



Delivering Quality Services to
Coxhoe & Quarrington Hill

Coxhoe Parish Council

Meeting	Monthly
Date	Wednesday 4 th April 2012
Time	7.00 pm
Venue	Landsdowne House, Coxhoe

Minutes of the proceedings of the monthly Coxhoe Parish Council meeting held at 7.00 pm in Landsdowne House, Landsdowne Road, Coxhoe, on Wednesday 4th April 2012.

Present: Councillor S Dunn (in the Chair), Councillor Mrs B Hepplewhite, Councillor Carole Parkes, Councillors K Pounder, D Smith, T Rowe, C Thirlaway, R Mayo, J Taylor and G Shotton. **Clerk:** Mr D Vasey. **Apologies:** Councillor P Dodsworth.

11.284 Members declarations of interest: Interests in EDRC AAP, Quarrington Hill Village Hall, Quarrington Hill Village Partnership and CDALC items were declared by Councillor K Pounder, interests in Quarrington Hill Village Partnership were declared by Councillor Carole Parkes and interests in Coxhoe Leisure Centre items were declared by Councillor Mrs B Hepplewhite, Councillor D Smith (part of item) and Councillor S Dunn.

11.285 Questions from the public: There were no questions from the public.

11.286 Police report and Neighbourhood Wardens report: The police report for 5th March 2012 to 30th March 2012 was discussed by Councillors. The level of anti social behavior since January 2012 in Coxhoe was discussed, police actions detailed in the report and media attention were welcomed and Councillors agreed the need for continuing police action to ensure the situation is fully resolved. Youth related incidents in Quarrington Hill were raised by Councillors and the number of reported incidents was queried.

Resolved: That the police report be noted and displayed on the village notice boards. That the Neighbourhood Wardens report be circulated when received. That the Parish Clerk advise the police that the Parish Council would like to seek clarity on the number of reported youth related incidents in Quarrington Hill.

11.287 Minutes of last monthly meeting: Held on 7th March 2012.

Resolved: That the minutes of the last monthly meeting held on 7th March 2012 be approved and signed as a true record.

11.288 Parish Clerks report and correspondence for information: The Parish Clerk presented the Parish Clerks Report, which is a report circulated prior to the meeting covering ongoing items and items of information and correspondence. The following items were highlighted (1) The Parish Clerk highlighted the approval given to Coxhoe Allotments Association in conjunction with the Vice Chairman for a water connection, due to the urgency linked to the project timescales. (2) The Parish Clerk detailed that following the Parish Plan 2 meeting attended by members of Coxhoe Village Hall, a letter of invitation to one of their meetings had been received, to discuss support available to help secure the future of the hall. (3) The Parish Clerk highlighted the "It's Up To You" AAP funding opportunity and Durham County Councils draft cycling strategy. (4) The "Big Spring Clean" initiative from the 16th April 2012 to the 11th May 2012 was discussed by Councillors, as was support for interested youth groups.

Resolved: That the information in the report be noted and the outstanding on-going items be progressed. That the approval given to Coxhoe Allotments Association for the water connection be supported. That Councillor P Dodsworth, Councillor S Dunn, the Parish Clerk and two members of Coxhoe Community Partnership meet with Coxhoe Village Hall Committee and that the Parish Clerk finalise the meeting date. That Councillors respond individually to Durham County Councils draft

cycling strategy. That £400 is made available as section 137 expenditure and be equally split between youth groups in Coxhoe and Quarrington Hill taking part in the "Big Spring Clean".

11.289 Coxhoe Community Partnership: The circulated monthly report for March 2012 was discussed and concerns expressed over the possible delay in the launch event for the Limestone LinX project

Resolved: That the update be noted.

11.290 Quarrington Hill Village Partnership: Councillor K Pounder advised that the AGM was to be held on the 24th April 2012, that an Easter Fair was planned and that the youth club would recommence on the 27th April 2012. Additionally it was noted that the community newsletter had been re launched under the "Hill Talk" banner and that progress was continuing to be made in relation to the village's bus service.

Resolved: That the update be noted.

11.291 Planning applications: Details had been circulated of planning applications that had been received for comment / consideration and determined under delegated authority from 7th March 2012 to 4th April 2012.

Resolved: That the approval of the Coxhoe Medical Practice and Durham Wildlife applications be noted.

11.292 Finance:

11.292.1 Accounts for payment: Details of financial payments approved under delegation and required for the month had been circulated, together with the month end bank balances figure after the income and expenditure during the month.

Resolved That all payments presented under delegation are approved and those required for the month be signed and paid:

Creditor	Reason	£
Total Business Solutions	Copier Feb 2012	55.24
D Vasey	Course	67.00
JRB	Poop bags	69.95
Future Leisure in Coxhoe	Photocopier costs	133.92
T P Gardens	Hedge trimming	95.00
JRB	Poop bags	173.54
Northumbria Water	Water chgs Q Hill allotments	84.75
Groundwork NE	Scheme preparation fees	2248.80
Great North Air Amb.	Donation	50.00
3 Mobile	Broadband and mobile fees	150.66
Total Business Solutions	Copier March 2012	97.04
Zurich Municipal	2012/13 Insurance	846.24
D Vasey	Salary / Expenses April 2012	
Coxhoe Village Hall	Donation	1000.00
Q Hill Community Ctr	Donation	500.00
Future Leisure in Coxhoe	Donation	30000.00

11.292.2 Projected outturn 2011/12: Councillors considered the tabled paper which reflected the revised budget agreed at the November 2011 Parish Council meeting. The projected underspend for the year was noted.

