

Delivering Quality Services to
Coxhoe & Quarrington Hill

Coxhoe Parish Council

Meeting	Monthly
Date	Wednesday 27 th July 2011
Time	6.45 pm
Venue	Landsdowne House, Coxhoe

Minutes of the proceedings of the monthly Coxhoe Parish Council meeting held at 6.45 pm in Landsdowne House, Lansdowne Road, Coxhoe, on Wednesday 27th July 2011.

Present: Councillors K. Pounder, Mrs. B. Hepplewhite, D Smith and J Taylor. **Clerk:** Mr D Vasey. **Also Present:** County Councillors Mrs. M. Plews and Mr D Morgan and M Ogilvie (part of meeting).
Apologies: Councillors P. Dodsworth, S. Dunn and R Mayo.

Councillor Pounder (in the Chair) and Councillor Pounder welcomed the new Parish Clerk to his first meeting and wished him well in his new role.

- .1.147 Members Declarations of Interest:** Conflicts of interest had been declared by Councillor Pounder in EDRC AAP and CDALC items, Councillor Smith in Sanderson Street, Councillors Mrs. Hepplewhite and Pounder declared interests in items relating to the Leisure Centre Review.
- .1.148 Questions from the public:** Members of the public expressed concern at the planning approval for Lowfield Bungalows Foundry Row Coxhoe and potential delay to road improvements already agreed, the Chair advised that County Councillors Mrs. M. Plews and Mr D Morgan were best placed to assist the parties involved discussing a way forward acceptable to all parties. Mr M Lavelle introduced himself in his capacity as chairman of FLiC and thanked the Parish Council for their on-going support of FLiC.
- .1.149 Police Report:** The Police report had been circulated for 18st June 2011 to 21st July 2011. M. Ogilvie was present and gave details of the Police report that had been circulated. In addition an outline of recent incidents and the associated police action involving partners was detailed, with reference to the assistance of residents.
Resolved That the Police Report be noted and displayed on the village notice boards.
- 11.150 Parkhill Village Extension:** Following the last Parish Council meeting the Davis Planning Partnership had been invited to attend the July Parish Council meeting for Councillors to listen to their plans for the Parkhill Village Extension and housing at Fairfield and the former Coxhoe Pottery. However due to a family illness the Davis Planning Partnership and M D Redscape Ltd were unable to attend and offered their apologies to the meeting and indicated that happy to attend a further meeting.
Resolved That a further invitation be extended to the September 2011 meeting.
- .1.151 Minutes of last monthly meeting:** Held on 29th June 2011.
Resolved That the minutes of the and last monthly Meeting held on 29th June 2011 be approved and signed as a true record.
- .1.152 Parish Clerks report and correspondence for information:** The Parish Clerk presented the Parish Clerks report, the report has been introduced as a pre meeting circulated written update covering on going items and items of other information and correspondence circulated since the last meeting, the report and approach was welcomed by Parish Councillors. In summary the report replaces previous current matters of information and correspondence for information sections of the agenda. Updated positions on the East Durham Leader and Coxhoe front street scheme were detailed. Correspondence for information was noted and adding flexibility to the Parish Council office opening hours, by opening on a Wednesday both on the morning and afternoon, together with the evening session on

Wednesdays when there is a Parish Council meeting. This approach from the beginning of August 2011 was supported by Parish Councillors.

Resolved That the information be noted, the outstanding on going items be progressed and the revised Parish Council opening hours be agreed.

(County Councillor Mrs. Plews and Mr D Morgan entered the meeting.)

11.153 Sport and Leisure Facility Review Consultation: Councillors Mrs. Hepplewhite and Pounder had declared interests in this item as Members of FLiC. They provided an update of work undertaken by the action group and further meetings held since the last meeting of the Parish Council. Following discussion focused around potential Parish Council support including questions included in the Parish Plan 2, the in principle decision resolved at the last meeting, together with a further resolution covering consideration by the Parish Council of key documents to be produced by FLiC were discussed.

Resolved The Parish Council fully supports FLiC's actions to save Coxhoe Leisure Centre and is minded in principle to support this financially by way of an appropriate increase in precept up to £30,000 per year for the next three years, this is to be considered fully when the budget for the year 2012/13 is agreed at the November 2011 Council meeting. The Council further resolved that it will consider making its borrowing facilities available at the appropriate time should any unforeseen circumstances or emergencies arise.

Resolved The Parish Council when further considering financial support to FLiC as part of setting the precept and budget for the year 2012/13, take into consideration FLiC's business plan, governance arrangements and any other appropriate arrangements.

