



Delivering Quality Services to  
Coxhoe & Quarrington Hill

## Coxhoe Parish Council

**Meeting** Monthly  
**Date** Wednesday 4th January 2012  
**Time** 7.00 pm  
**Venue** Landsdowne House, Coxhoe

### **Minutes of the proceedings of the monthly Coxhoe Parish Council meeting held at 7.00 pm in Landsdowne House, Lansdowne Road, Coxhoe, on Wednesday 4<sup>th</sup> January 2012.**

**Present:** Councillor S Dunn (in the Chair) and Councillors Mrs B Hepplewhite and Mrs C Parkes, Councillors K Pounder, D Smith, R Mayo, J Taylor, C Thirlaway and G Shotton. **Clerk:** Mr D Vasey.

**Apologies:** Councillors T Rowe and P Dodsworth.

**11.234 Members declarations of interest:** Interests in EDRC AAP, Quarrington Hill Village Hall, Quarrington Hill Village Partnership and CDALC items were declared by Councillor K Pounder, interests in Quarrington Hill Village Partnership were declared by Councillor Mrs C Parkes and interests in Coxhoe Leisure Centre items were declared by Councillor Mrs B Hepplewhite. Conflict of interest in Sanderson Street item (and withdrew from the meeting during its consideration) was declared by Councillor D Smith. Conflict of interest in Coxhoe Leisure Centre items were declared by Councillor S Dunn.

**11.235 Questions from the public:** There were no questions from members of the public.

**11.236 Police report:** The police report for 28<sup>th</sup> November 2011 to 4<sup>th</sup> January 2012 was circulated and discussed by Councillors. Councillor K Pounder provided more information on the damage to motor vehicle incident at the Quarrington Hill nature reserve. The Parish Clerk also circulated the PR information on the new local police and none emergency number and the Neighborhood Wardens report for December 2011, which covers a wider area including Coxhoe and Quarrington Hill. The Parish Clerk drew Councillors attention to the positive work detailed in relation to dog fouling in the Coxhoe area. Councillor S Dunn commented on the litter picking activity and raised concerns on the level of road cleaning including the quarry road.

**Resolved:** That the police report be noted and displayed on the village notice boards. That the information on the new local police and none emergency number be noted. That the Neighbourhood Wardens report be noted.

**11.237 Minutes of last monthly meeting:** Held on 7<sup>th</sup> December 2011.

**Resolved:** That the minutes of the last monthly meeting held on 7<sup>th</sup> December 2011 be approved and signed as a true record.

**11.238 Parish Clerks report and correspondence for information:** The Parish Clerk presented the Parish Clerks Report, which is a report circulated prior to the meeting covering ongoing items and items of information and correspondence. The following items highlighted (1) The Parish Clerk advised that DCC were unable to supply and take on the re filling of new salt bins, therefore a solution was being looked at for the agreed Quarrington Hill site with the Village Hall and the DCC approval process for the Coxhoe site being followed as a first stage. Councillors were further advised that due to the location of the DDC pilot dump bag scheme this was not an option for the Parish Council and that the use of local DCC sub contractors was not a preferred option by DCC. Parish Councillors then discussed the potential of a partnership scheme utilising volunteers in relation to footpaths. (2) The nomination process for DCC Chairman's medals to recognise outstanding commitment to the community was highlighted. (3) The establishment of the Small Local Councils Forum was noted and Councillors discussed representation from the Parish Council. (4) Sanderson Street in relation to vehicles mounting the drop kerb to use the local shops was discussed by Councillors and support for in excess of one bollard, or other measures was given. (5) Landsdowne House was discussed by Councillors following the provision of information from DCC of information following the consultation visit tabled

by Councillor Mrs B Hepplewhite. (6) The copier at Landsdowne House was discussed and the Parish Clerk advised that he was looking at options including a pilot with the Leisure Centre.

**Resolved:** That the information in the report be noted and the outstanding on-going items be progressed. That the Parish Clerk arrange for a presentation by DCC on the potential of a partnership scheme. That Councillor Mrs C Parkes and the Parish Clerk represent the Parish Council at the Small Local Councils Forum. That the Parish Clerk co-ordinate a response to DCC on Landsdowne House.