Resolved: That paper be noted.

11.292.3 Request for donation from Finchale College: Councillors considered the request for a donation and following discussion agreed that the request could not be supported.

Resolved: That the request not be approved.

11.293 Quarrington Hill Allotments: Councillor Carol Parkes presented a circulated action plan following the initial site visit to Quarrington Hill allotments.

Resolved: That the action plan be approved.

11.294 Landsdowne House Durham County Council (DCC) Community Buildings Review: The Parish Clerk outlined the main points in the circulated report and Councillors discussed the implications for the users of Landsdowne House, Coxhoe and possible future options including asset transfer.

Resolved: That in relation to Landsdowne House that the Parish Clerk continues to explore the options available including asset transfer and prepare a report for a future Parish Council meeting, timing to be linked to development of options. That the Parish Council agrees to pay the new communal hall charges from the 1st April 2012 in relation to the use of Landsdowne House for Parish Council related meetings.

11.295 Flower beds, planters, hanging baskets, grass cutting and associated maintenance options for 2012: Parish Councillors considered the provision of services for flower beds, planters, hanging baskets, grass cutting and associated maintenance, concerns over the quality of floral displays in 2011 were noted.

Resolved: That the 2011/12 contract with T P Gardens for the provision of grass cutting and associated maintenance be extended into 2012/13. That the Parish Clerk request tenders for the provision of hanging baskets, planters and flower beds in 2012, from a selection of local service providers. That the Parish Clerk request from Durham County Council a schedule of maintenance they carry out to public areas in the Parish Council area.

11.296 Request for support against removal of carer's allowance: Councillor K Pounder requested that Councillors support the none removal of the carers allowance when state pension age is reached.

Resolved: That the Parish Clerk write to the MP detailing the Parish Councils support for the none removal of the carers allowance when state pension age is reached.

11.297 Parish Council web site performance data: The previously circulated analysis of the Parish Councils website performance was discussed and the high level of visits noted.

Resolved: That the information be noted and Mr I Forster be thanked for his ongoing development and maintenance of the web site.

11.298 Environment Committee held on 21st March 2012: Councillors considered the previously circulated unconfirmed minutes and considered the recommendations.

Resolved: That the following recommendation in relation to directional signage and notice boards Be approved. Recommendation - that the Parish Clerk liaise with Groundwork North East to finalise locations, design, costs and seek necessary approvals. That the Parish Clerk lead with the support of Coxhoe Community Partnership to submit a funding application to "Awards for All" for £10,000 and that the Parish Council consider allocating capital funding of £6,500 for the scheme. That the final scheme is subject to a further report and approval of the Parish Council.

11.299 Finance Committee held on 21st March 2012: Councillors considered the previously circulated unconfirmed minutes and considered the recommendations.

Resolved: That the following recommendations be approved (1) In relation to Parish Plan 2 that the Parish Clerk amends where needed the wording in the action plans to reflect the outcome of the discussions, prior to it being considered by the Parish Council at its April 2012 meeting. That the Parish Clerk prepares a capital budget for 2012/13 reflecting discussions for approval at the Parish Councils May 2012 meeting. That the Parish Clerk reflects for approval by the Parish Council in the 2012/13 monthly financial information the removal of the church wall and play equipment specific sums identified under the PP2 budget head and insert a corresponding £2,000 reserve under the PP2 budget head and £1,000 for flower beds planting, these adjustments are budget neutral. (2) That the Parish Clerk prepares a draft framework for the Parish Councils medium term financial plan reflecting discussions and draft PP2 budget proposals in the medium term for approval at the Parish Councils May 2012 meeting.

11.300 Parish Plan 2: The draft parish plan 2 and association action plans for Coxhoe and Quarrington Hill were considered and the final stage leading to their adoption by their Parish Council.

Resolved: That the draft parish plan 2 and association action plans for Coxhoe and Quarrington Hill previously circulated be approved subject to final consultation. That final consultation take place from 1st May 2012 to 8th July 2012 via (1) a feedback form on the Parish Councils web site (2) circulation of full documents to local community groups and other appropriate organisations for their consideration and comment (3) consultation events at Quarrington Hill on the 30th June 2012 and at Coxhoe on the

7th July 2012. That the Parish Council considers feedback from the consultation period and final adoption at the September 2012 Parish Council meeting.

11.301 Date and time of next meeting: Wednesday 2nd May 2012, at 7pm in Landsdowne House.

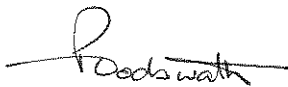
11.302 Exempt Information – Resolution to Exclude the Press and Public:

Resolved That in view of the confidential nature of the following items, the press and public is excluded for the remainder of the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act, 1960.

11.303 Exempt information – Coxhoe Leisure Centre:

The meeting closed at 9.00 p.m.

Signed on 2nd May 2012 as a true record of the meeting:



Cllr. P. Dodsworth (Chairman)

Cllr. S. Dunn (Vice-Chairman)