



Delivering Quality Services to
Coxhoe & Quarrington Hill

Coxhoe Parish Council

Meeting	Monthly
Date	Wednesday 5 th September 2012
Time	7.00 pm
Venue	Coxhoe Village Hall

Minutes of the proceedings of the monthly Coxhoe Parish Council meeting held at 7.00 pm in Coxhoe Village Hall, on Wednesday 5th September 2012.

Present: Councillor P Dodsworth (in the Chair), Councillor Mrs B Hepplewhite, Councillors S Dunn (part), K Pounder, D Smith, R Mayo, C Thirlaway, T Rowe and J Taylor. **Clerk:** Mr D Vasey. **Other:** County Councillors Mrs M Plews and Mr D Morgan. **Apologies:** Councillor Carole Parkes.

12.57 Members Declarations of Interest: Interests in EDRC AAP, Quarrington Hill Community Centre, Quarrington Hill Village Partnership and CDALC items were declared by Councillor K Pounder, interests in Active Life Centre @ Coxhoe item were declared by Councillor S Dunn.

12.58 Questions from the public: The potential need for maintenance to the stone circle in Coxhoe Churchyard was raised. Concerns in relation to the on-going issues associated with horses on Coxhoe village green was raised. County Councillor M Plews provided an update in relation to the horses on the village green including that each time this occurs an impound order needs to be granted and carried out. It was stressed that the Parish Council has no powers in relation to this matter and that residents needed to continue to report incidents to the police and neighbourhood wardens.

Resolved: That the Chairman will visit the site and assess potential works and associated costs.

12.59 Police report: The police report for the 27th July 2012 to the 29th August 2012 was discussed by Councillors and the Parish Clerk provided an update from the police which advised that in relation to the state of car crime and thefts in the village that there had been an arrest. Additionally the Parish Clerk advised that following issues being raised with him in relation to parking on the paths in the Tarka Centre area the Police have circulated a letter in relation to the matter to users of the Centre and around the immediate area.

Resolved: That the police report be noted and displayed on the village notice boards.

12.60 Neighbourhood Wardens report: The neighbourhood wardens reports for July and August 2012 were discussed by Councillors.

Resolved: That Parish Clerk request that future reports reflect information for the Parish Councils area only.

12.61 Minutes of last monthly meeting: Held on 1st August 2012.

Resolved: That the minutes of the last monthly meeting held on 1st August 2012 be amended and presented to the next monthly Parish Council meeting.

12.62 Parish Clerks report and correspondence for information: The Parish Clerk presented the Parish Clerks Report which had been circulated. Parish Councillors discussed the report and Coxhoe Village Hall car park proposals, thanks to the County Councillors were expressed for their support and it was suggested that the potential cost of works to the edged paved and grass areas of the car park be looked into.

Resolved: In relation to the Coxhoe Village Hall car park following the Parish Council meeting on the 1st August 2012 and circulation via e mail of the proposals to be put to the Village Hall Management Committee, Parish Councillors affirmed the proposals and the financial liability to the Parish Council in relation to the cost of the lease and insurance liability over the period of the lease. That the information in the report be noted and the outstanding on-going items be progressed, including

potential cost of works to the edged paved and grass areas of Coxhoe Village Hall car park be looked into.

12.63 PP2 results of consultation and presentation of PP2 plan for adoption: Parish Councillors considered the report and supporting papers including the results of consultation and conclusions. All Parish Councillors expressed their thanks to Mr I Foster for the production of such an impressive final document.

Resolved: That the Parish Council formally adopt the Coxhoe and Quarrington Hill Parish Plan 2012 to 2017 and commits to its implementation, reviewing through the monthly Parish Council meetings.

12.64 Coxhoe Community Partnership and Coxhoe Village Hall reports: The Coxhoe Community Partnership report previously circulated was considered by Councillors. It was noted that the current work associated with the Village Hall was now very much at the decision stage and that on the 6th September 2012 that there is an informal get to know what's happening and how can I help social occasion at the Village Hall.

Resolved: That the report be noted and that the Chairman to try to secure plans of previous surveys carried out on Coxhoe Village Hall.

12.65 Quarrington Hill Village Partnership and Quarrington Hill Community Centre reports: The report previously circulated was considered by Councillors with the face book link and potential healthy villages project being noted.

Resolved: That the report be noted.

12.66 Active Life Centre @ Coxhoe report: Councillor S Dunn provided a verbal update including confirmation that rate relief had been agreed, plans on moving into the function market place, anniversary night on the 3rd November 2012, earlier opening trial, senior citizens concerts and other new activities.

