



Delivering Quality Services to
Coxhoe & Quarrington Hill

Coxhoe Parish Council

Meeting	Monthly
Date	Wednesday 28 th October 2009
Time	6.45pm
Venue	Landsdowne House, Coxhoe

Minutes of the proceedings of the monthly Coxhoe Parish Council meeting held at 6.45pm in Landsdowne House, Lansdowne Road, Coxhoe, on Wednesday 28th October 2009.

Present: Councillor P. Dodsworth (in the Chair) and

Councillors: R. Mayo, K. Pounder, T. Rowe, G. Shotton, D. Smith, J. Taylor and C.Thirlaway.

Clerk: Mrs. M. Forster

Also Present: County Councillor D. Morgan (part of meeting).

09.168 Apologies: Apologies for absence were received from Councillors S. Dunn, Mrs. B. Hepplewhite and Mrs. C. Wigham.

09.169 Members' Declarations of Interest: Councillor D. Smith declared an interest in Sanderson Street. Councillor P. Dodsworth declared an interest in the application for a donation by the Coxhoe Homing Society (Both Councillors withdrew from the meeting prior to consideration of the respective items).

09.170 Questions from the Public: There were two members of the public present but they had no questions.

09.171 Police Report: Mark Ogilvie was present and submitted details of the Police Report that had been circulated for the period 30th September to 27th October 2009, showing five incidents of theft, three of criminal damage, ten of anti-social behaviour and four of vehicle nuisance. It was hoped that Mark being back to normal duties and the presence of the additional PCSO would continue to have a positive effect on the number of incidents which had reduced this month. There had been information suggesting that ATM machines in Coxhoe may have been targeted by a cloning device. This was currently being investigated by the Economic Crime Unit and whilst it appeared that the accounts referred had been cloned in some way, it was not yet known how and whether this was due to internet activity as there was nothing definitive to say that a device had been utilised at any cash machine in Coxhoe, although there had been a reported incident at the Post Office machine. Members referred to reported incidents of youth nuisance that had resulted in evidence of an encampment including alcohol usage in the surrounding wooded area. The Police would monitor this. M. Ogilvie advised that most off licence premises were on board with community initiatives but the over 25 scheme for shops selling alcohol was voluntary and shopkeepers could decline to join it. The mobile CCTV cameras referred to at the last meeting had never been deployed as they were too heavy to be installed on lampposts which had been the intention. M. Ogilvie left the meeting.

Resolved That the Police Report from 30th September to 27th October 2009 be noted and displayed on the notice boards.

09.172 Minutes of Monthly Meeting held 30th September 2009 had been circulated. The Clerk advised of a change to 9.149 of the circulated copy to Premier Waste (rather than Quarry) Liaison Group.

Resolved That the minutes of the last monthly meeting held on 30th September 2009 be approved and signed as a true record.

09.173 Matters of information: The Clerk updated that on

Photocopying and Printing of Coxhoe Chronicle and Quarrington Hill Newsletter - a quote had now been received from Coronation Press. The quote being sought by the Chairman was awaited in order that the like for like comparison may be undertaken.

Clocks Remedial Work - information on an alternative provider had been chased up again.

Parking at The Avenue – Bollards had been ordered to be installed by the County Council, and the appropriate residents and the Police informed accordingly. The Police had expressed their satisfaction at this outcome. The Chairman added that he would advise the exact location of the bollards to the residents who had raised this matter.

