



Delivering Quality Services to
Coxhoe & Quarrington Hill

Coxhoe Parish Council

Meeting	Monthly
Date	Tuesday 14 th April 2009
Time	6.45pm
Venue	Coxhoe Village Hall

Minutes of the proceedings of the monthly council meeting held at 6.45pm in Coxhoe Village Hall, Tuesday 14th April 2009.

Present: - **Chairman**, Cllr K Pounder was nominated to Chair the meeting. Also

Cllrs: - B. Hepplewhite, C. Thirlaway, G. Shotton, R. Mayo, D. Smith; Also Co Cllr. M. Plews.

Clerk Mrs. M. Robinson

09.46 Apologies: Cllr. P. Dodsworth, Cllr T. Rowe, S. Dunn, C. Wigham also Cllr. D. Morgan.

Cllr Taylor also unable to attend, circumstances advised by clerk & confirmed by a member - Resolved to write to the monitoring officer to provide information.

09.47 Members Declaration of Interests - Cllr D. Smith for Sanderson Street and he left the meeting at that point.

09.48 Questions from the Public – None present

09.49 Police Report – no report

09.50 Minutes of monthly meeting held 10th March 2009 – were approved as a true record and signed.

09.51 Minutes of Sub Committee Meetings of the 25th March for Environment and Communications resolved that these be circulated for the next meeting.

09.52 Matters of information

1. G Jackson collating anti-social behaviour information and liaising between police and leisure centre.
2. CCTV – request made for camera to be linked to City Care monitoring system.
3. Cllr Plews is organising a public meeting and including Dial-a-Ride to look at the bus services for the coming year.
4. AAP village description requested, Cllr Hepplewhite has undertaken to do this.
5. Speed visors have been re-ordered.
6. C39 Station Road, Coxhoe asphaltting works over the next 12 weeks.
7. East Hetton Miners Banner Unfurling July 4th, logo requested and sent, to be included in publicity.
8. Bus route consultation, no responses received from members, therefore no reply sent.
9. Dates of meetings 28th April AAP Local Council Committee 7.00 pm, Parish Hall, Sedgefield, 29th April AAP Sedgefield Community College, 5.30 pm and 7th May AAP Clerk's Meeting, 10.00 am, Sedgefield Town Council.

09.53 Correspondence

Durham County Council Correspondence

1. **Salt bin replenishment** – DCC unable to assist with filling bins not identified as priority under DCC criteria. Council needs to make own arrangements, resolved to identify a local contractor to assist.
2. **AAP's and re-naming of the Rural East Durham AAP** – members to attend event on 29th April and to support a Rural East name.

3. **Fouling of land by dogs** - proposed controls supported. No comments required.
4. **LGR Update** – received.

City of Durham Council Correspondence

5. **Monitoring Officer Information and Standard's Ref SC0047.09** – Mrs Leslie Davies will be dealing with the matter.

County Durham Association of Local Councils (CDALC) Correspondence

6. **Power of Wellbeing** – Training will be provided by the Association to councils. 80% of Cllrs must be trained .in order for the council to be able to use the power of wellbeing. Chargers will be notified at a later date. Resolved to ask for training to be made available on the same night as a council meeting.

Other Correspondence - The following correspondence was received:-

7. Quarrington Hill Church Yard – resolved to receive the information.
8. Quarrington Hill Allotments – request to keep hens. Resolved to decline as this is against the council's lease for the allotments.
9. Coxhoe Allotment Association – noted that the lease of the site to the Association has now been registered with Land Registry. Request to have chickens on the allotments declined in keeping with the above decision.
10. St Mary's Church Yard – resolved residence concern to be forwarded to the PCC.
11. Durham Minor's Association – Durham Galla, resolved to take out an advertisement to notify of council office address at a cost of £75.
12. Information Commissioner's Office – Freedom of Information Model Publication Scheme – information received to be used as appropriate.

and also placed on file:-

County Durham Link and the Link News

ALSF Grant Scheme 2009 – 2011

Crowtress Heritage Group AGM

Web usage statistics

Outdoor display cases

Department for Business Enterprise and Regulatory Reform – resolving disputes information

