



Delivering Quality Services to
Coxhoe & Quarrington Hill

Coxhoe Parish Council

Meeting Monthly
Date Wednesday 1st August 2012
Time 7.00 pm
Venue Coxhoe Village Hall

Minutes of the proceedings of the monthly Coxhoe Parish Council meeting held at 7.00 pm in Coxhoe Village Hall, on Wednesday 1st August 2012.

Present: Councillor P Dodsworth (in the Chair), Councillor Mrs B Hepplewhite, Councillor Carole Parkes, Councillors S Dunn, K Pounder, D Smith, R Mayo, and J Taylor. **Clerk:** Mr D Vasey. **Other:** (part of meeting) Mrs J Bellis EDRC AAP, Mrs S Pearce AAP, Councillor J Blakey AAP, Mr P Hetherington GNR, PC M Ogilvie, (all meeting) County Councillors Mrs M Plews and Mr D Morgan.
Apologies: Councillors C Thirlaway and T Rowe.

12.35 Members Declarations of Interest: Interests in EDRC AAP, Quarrington Hill Community Centre, Quarrington Hill Village Partnership and CDALC items were declared by Councillor K Pounder, interests in Active Life Centre @ Coxhoe item were declared by Councillor S Dunn, interests in Quarrington Hill Village Partnership were declared by Councillor Carole Parkes.

12.36 Questions from the public: Residents from Basic Cottages raised a question in relation to the timing of the proposed adjacent road improvement, additional points in relation to safety, parking and disabled access linked to the Doctors Surgery were raised and on-going traffic issues near the Green area of the Grove in Coxhoe.

Resolved: That the Parish Clerk would advise residents of Basic Cottages if more information could be obtained from the developer on the timing of the works. Parish Councillors supported the concerns and proposed actions in relation the Doctors Surgery and encouraged a wider consultation exercise to show if wider support for physical measures to improve road safety near the Green area of the Grove in Coxhoe.

12.37 Police report: The police report for the 5th July 2012 to the 26th July 2012 was discussed by Councillors.

Resolved: That the police report be noted and displayed on the village notice boards.

12.38 Neighbourhood Wardens report: The neighbourhood wardens report for June 2012 was discussed by Councillors.

Resolved: That the report be noted.

12.39 Minutes of last monthly meeting: Held on 4th July 2012.

Resolved: That the minutes of the last monthly meeting held on 4th July 2012 be approved and signed as a true record. The Parish Clerk advised that a response from Coxhoe Allotments Association was outstanding.

12.40 Presentation by Jane Bellis EDRC AAP: Mrs J Bellis from the EDRC AAP accompanied by Mrs S Pearce from the AAP and Durham County Councillor J Blake Chairperson of the AAP, outlined details of the structure, objectives, themes and funding in relation to the AAP. Together with Mr P Hetherington from the GNR Project further details of the AAP decision making process in relation to this project and details of the project itself were provided. Extensive discussion took place linked to the decision process, lack of information to the community and the community hub concept. The concluding discussion reflected the hope that future EDRC AAP funded schemes in the Parish Councils area reflect the priorities of PP2 and develop through community consultation.

Resolved: That the presentation be noted.

12.41 Parish Clerks report and correspondence for information: The Parish Clerk presented the Parish Clerks Report which had been circulated.

Resolved: That the information in the report be noted and the outstanding on-going items be progressed.

12.42 PP2 consultation update and adoption timeline: The Parish Clerk advised that the six week consultation period was drawing to an end and that the outcome would be presented to the next meeting of the Parish Council, together with the final draft of PP2.

Resolved: That the update be noted.

12.43 Coxhoe Community Partnership report: The report previously circulated was considered by Councillors and the need for increased attendance from Parish Councillors at the Coxhoe Village Hall working group was noted.

Resolved: That the report be noted.

12.44 Quarrington Hill Village Partnership report: The report previously circulated was considered by Councillors.

Resolved: That the report be noted.

12.45 Review of Parish Councils web site: Parish Councillors in relation to the Parish Councils web site discussed what they felt worked well and areas for improvement/development. The need to update the Quarrington Hill description was noted with Councillor Carole Parkes agreeing to provide the revised update, the general quality and usage of the site was noted, as was the need to keep it generally up to date, it was acknowledged that this was a difficult task give the extend of the information available on the site and that there were certain elements where external support from Durham County Council were required.

Resolved: That outcome of the discussion be noted.

12.46 Durham County Councillors update: County Councillors M Plews and D Morgan provided an update in relation to horses on the village green in Coxhoe and of very positive pending action. Together with pending bus route alterations from AVIVA in the area and of Durham City Homes involvement in potentially retaining Landsdowne House as a community facility.