The Clerk had attended the first session of the **CILCA Mentoring Course** and the next session was due 26th November, had attended further **PAYE training** on 20th October, and was the first reserve for the **VAT Training** that was oversubscribed in March 2010 if there were any cancellations. A letter of thanks had been received from Durham County Council for the Parish Council's endorsement of the **City of Culture Bid**. This asked for any ideas to assist the Bid to be sent to Colin Mitchell. The Clerk would pass these on to him at the County Council. The **footpaths at Parkhill** had been reported and Durham County Council had advised that the matter was receiving attention. The **safety hazard at the footpath outside the Workingmen's Club** had been reported and the Member who had raised this had advised that there had been an improvement. The **links to the Walking in Durham website** had been sorted and an appropriate article passed on for incorporation in the next editions of the Coxhoe Chronicle and the Quarrington Hill Village Newsletter. The GP Surgery had been contacted and they had advised that they were in the process of investigating website providers. **Links to the GP Surgery website** would be forged when this was up and running. The penalty amounts for lighting **fires at allotments** had been checked with the Neighbourhood Warden but the reminder letters had not yet been sent to the allotment holders. The Clerk had not yet written to **Premier Waste asking for ideas for reclamation projects**. She had booked places for Councillor Smith and her on the **Planning Training Session** at Chester-le-Street on 4th November. In view of the large workload at present, responses had not yet been sent to the Secretary of the Willow Cottages Allotment Association in connection with the **request to keep bees** or to the holder of the plot at Quarrington Hill allotments on the **request for assistance with fencing**.

Resolved That the information be noted and the outstanding resolutions be actioned.

09.174 Meeting re Medical Practice: held 23rd October 2009. The meeting had been attended by representatives of Coxhoe Parish Council, Coxhoe Community Partnership, Primary Care Trust, Coxhoe GP Surgery, County Councillors covering the Coxhoe Parish, and NHS County Durham. The meeting had been called to see what needed to be done to progress the Medical Centre at Coxhoe following the public meeting held 22nd September. Since then, progress appeared to have been made in that the GPs and the PCT were talking to each other and had held meetings. The present position appeared to be that the Doctors needed to produce a like for like building plan with flexibility for future expansion at The Green. Other sites had been discounted due to traffic flow effects; they were not on good bus routes; or were not central enough. There appeared to be some definite interest from other parties such as pharmacist, dentist and optician. The NHS were happy with the public consultation that had been undertaken and were carrying out a gap analysis between the current services and the users' needs and would put together a business case for the other part of the building which would look to include other health and social care services. In effect, the GPs and PCT were now meeting with each other, an architect was in place, there were definite plans, and there would be an open day at the Village Hall to let residents know progress. The Chair added that the meeting had been very positive and things were happening to progress this matter. A Member stated that the building being owner funded rather than through a PFI was far better for the village. **Resolved** That the information be noted and the Clerk update the M.P. and the resident who had written to the Parish Council requesting information about progress and potential sites.

09.175 Speed Visors – Since the last meeting the Clerk had checked with the County Council that all issues including planning constraints had been checked and there were no outstanding issues in connection with the poles at Quarrington Hill. That confirmation had been received and the Clerk had responded accordingly to the resident who had raised the concerns. Checks had been made that the power to the two poles at Quarrington Hill were still live. Arrangements had then been made for Gerry Jones from the County Council to set up delivery and installation with Varitext who the Parish Council had ordered the visors through. Varitext had advised that they had not received an order or payment

so copies of such had been sent to prove this, resulting in Varitext advising that they would manufacture and install the signs as quickly as possible after verification had been received from their Customer Services Manager who was presently absent due to sickness. A Member had requested a costing on the difference in price between the visor ordered and a 3M sign which was understood to be the latest sign being utilised by the County Council. The information was awaited.

With regard to Coxhoe, one of the positions was down to the County Council as it was their pole that the Parish Council would be using. Mr. Jones had checked with the Police and County Council Engineer who had attended the site visit and advised that the site agreed was Roman Road. This had been queried again as a Parish Councillor who had attended had said the agreed site was the entrance to The Grove. Information had also been requested as to who had attended the site visit with NEDL in order that the Parish Council could be aware of the costs under discussion and the best place to access the power point to ascertain whether this was private or County Council owned land. This would enable the Parish Council to decide how to progress this as the County Council had advised that they had no jurisdiction over where NEDL laid their cables and NEDL were saying that any upheaval to a garden would have to be funded by the Parish Council as they had requested the supply.

Members discussed the siting of the pole at the corner of The Grove at Coxhoe and agreed that whilst it may not be in the site originally identified at the site visit, no-one had a particular problem with the current siting in terms of how it would slow traffic down before it left the village. This was in a location that was acceptable to the County Council and to the Police and was already installed. Members therefore considered that it could remain in its present location. The problem was, however, that the location may have resulted in additional costs due to the need to reinstate a garden as the power supply was not in the adoptable footpath, which was the norm. Members discussed the area, advising that this was a turfed garden thought to be at a County Council owned property and that the Council's contractor may be able to reinstate at a lower cost than NEDL.

