliver the Community Plan, the matter of attendance needed to be resolved amicably between the Partnership and the individual named, and the Parish Council could not get involved.

Resolved That the information be noted.

09.233 Crowtrees Heritage Group: There had been no correspondence since the last meeting.

Resolved That the information be noted.

09.234 Web Statistics: had been circulated for the period 30th November to 14th December 2009.

Resolved That the information be noted.

County Councillor Mrs. Plews, B. Watts, S. Naylor, D. Reid and all members of the public left the meeting.

09.235 Finance:

09.235.1 **Budget Update:** An account summary had been circulated that showed income and expenditure for the year and current balances reconciled against the latest bank statements. Details were circulated of the budget for 2009/2010, with income and expenditure and the variance against each budget heading to the end of November and the Clerk went through the budgetary comparison information in detail. Central Services was still an area of concern due to unanticipated expenditure and some budget allocations being underestimated although income during the month from a VAT return had assisted this position. Smaller areas that may be overspent at the end of the year were projects and valuation fees. She reiterated that there was still a need to exercise caution for the remainder of the financial year as there was still a fair amount of committed expenditure due on completion of ongoing projects and work.

Resolved That the information be noted.

09.235.2 **Accounts for payment** – Details of financial payments required for the month had been circulated, together with the month end bank balances figure after the expenditure.

Resolved That all payments presented be signed and paid:

Creditor	Reason	£
Durham City District CVS	Printing of Coxhoe Chronicle	350.00
Total Business Group	Photocopier Contract	43.13
Browns Close Residents' Association	Section 137 Donation – Christmas festivities	30.00
County Durham School Benevolent Fund	Section 137 Donation	50.00
3 Mobile	Broadband & Mobile November	49.56
M. Forster	Clerk Salary (including reimbursement of additional hours)	
Post Office Ltd.	HMRC – Tax and N.I. Contributions Nov.09 – Jan.10	

09.236 Internal Audit Report 2009/2010 – Six Month Review: The Internal Auditor had carried out a six month review including the budgetary control process, checks of creditors' payments, and Council minutes. The report had concluded that the internal controls were very good and the level of assurance to Members was high. There were no recommendations required for improvement. The Chair congratulated the Clerk for her hard work in achieving this outstanding position for the Council. Members commended the new financial reporting systems.

Resolved That the information be noted.

09.237 Planning Applications: Details had been circulated of planning applications that had been determined under delegated authority from 17th November to 14th December 2009 and of applications received since the last meeting. **Councillor S. Dunn declared an interest** in application ref 896 for a Two Storey Extension to Side and Single Storey Extension to Rear at Oakwood as he was a friend of the applicant and took no part in the discussion or decision on that item. Two applications had been received since the agenda had been despatched and these were 932 for a porch to the front of Orchard House, Linden Villas, and 876 for alterations to the fenestration at the front of Foxtons Coffee Shop in the Front Street at Coxhoe. Members' comments had been requested urgently on application 876 to comply with the deadline set by the County Council. The application was listed as pending consideration but it appeared that the works had been carried out. Comments had included that the visual impact and design were not in keeping with the character and appearance of the rest of the Front Street which was a material planning consideration on which the Council could make an objection. It had also been mentioned that the development had taken place prior to planning approval being granted. Further examples of unauthorised development had been cited as the new lights on the front of the Workingmen's Club, the no parking signs and unapproved commercial signs either side of Commercial Road, and works carried out to the former Church School, with rubbish left there. Members commented that the frontage of Foxtons looked odd as one of the windows had not been matched to the others and it was uncertain whether the development was complete. Members expressed sympathy for the owners as the application stated that they had had to replace the frontage due to recurring vandalism of the previous large windows. They considered the finish, however, to be of poor quality. It was stated that if the front was painted in a more attractive way than the present brown wood stain it may be an improvement but the Council should object to the present position as the frontage was not aesthetically pleasing. It was not in accordance with the character and setting of the village and was an unwelcome precedent which would adversely affect the amenity of the area.

Resolved (i) That the information on delegated authority decisions be noted; (ii) That the information on planning applications 885 at Lynn Park Crescent, 896 at Oakwood, and 932 at Linden Villas, be noted; (iii) That with regard to application 876 for alterations to the fenestration at the front of Foxtons Coffee Shop in the Front Street at Coxhoe, the Clerk advise the County Council of the Parish Council's comments and ask that they be taken into consideration in determining the application; (iv) That the Clerk report the unauthorised developments mentioned at the meeting to the County Council's Planning Enforcement Officer.

09.238 Date of Next Meeting: Wednesday 27th January 2010 at 6.45 p.m. in Landsdowne House.

Resolved That meetings of Coxhoe Parish Council for 2010 be agreed for 6.45 p.m. in Landsdowne House on 27th January, 24th February, 24th March, 28th April, 26th May, 23rd June, 28th July, 25th August, 22nd September, 27th October, 24th November and 22nd December and public notices be posted accordingly.

09.239 Exempt Information – Resolution to Exclude the Press and Public:

Resolved That in view of the confidential nature of the following items, the press and public be excluded for the remainder of the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act, 1960.

09.240 Co-op and Village Hall Car Parks:

09.241 St. Mary’s Churchyard:

09.242 Sanderson Street: NOTE: Councillor D. Smith **declared an interest** in this item and withdrew from the meeting prior to its consideration.

The meeting closed at 9.10 p.m.

Signed as a true record of the meeting on 27th January 2010:

Cllr. P. Dodsworth (Chairman)

Cllr. S. Dunn (Vice Chairman)