**11.239 Coxhoe Community Partnership:** No update or information to provide.

**Resolved:** That the position be noted.

**11.240 Quarrington Hill Village Partnership:** Councillor K Pounder advised that the inaugural meeting of the partnership had taken place, with openness, accountability and communication with the residents being key priorities. The future of the Village newsletter is also being looked into and the partnership are keen to take ownership of future editions.

**Resolved:** That the update be noted.

**11.241 Coxhoe Leisure Centre:** Councillor S Dunn advised that a capital funding application was proceeding very well to create a new entrance and activity room and that usage was increasing. Additionally that the new name of the centre has been agreed and that branding in general was being advanced.

**Resolved:** That the update be noted.

**11.242 Planning applications:** Details had been circulated of planning applications that had been received for comment / consideration and determined under delegated authority from 2<sup>nd</sup> December 2011 to 30<sup>th</sup> December 2011.

**Resolved** That the update be noted.

#### **11.243 Finance:**

**11.243.1 Accounts for payment:** Details of financial payments required for the month had been circulated, together with the month end bank balances figure after the income and expenditure during the month.

**Resolved** That all payments presented be signed and paid:

<b>Creditor</b>	<b>Reason</b>	<b>£</b>
3 Mobile	Reim. broadband Nov 11	11.99
Coxhoe Vill. Hall Ass.	CAB rental	168.00
NWA	Q Hill Allotments - water	168.09
Total Business Group	Copier Nov - Dec 11	257.16
D Vasey	Clerk Salary January 2011	

**11.243.2 Request for donation from South Cleveland Heart Fund:** The request for a donation was discussed by Councillors and it was agreed to make a donation of £50 under S137 expenditure.

**Resolved:** That a donation of £50 be made to South Cleveland Heart Fund under S137 Expenditure.

**11.243.3 Projected outturn 2011/12:** Councillors considered the tabled paper which reflected the revised budget agreed at the November 2011 Parish Council meeting. A projected underspend for the year of £319 was noted.

**Resolved:** That paper be noted.

**11.244 Parish plan:** The Parish Clerk presented the previously circulated report covering the proposed next steps necessary to allow the Parish Council to adopt PP2. The five stages detailed were discussed leading to adoption of PP2 by the Parish Council in April 2012, with provisional dates for the next stage consultation meetings being considered. Councillors thanked Mr I Forster for his ongoing time and support in relation to PP2.

**Resolved:** That the five stages outlined in the report be agreed and that the Parish Clerk finalise the relevant dates.

**11.245 Village Green:** The Parish Clerk outlined the main points in the previously circulated report in relation to progress made at a meeting in December 2011, which considered combining the wider

village green scheme with the proposed miner's memorial. Councillors discussed the report further, including the follow on meeting planned and more detailed further consideration of future proposals by the Parish Councils Environmental Committee. The linked issue of any future new doctor's surgery and its possible location on part of the Village Green site was also discussed.

**Resolved:** That the report be noted and that the Parish Clerk contact the Doctors surgery seeking an update on any potential move to a new site.

**11.246 Date and time of next meeting:** The next monthly meeting will be held on the 1<sup>st</sup> February 2012 at 6.00pm and Parish Councillors discussed the possibility of some Parish Council meetings being held at Quarrington Hill in 2012.

**Resolved:** That the Parish Clerk look at possible dates for some Parish Council meetings to be held at Quarrington Hill in 2012.

**11.247 Exempt Information – Resolution to Exclude the Press and Public:**

**Resolved** That in view of the confidential nature of the following items, the press and public is excluded for the remainder of the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act, 1960.

**11.248 Exempt information – Sanderson Street:**

The meeting closed at 8.30 p.m.

**Signed on 1<sup>st</sup> February 2012 as a true record of the meeting:**



**Cllr. P. Dodsworth (Chairman)**

**Cllr. S. Dunn (Vice-Chairman)**