Resolved (i) That the Clerk ascertain the difference in costs between the visors originally ordered and the 3M signs and be authorised to instruct the installation of the visor at Quarrington Hill following liaison with the Chairman and Vice-Chairman as to which visor to install; (ii) That the Chairman approach the owner of the garden requiring reinstatement at Coxhoe to obtain agreement that the Parish Council may carry out the reinstatement works and the Clerk be authorised to obtain costings for such from the Council's contractor and NEDL; (iii) That the Clerk be authorised to instruct the installation of the visor at Coxhoe following liaison with the Chairman and Vice-Chairman regarding the costs and party to carry out the reinstatement works; (iv) That the Clerk make the appropriate arrangements to add the visors to the Council's insurance policy following installation of the visors.

09.176 Remembrance Day Arrangements – Following the last meeting, checks had been made that poppy wreaths had been ordered by Mary Egglestone for Coxhoe Village Hall and Clive Lawson for Quarrington Hill Community Centre. It had been agreed to discuss arrangements for laying of the wreaths at this meeting and details were provided of the two services.

Resolved That Councillor Taylor lay the wreath at the Coxhoe service on Sunday 8th November and Councillor Shotton lay the wreath at the Quarrington Hill service on Wednesday 11th November 2009.

09.177 Lighting to Rear of St. Mary's Church - The Council had previously agreed to arrange a site meeting with the Church Warden and Durham County Council Lighting Section to sort instructions for the installation of lamps to the rear of the Church by the County Council, based on advice as to location from the County Lighting Engineer. The Chairman had investigated the possibility of the work being carried out at a lesser cost following details of the light fittings being provided to him. He updated the Council that the contractor he had approached was unable to carry out the works at this time.

Resolved (i) That the Chairman provide details of the fittings to Councillor Thirlaway in order that he could investigate alternative costings; (ii) That Councillor Thirlaway provide the relevant information to the Clerk and that she be authorised to make the appropriate arrangements to have the lighting

installed, following agreement with the Chairman and Vice-Chairman, once the comparison costs had been provided.

09.178 Correspondence:

09.178.1 Durham County Council (DCC):

(A) 28m of Fencing Outside Tip – Joe Brain from Durham County Council was to advise of an expected completion date from the contractor as both sections of the fencing repairs had not been completed as advised by the end of September 2009. The Clerk had again requested an update and had been advised that a mix up had occurred in the orders; with two orders being placed for the same scheme and the original one for both sections being cancelled. Mr. Brain was checking that the second section of the works had been reordered with the contractor and would reorder, with the works to be undertaken in seven days, if it had not.

Resolved That the information be noted and further progress be awaited.

(B) Arts Development Small Grants Scheme – Durham County Council had advised of a small grants scheme for community groups and arts organisations and that Parish and Town Councils could apply. It was for arts based projects that responded to priorities in the Council Plan and involved people in art, achieved creative quality, strengthened partnerships or developed the arts. Members could raise ideas for projects in time for the deadline for receipt of applications of 15th March 2010.

Resolved That the information be noted.

(C) EDRC AAP Lighting Project – A letter had been circulated from the EDRC AAP Board Member leading the Traffic and Transport Group asking for areas where it would be beneficial to upgrade street lighting from sodium to white light. Responses had been circulated detailing The Grove which had received support from the Police; Roman Road from Park Hill to A177; and all sodium lighting in Coxhoe and Quarrington Hill for reasons of safety and so that hanging baskets and Christmas lights could be installed. The Group had met a couple of times to discuss this and a Member updated that clarification was awaited as to whether the budget to replace the lights should be AAP or County Council. Many areas needed upgrading and the AAP budget would not cover this. The Group may look at new schemes or small cost items for safety but it was the County Council's responsibility to upgrade and maintain the lights. The County Councillor added that effective introduction should be on a targeted basis. All the areas raised would be updated eventually as the County Council's responsibility but there were budgetary constraints.