Resolved: That the updates be noted.

12.47 Planning applications: Councillors considered planning applications that had been received for comment / consideration, or determined under delegated authority from 1st July 2012 to the 23rd July 2012. Parish Councillors discussed application 4/12/00591/VOC being former Omnibus Dept and Welfare Club site in Quarrington Hill. Parish Councillors expressed their objection to the removal of the section 106 obligation and to the decision to consider the matter under the delegated route.

Resolved: That the Parish Clerk write to Durham County Council expressing the Parish Councils objection to the removal of the section 106 obligation and to the decision to consider the matter under the delegated route.

12.48 Finance:

12.48.1 Accounts for payment: Details of financial payments required for the month had been circulated, together with the month end bank balances figure after the income and expenditure during the month.

Resolved That all payments presented be signed and paid:

Creditor	Reason	£
Q Hill Community Ass.	Room hire	50.00
Durham County Council	Printing of newsletter	695.00
CIT	Copier rental July - Sep 2012	133.20
Scottish Power	April - July 2012	118.38
TP Gardens	Grass cutting July 2012	270.00
Total Business Group	Copier May 2012	74.85
Total Business Group	Printing annual charge 2012/13	102.00
Total Business Group	Scan annual charge 2012/13	102.00

Creditor	Reason	£
Total Business Group	Copier paper	194.92
Mr D Vasey	Salary August 2012	
H M Land & Registry	Search fees	8.00
FLIC	Newsletter printing	133.92
Thinford Nurseries	Hanging baskets and planters	1818.60
3 Mobile	Internet and tele May/June 2012	47.96
Heel & Toe	Donation	50.00
Blind Life	Donation	50.00
Coxhoe Athletic F C	Donation	100.00
HMRC	Tax/NI April – June 2012	

12.48.2 Financial information 2012/13: Councillors considered the financial information for 2012/13 up to and including end of July 2012.

Resolved: That the information be noted.

12.48.3 Request for donations from Butterwick House Children's Hospice: Councillors considered the request for a donation.

Resolved: That a donation of £200 be made to under S137 expenditure

12.49 Basic Cottages waste land: The Parish Clerk advised of correspondence from a resident at Basic Cottages, in relation to potential improvement of un developed adjacent waste land. As the land falls within the area currently being considered by the Coxhoe Village Greens Development Working Group the Parish Clerk was asked to invite all residents of basic cottages to the next meeting of the working group.

Resolved: That the Parish Clerk invite all residents of basic cottages to the next meeting of the Coxhoe Village Greens Development Working Group.

12.50 Resignation of Councillor G Shotton: The Parish Clerk advised that he had received a letter of resignation from Councillor G Shotton as has now reached his 84th birthday and that the letter had been acknowledged including thanks on behalf of the Parish Council for his past contributions. The Parish Clerk further advised that the Returning Officer had been advised and that the public notice asking if ten electors wish to claim a poll had been displayed.

Resolved: That the update be noted and the Parish Clerk update the Parish Council at the next meeting and that Councillor R Mayo replace Councillor G Shotton as a bank account signatory.

12.51 Coxhoe Village Hall and car park: Councillor S Dunn outlined the opportunity for the resurfacing of the village hall car park with a funding contribution from Councillors M Plews and D Morgan. The opportunity was fully discussed by Parish Councillors, including the benefit this may have in leading to a wider scheme linked to the Co-op car park, the desire for Quarrington Hill to benefit from capital funds was also raised by Councillor K Pounder, in addition to providing an update on Quarrington Hill Community Centre.

Resolved: That the Parish Clerk in conjunction with the Chairman be delegated to seek the necessary 3 quotes and committ funds to a maximum of £5,000 or 50% of the scheme cost. Linked to this the necessary documentation be drawn up to secure the use of the area as a public car parking area.

12.52 Future administration and meeting base for the Parish Council: Item deferred to the next meeting.

12.53 Date and time of next meeting: Wednesday 5th September 2012, 7pm at Coxhoe Village Hall

12.54 Resolution to Exclude Press and Public

Resolved That in view of the confidential nature of the following items, the press and public be excluded for the remainder of the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act, 1960.

12.55 Exempt Information – Active Life Centre @ Coxhoe:

12.56 Exempt Information – Code of Conduct:

The meeting closed at 10.10 p.m.

Signed on 3rd October 2012 as a true record of the meeting:

Cllr. P. Dodsworth (Chairman)

Cllr. S. Dunn (Vice-Chairman)

A handwritten signature in black ink, appearing to be 'S. Dunn', with a long horizontal flourish extending to the right.