SLCC regional conference

NHS County Durham Seizing the Future – reduction of services notified at Bishop Auckland Hospital

09.54 Reports

- 09.54.1 **Meeting with City of Durham Leader and Chief Executive.** Discussions identifying the Greenscape project and how the master plan for the village of Coxhoe reflects the aspirations of the community in the village plan consultation events were shared. The Leader and Chief Exec agreed to consider the larger plan for the benefit of the community when deciding planning applications and land transfers.
- 09.54.2 **Coxhoe Community Partnership** - Project Updates and minutes of the 4th March received. Cllr Plews confirmed that £2,000 from her member's allowance (DCC) is to be used towards street lighting. The Partnership has

offered use of their dongle to the council to assist communications with the sharing of the costs based on £25 per month. Heritage church yard, the narrowing of the tarmaced area by a lamp standing is causing problems. Lamp stand is to be moved and consideration for widening the tarmac by the church. Living churchyard project hoped to commence soon, the headstones are to remain upright as far as possible. Memorial garden – lighting will be done by NEDL. The master plan – heritage consultation will be done in the June Chronicle with plans in the Post Office and Doctor’s Surgery inviting feedback.

09.54.3 **Quarrington Hill Village Partnership** – January minutes received. Durham University Archaeology Department have explored the area down to the sports field and the old railway line and a comprehensive survey has been done.

09.54.4 SLCC and AAP local clerk’s meetings – Clerks from the East Durham Rural Corridor have established a local group to support councils similar to that previously in place across some of the boroughs and districts. The SLCC and AAP groups will extend support to council clerks across the area. Reports to be brought back as appropriate.

09.55 **Finance**

09.55.1 N King has agreed to assist in completing the end of year accounts and annual return. Resolved to pay Mr King for the work at a cost of approx £200.

09.55.2 BDO information received in respect of the internal and external audit and guidance to be followed when completing annual accounts.

09.55.3 Quarrington Hill Allotments – £50 way leaves invoice received. Resolved to request transfer of asset to the council and establish if way leave is still payable in these circumstances.

09.55.4 Clerk pay award – National agreement has resulted in 2.75% pay rise backdated to April 1008. Resolved to accept the award.

09.56 Grants & Donations

09.56.1 CAB – resolved to pay £650 grant to support services in both villages.

09.56.2 Samaritans – Resolved not to support on this occasion.

09.56.3 Coxhoe Allotment Association – request for assistance with hard standing area. Resolved to contribute £200 towards this work.

09.56.4 Coxhoe Cricket Club – Resolved to provide information which could help the club to access funding towards its activities.

09.57 **Annual Meeting** – It was resolved to hold the Annual Parish Meeting, the AGM and the full council meeting on Tuesday 12 May in the Village Hall at 6.30 pm.

09.58 **Accounts for payment**

Creditor	Reason	£
Viking Direct	Stationary – office supplies	92.89
Coxhoe Allotment Association	Contribution to hard standing	200.00
City of Durham	Fence alignment	115.00

M. Robinson	Clerk Salary	
Durham Minor's Gala	Advertisement	75.00
TP Gardens	Grass cutting	490.00
Total Business	Computers	41.40

09.59 Planning Applications: -

- 09.59.1 4 Pelham Court, Coxhoe – appeal against refusal. Resolved council position unchanged, no comments to add.
- 09.59.2 19 The Avenue, Coxhoe – outline application for 1 house. Resolved to support the application.

09.60 Resignation of the Clerk – The clerk had tendered her resignation to the Chairman on the grounds of ill health at the end of March. The Chairman thanked the clerk for the good work she had done during her short time with the council and was sad to see her go. Resolved to hold a special full council meeting to make arrangements for appointment of a new clerk.

09.61 Date of Next Meeting – Tuesday 12th May 2009 following the Council AGM in Coxhoe Village Hall.

Meeting closed at 21.05 hrs

Signed as a true record of the meeting on 12th May 2009



Cllr. P. Dodsworth Chairman



Mrs. M. Robinson Clerk

Cllr. S. Dunn Vice Chairman