Resolved That the information be noted.

(D) Footpath Works to Hazel Avenue, Quarrington Hill – would be carried out in December 2009.

Resolved That the information be noted.

(E) Spring into Action Bulb Planting Challenge – Details had been circulated but in view of the timescale and current workload of the Parish Council and Coxhoe Community Partnership, it had been decided to look at having a bulb planting day next year and involving the school. Members advised that the Community Partnership had organised such an event previously and it had provided a good impact for a morning's work.

Resolved That the information be noted.

(F) County Durham Statement of Community Involvement – Durham County Council had asked Local Councils how they would like to be involved in the planning system. In view of the deadline of 23rd October set by the County Council, the Clerk had responded and circulated the response which incorporated Members' comments and input from a Town Planner.

Resolved That the Parish Council ratify the response on the consultation on the preparation of the Statement of Community Involvement sent to the County Council to meet the consultation deadline.

(G) Consultation on Proposed County Durham Local Development Framework Core Strategy Issues – Durham County Council were consulting on the issues and challenges facing the County and the priorities to be tackled. In view of the length of the Core Strategy Issues booklet, a briefing had been circulated to Members setting out the main points and the questions that the County Council were consulting on, with the deadline for responses of 27th November. Members considered the questions set out within the document and their responses that: 1) agree with the challenges set out; 2) the future role and vision for the main towns and centres should reflect the current roles set out; 3) the four delivery areas were considered suitable but the County Council should ensure in future that AAP areas match delivery areas and that the AAP areas do not cross over the boundaries of the four delivery areas; 4) agree that the pros and cons set out for the delivery approaches are the correct ones; 5) the best approach would be based on need, incorporating the existing approach and regeneration targeted to areas of most need; 6) no other approaches to suggest; 7) to 13) all issues appear to have been covered (although wind turbines was probably covered within environment and energy issues such as “ensure the proper protection and enhancement of the County’s diverse landscapes plus biodiversity and geo-diversity resource” and “where future opportunities lie for generation of renewable energy in the County”, a Member did comment that the increasing number of wind turbines could possibly be set out as a separate issue).

Resolved That the Clerk respond to the County Council, taking account of the comments made at the Parish Council meeting.

(H) Parish Paths Partnership (P3) 2009 – The Parish Paths Partnership Officer had asked for contributions to the P3 Newsletter. Any before and after photographs or articles could be forwarded via the Clerk.

Resolved That the information be noted.

(I) Training Event on 11th November – An invitation had been received (after submission of the agenda) from the Chair of the Durham County Council Standards Committee for one Parish Councillor and the Clerk to attend an event at County Hall on the Code of Conduct.

Resolved That the Chair of the Parish Council and the Clerk attend the training event.

09.178.2 **County Durham Association of Local Councils (CDALC):**

(J) Durham County Council Cabinet Report on Winter Maintenance – had been circulated.

Resolved That the information be noted.

(K) DRCC Autumn Meeting – An invitation had been circulated for the meeting held 15th October at Pelton Fell.

Resolved That the information be noted.

(L) NALC E-Bulletin Briefing – of 28th September 2009 had been circulated.

Resolved That the information be noted.

(M) NALC Quality Council Seminar – was to be held in Aylesbury on 30th October 2009.

Resolved That the information be noted.

(N) NALC Briefings re Employees at Age 65 – had been circulated advising of the High Court ruling that it was justified to retire employees at age 65 provided all statutory procedures were adopted.

Resolved That the information be noted.

(O) More Powers to Parish and Town Councils – Including Local Councils in Sustainable Communities Act

- An organisation called Unlock Democracy were asking Parish Councils and Councillors to ask their local MP to support 1545 early day motion in support of the Sustainable Communities Act Amendment Bill which would require (rather than enable) principal councils, for example, to include representatives of local councils on citizens' panels.

Resolved That any Parish Councillor wishing to write in support do so on an individual basis.

(P) Durham Association News – September 2009 – had been circulated.

Resolved That the information be noted.

(Q) Durham Biodiversity Partnership News Sheet – had been circulated.

Resolved That the information be noted.