11.154 Parish Councillor vacancy: Parish Councillors were advised that the Returning Officer had not received a request to fill the vacancy following the notice being placed. Therefore the Parish Council may now go ahead to fill the vacancy using its own co-option regulations. Parish Councillors subject to the Parish Clerk clarifying the co-option rules expressed a wish for the vacancy to be made generally available and applications encouraged.

Resolved That the Parish Clerk clarify the co-option rules and agree a process with the Chair.

11.155 Coxhoe Community Partnership and Quarrington Hill Village Partnership: No update or information available.

Resolved The position be noted.

11.156 Planning Applications Details had been circulated of planning applications that had been received for comment / consideration and determined under delegated authority from 21st June 2011 to 15th July 2011. In addition Parish Councillors were advised of an objection submitted in relation to Lowfield Bungalows Foundry Row Coxhoe (10/00625/OUT), following a request by Councillor Dunn and grounds associated with consultation on the Parish Plan 2. The Parish Clerk further advised Parish Councillors that the application had been approved by a Durham County Council Planning Committee on the 19th July 2011, subject to a section 106 agreement.

Resolved That the information be noted.

11.157 Finance:

11.157.1 Budget Update: A financial summary had been circulated that showed the balance at the end of the last meeting and income and expenditure during the month and the balance at the end of the month.

Resolved That the information be noted.

11.157.2 Accounts for payment: Details of financial payments required for the month had been circulated, together with the month end bank balances figure after the income and expenditure during the month.

Resolved That all payments presented be signed and paid:



Creditor	Reason	£
Q Hill Comm. P'ship	Room hire 2011/12	120.00
Total Business Group	Landsdowne House Copier copies June-July 2011	32.00
St Cuthberts Hospice	Donation	50.00
Co D'ham Soc. Blind	Donation	50.00
NWA	Water QH Allotments July 2011	45.82
T P Gardens	Grass cutting, mtce and watering July 2011	515.00
D Vasey	Clerk Salary June and July reimbursement	
Coxhoe Athletic	Donation	100.00

11.157.3 Delegated authority for future payments: This area was discussed and in order to ensure payment terms are met the following was agreed.

Resolved Authority be delegated to the Parish Clerk to make payments in consultation with the Chair or Vice Chair, where timing of a payment to meet payment terms falls outside of the Parish Council cycle of meetings. Any such payments will be reported separately to the next Parish Council meeting following the date of the payment being made. The existing arrangements off two signatories to authorise payments will still apply.

1.158 Parish Plan: Councillor Pounder thanked all of those involved with the delivery, collation and input of the questionnaires and advised that the questionnaires are currently being input and indications are of a return rate of 16% for Coxhoe and 25% for Quarrington Hill.

Resolved That the information be noted.

1.159 Update from Environment Committee: Covered in item 11.152 therefore not considered as a separate item.

Resolved That the action be noted.

1.160 Discussion on future meeting dates: Due to the conflict of existing meeting dates with the Parish Clerks pre booked leave, Parish Councillors considered future meeting dates. Consideration was given to alternatives put forward and the following was resolved.

Resolved That the Parish Council meet on the 24th July 2011 for a Special meeting to discuss Parish Plan 2 only, with monthly meetings for the remainder of 2011 being held on the 7th September, 5th October, 2nd November and 7th December. All meetings to commence at 6.45pm and the Parish Clerk to liaise with the CCP in relation to the impact on their schedule of meetings for the remainder of 2011 and seek their views on meeting dates in 2012, prior to Parish Councillors discussing a meeting schedule for 2012.

1.161 Date of Next Meeting: Special meeting on Wednesday 24th July 2011 at 6.45 p.m. in Landsdowne House.

1.162 Exempt Information – Resolution to Exclude the Press and Public:

Resolved That in view of the confidential nature of the following items, the press and public is excluded for the remainder of the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act, 1960.

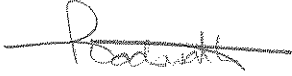
(Councillor D Smith, County Councillors Mrs. Plews and Mr D Morgan and members of the public left the meeting)

1.163 Sanderson Street: Members noted Councillor D. Smith's interest in this item, therefore the meeting was not quorate and the item was deferred to the next monthly meeting.

Resolved That the item be deferred to the next monthly meeting.

The meeting closed at 8.00 p.m.

Signed on 7th September 2011 as a true record of the meeting:

A handwritten signature in black ink, appearing to read 'P. Dodsworth', written over a horizontal line.

Cllr. P. Dodsworth (Chairman)

Cllr. S. Dunn (Vice-Chairman)