Resolved: That the report be noted.

12.67 Durham County Councillors update: County Councillors M Plews and D Morgan provided an update in relation to horses on the village green in Coxhoe and on the pending bus route alterations.

Resolved: That the updates be noted.

12.68 Remembrance Sunday Parish Council representatives: Parish Councillors discussed representation at the Remembrance Sunday events in Coxhoe and Quarrington Hill.

Resolved: That Councillor R Mayo and Councillor Carole Parkes represent the Parish Council at the respective Coxhoe and Quarrington Hill events.

12.69 Disclosable Pecuniary Interests: The circulated letter dated 8th August 2012 from Durham County Council providing further information in relation to disclosure of interests in circumstances where disclosure could lead to violence or intimidation was discussed.

Resolved: That the letter be noted.

12.70 Feedback on summer floral displays and consideration of winter floral displays: Parish Councillors advised that they were delighted with the improvement in the quality of the display over the summer months and expressed their support for the planters in Coxhoe to be re-planted for the winter period.

Resolved: That the Parish Clerk be authorised to extend to existing contract for the provision of floral displays for a further two years and for the Coxhoe planters to be re-planted for over the winter period at a cost of £238.

12.71 Quarrington Hill Christmas Tree and Coxhoe Christmas decorations switch on timing: Parish Councillors discussed these two items.

Resolved: That the Parish Clerk be authorised to procure a new Christmas tree for Quarrington Hill and arrange for the Coxhoe Christmas lights to be switched on in mid-November, with daily timings being 6am to 8am on a morning and 4pm to 11pm on evenings.

12.72 Coxhoe Park Life – new working group: Parish Councillors discussed the potential new group to give the park a new lease of life and article in the Coxhoe Chronicle asking for interest.

Resolved: That the update be noted.



12.73 Planning applications: Councillors considered planning applications that had been received for comment / consideration, or determined from 1st August 2012 to the 4th September 2012.

Resolved: That the update be noted.

12.74 Finance:

12.74.1 Accounts for payment: Details of financial payments required for the month had been circulated, together with the month end bank balances figure after the income and expenditure during the month.

Resolved That all payments presented be signed and paid:

Creditor	Reason	£
Q Hill Community Ass.	CAB room hire 12 sessions	120.00
CIT	Copier rental Oct – Dec 2012	135.42
T P Gardens	Grass cutting Aug 2012	550.00
Total Business Group	Copier June 2012	58.44
Total Business Group	Copier July 2012	37.33
Total Business Group	Copier paper	157.06
Mr D Vasey	Salary – September 2012	
Thinford Nurseies	H Baskets & planters watering June – July 2012	1800.00
3 Mobile	Internet and tele July 2012	23.98
Butterwick Hospice	Donation	200.00
P C Business World	Printer supplies	71.23
Smiths of Derby	Coxhoe Vill Hall clock service	198.60
Q Hill Community Ass.	Big Spring clean	200.00
Coxhoe Comm. P'ship	Big Spring clean	200.00

12.74.2 Financial information revenue and capital 2012/13: Councillors considered the financial information for 2012/13 up to and including end of August 2012.

Resolved: That the information be noted.

12.75 Resignation of Councillor G Shotton: The Parish Clerk advised that the Returning Officer had advised that following the public notice being posted no request from electors wishing to claim a poll had been received therefore the Parish Councils co-option process would now apply and a copy of the process was circulated.

Resolved: That nominations including the statements to be e mailed or posted to the Parish Clerk and must be received by 4pm on the 21st September 2012 and that consideration of the nominations will take place at the monthly Parish Council meeting on the 3rd October 2012.

12.76 Future administration and meeting base for the Parish Council: Parish Councillors considered the report deferred from the Parish Council meeting on the 1st August 2012 and received an update from the Parish Clerk in that Durham City Homes had confirmed that there shouldn't be any change for the Parish Council in terms of use of Landsdowne House.

Resolved: That the Parish Clerk develop an exit strategy from Landsdowne House and move to Coxhoe Village Hall, subject to agreement with Coxhoe Village Hall of a licence agreement reflecting an annual cost of £1,000, together with exclusive use of the left hand side room.

12.77 Date and time of next meeting: Wednesday 3rd October 2012, 7pm at Coxhoe Village Hall

The meeting closed at 9.10 p.m.

Signed on 3rd October 2012 as a true record of the meeting:

Cllr. P. Dodsworth (Chairman)

Cllr. S. Dunn (Vice-Chairman)