(R) CDALC Annual General Meeting 31st October 2009 – Two representatives, one of which could vote, could attend the meeting (papers for which had been circulated) but no-one had advised that they were available.

Resolved That the information be noted.

(S) CDALC Annual Report 2008/9 – had been circulated. The NALC Annual Report and Statement of Accounts had also been made available to Members.

Resolved That the information be noted.

09.178.3 Other Correspondence:

(T) Action for Market Towns – Settle Hydro Study Tour – No-one had advised that they wished to attend the event on sustainable energy in North Yorkshire on 11th November 2009.

Resolved That the information be noted.

09.179 Coxhoe Community Partnership: The Special Joint Meeting between the Parish Council and Coxhoe Community Partnership in connection with street furniture was still outstanding in view of the current large workload. The Partnership had advised that items for Coxhoe Chronicle were required by 10th November. The Project Update at 23rd October had been circulated. Councillor Mrs. Hepplewhite was away on holiday but had asked that it be highlighted that the opening event for the Living Churchyard would not take place on 12th November as previously advised as the landscaping may not be completed by then and the Partnership would like the Interpretation Panels in place so this would probably take place in the new year. CDENT had highlighted problems of litter and now that this was "public space", the Partnership was suggesting that there needed to be regular litter picking visits and a litter bin and wondering whether the County Council could take on this responsibility. The County Councillor suggested that a joint approach be made from the Parish Council and Coxhoe Community Partnership asking if the County Council could carry out this function when litter was picked in the main thoroughfare. A Member added that if the County Council were to provide a litter bin in this area then it should not be of plastic as that was combustible and there had been previous problems of fires in the area.

The Clerk advised that Councillor Mrs. Hepplewhite had asked that the Parish Council discuss the set up of computer classes in the village. The County Council had asked four years ago if there was a suitable venue and now that computers were in the Youth Room this would be possible and a couple of residents had requested this. Councillor Mrs. Hepplewhite was suggesting that an approach be made to the County Council and this be followed up with an article in the Coxhoe Chronicle if it

proved fruitful. It was anticipated that this would be funded by the County Council as they had made the original approach; although this was some time ago and the situation may have changed.

She went on to advise that she had received a request to obtain costs and installation dates for the supply of a meter and electricity for the lights at the Memorial Garden, having been advised that the Parish Council had previously resolved to take over this responsibility. This would also allow a supply for Christmas lights. She had contacted four companies who were providing costs for installation, standing charges, and unit charges in order that a cost comparison exercise could be undertaken. Information was awaited from the County Council's Project Officer who had dealt with the Memorial Garden lights as to the anticipated annual usage in order that likely annual costs could be worked out. Members agreed that authority be delegated to the Clerk, in consultation with the Chairman and Vice-Chairman, to order the meter and electricity supply at the least cost and to order Christmas lights up to a maximum of the anticipated remaining budget set aside for Christmas lights, together with any funding that may be available from the Community Partnership funds for the Memorial Garden and lights.

The Partnership had also asked if the Parish Council could support them by signing a letter to the County Councillors for the area asking that consideration be given to refurbishing the kitchen at Landsdowne House which was used by community groups and posed a health and safety risk. Members agreed that this should be supported and that the Chairman should sign on behalf of the Parish Council. A Member indicated that it appeared from the Projects Update report that the leisure centre staff were still not reporting all incidents of anti-social behaviour to the Police.

Resolved (i) That the information be noted; (ii) that the meeting between the Parish Council and Community Partnership to discuss the street furniture be arranged; (iii) that a joint request be made from the Partnership and the Parish Council (with the County Councillors copied in) that the County Council take on responsibility for picking of litter and provide a litter bin in the Living Churchyard; (iv) that the County Council be approached regarding the possibility of them providing computer classes in Coxhoe; (v) that authority be delegated to the Clerk, in consultation with the Chairman and Vice-Chairman, to order the meter and electricity supply at the least cost and to order Christmas lights up to a maximum of the anticipated remaining budget set aside for Christmas lights, together with any funding that may be available from the Community Partnership funds for the Memorial Garden and lights; (vi) that the Chairman sign the letter in connection with the kitchen at Landsdowne House on behalf of the Parish Council; (vii) That the Chairman draft a letter to remind the leisure centre staff to report incidents to the Police and forward it to the Clerk for onward transmission.

09.180 Quarrington Hill Village Partnership: No correspondence had been received since the last meeting. The Clerk had requested notification of the deadline for the next edition of the Quarrington Hill Village Newsletter and had sent the updated article that had been in the last issue of the Coxhoe Chronicle, together with the article on Walking in Durham, for inclusion. She had requested that the Partnership allow the Parish Council sight of the final proof of the newsletter prior to printing, as requested at the last meeting, and had suggested that an article be incorporated on Quarrington Hill's success in the Durham in Bloom competition (for which Clive Lawson had requested that thanks be conveyed to the Parish Council for their support). Mr. Watts had advised that he would submit this request to the next meeting of the Partnership which was to be held 28th October 2009. The Clerk had also mentioned that an agenda had not been received for that meeting, nor the minutes for the meeting held 30th September. A Member added that minutes for 2nd September had not been received, nor a response to the request for meetings not to be held the same dates as the Parish Council meetings.

Resolved That the information be noted.

09.181 Crowtrees Heritage Group: No correspondence had been received since the last meeting.

Resolved That the information be noted.

09.182 Allotments – Quarrington Hill – request to erect 8’ x 6’ shed and fence at plot 10: had been circulated. The conditions included to maintain and keep in repair any fences and gates on the allotment and not to erect any buildings or structures or greenhouses or hen houses or pigeon lofts or fences or to plant any hedges on the land without the written permission of the Council and not to use barbed wire for a fence adjoining any path set by the Council.

Resolved That the plot holder be advised that the Parish Council do not object to, and grant permission for, him to erect a shed and fence at Plot 10 as set out in his letter, subject to the conditions stated and that he be advised to check with Durham County Council that planning permission for either structure is not required from them prior to the works being undertaken.

09.183 Wheelie Bins: A Member had requested that the County Council policy with regard to replacement of wheelie bins and dog bins following fire damage be discussed. They had requested replacement bins from the Neighbourhood Warden at a football pitch and been advised that replacements had to be paid for after three replacements and County Councillors could be approached to finance them. Members discussed the problems in connection with bins in that plastic ones were set alight but metal ones were stolen. There was a need to get these bins replaced with bins that were as vandal proof as possible and this was a public service that needed to be maintained.

Resolved That the Member who had raised this item draft a letter to the Corporate Director of Neighbourhood Services expressing concern about the apparent County Council policy and requesting that the bins be replaced for use by the community; the letter to be forwarded to the Chairman and Clerk to agree and send to the County Council with copies to the County Councillors.

09.184 Highways Action Line: A Member had advised that they did not consider that the present Highways Action Line (HAL) at the County Council functioned as intended and that this needed highlighting. Examples were provided of instances where reports had been made to HAL and not actioned for many months and in some cases over a year and not until after progress had been chased up on several occasions, resulting in time lost in having necessary repairs carried out and also in Parish and County Councillors having to chase matters up. Incident numbers on many occasions were not provided when reports were made and these report numbers would save time in monitoring progress. It was unclear whether there was a system to email reports from sources external to the County Council and considered that such a system would ease monitoring of progress by incident numbers. The County Councillor advised that he would check whether he had access to the system as a Member to investigate the divisional usage numbers. This was the case with the street lighting system and allowed County Councillors to chase matters raised with them if there was no progress.

Resolved That the Clerk write to the County Council’s Chief Executive and Corporate Director of Neighbourhood Services expressing frustration on behalf of the Parish Council and local residents with the responses to complaints and requests for service reported to HAL and the absence of a system whereby callers were always issued with log numbers to ease monitoring of progress.

09.185 Web Statistics: had been circulated for the period 5th to 26th October 2009.

Resolved That the information be noted.

09.186 Finance:

09.186.1 Budget Update: An account summary had been circulated which showed the opening balance at the start of the financial year and income and expenditure to 27th October 2009 resulting in the balance at that date and reconciled against the most recent bank statements. This showed the Council’s balances at £32,308.40. The accounts for payment circulated for approval for cheques to be signed at this meeting amounted to £2,016.35 which brought the balance to £30,292.05 at 28th October. The Clerk had met the Vice-Chair within the last month to confirm the correct budget previously agreed by the Council for the year. This had been circulated, together with details of expenditure and the variance against each budget heading to the end of September, which was half way through the financial year. The VAT returns for the year to date needed to be completed.

The Clerk went through the budgetary comparison information in detail, highlighting where areas of expenditure were overspent against the half year budget figure. She advised that the budget set by the Council would have resulted in a year end figure of only £3454.76 and that there was a need to exercise caution over the next six months as there had already been expenditure above some of the figures budgeted for (examples were provided) and unanticipated expenditure such as the advertisement for the vacant Clerk's position. In view of this, she suggested that the budgets be monitored monthly by the Council by way of production of the updated spreadsheet each meeting. The Chair stated that the Council was aware that the budget set for the year was tight and commented that there was a need to proceed with caution. He commended the level of detail provided.

Resolved That the information be noted and be provided to Members on a monthly basis.

09.186.2 **Accounts for payment** – Details of financial payments required for the month had been circulated, together with the month end bank balances figure after the expenditure.

Resolved That all payments presented be signed and paid:

Creditor	Reason	£
TP Gardens	Grass cutting services	420.00
Thinford Nurseries	Hanging Baskets/Planters - Watering September	793.50
Viking Direct	Printer Ink	105.60
3 Mobile	Broadband & Mobile September	32.72
M. Forster	Clerk Salary & postage (& £23.99 reimbursement for renewal of Anti-Virus software)	

09.186.3 **Application for Grant / Donation – Coxhoe Homing Society** – **NOTE:** Councillor P. Dodsworth **declared an interest** in this item and withdrew from the meeting prior to its consideration. An application for a donation from Coxhoe Homing Society towards purchase of publishing software to assist them in their aims of promoting the sport, pigeon club, Coxhoe and its surroundings had been circulated. Members discussed the general issues relating to granting of donations and agreed that there was insufficient information provided to enable a decision to be made on this application at this time.

Resolved That the Society be asked to complete the Council's official application form for requests for donations, in order that the Council could ascertain the funds currently available to the Society and the costs of the software that the Society wished to purchase.

Councillor P. Dodsworth returned to the meeting. The two members of the public left the meeting.

09.187 Planning Applications: Details had been circulated of planning applications that had been determined under delegated authority from 22nd September to 26th October 2009. No planning applications had been notified by Durham County Council for consideration / comment since the last meeting. With regard to application 592 Reserved Matters for 80 Residential Dwellings at Coxhoe Industrial Estate for Hellens Development Ltd., the street names that had been lost from Coxhoe had been provided to the County Councillors to take up with Phillipa Armstrong, the officer at the County Council who dealt with street naming, to see if they could be reused. The County Councillor confirmed that the names had been passed on to the Officer and he was awaiting information relating to the time frame for streets to be named. Members commented that developers found it beneficial for streets to be named at as early a stage as possible. Following the previous comments regarding planning gain monies, the Clerk had spoken to David Paton who was the artist working on the art for the development. She had provided him with the name of the train that had ran through Coxhoe, as well as photographs and Coxhoe Chronicle articles passed on from the Coxhoe History Group, so that the level crossing gates idea could be looked at.

Resolved That the information be noted.

09.188 Date of Next Meeting: Wednesday 25th November 2009 at 6.45 p.m. in Landsdowne House.

09.189 Exempt Information – Resolution to Exclude the Press and Public:

Resolved That in view of the confidential nature of the following items, the press and public be excluded for the remainder of the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act, 1960.

County Councillor D.Morgan left the meeting.

09.190 Co-op and Village Hall Car Parks

09.191 St. Mary’s Churchyard

09.192 Sanderson Street: NOTE: Councillor D. Smith **declared an interest** in this item and withdrew from the meeting prior to its consideration.

The meeting closed at 8.55 p.m.

Signed as a true record of the meeting on 25th November 2009:

Cllr. P. Dodsworth (Chairman)

Mrs. M. Forster (Clerk)

Cllr. S. Dunn (Vice Chairman)