



Delivering Quality Services to
Coxhoe & Quarrington Hill

Coxhoe Parish Council

Meeting	Monthly
Date	Wednesday 3 rd October 2012
Time	7.00 pm
Venue	Coxhoe Village Hall

Minutes of the proceedings of the monthly Coxhoe Parish Council meeting held at 7.00 pm in Coxhoe Village Hall, on Wednesday 3rd October 2012.

Present: Councillor S Dunn (in the Chair), Councillor Mrs B Hepplewhite, Councillor Carole Parkes, Councillors K Pounder, R Mayo, C Thirlaway and J Taylor. **Clerk:** Mr D Vasey. **Other:** County Councillor Mr D Morgan. **Apologies:** P Dodsworth, T Rowe and D Smith.

12.78 Members Declarations of Interest: Interests in EDRC AAP, Quarrington Hill Community Centre, Quarrington Hill Village Partnership and CDALC items were declared by Councillor K Pounder, interests in Active Life Centre @ Coxhoe item were declared by Councillor S Dunn, interests in Quarrington Hill Village Partnership were declared by Councillor Carole Parkes, interests in Coxhoe WMC F.C. were declared by Councillors R Mayo, C Thirlaway and J Taylor.

12.79 Questions from the public: There were questions raised by a member of the public in connection with the planning application in relation to land adjacent to Holden's Yard, linked to two facts in the application, namely the description in relation to existing use as an overgrown paddock and the photograph of an adjacent area which may be taken to be the site itself. In addition linked to the change of use and extension of the existing industrial land.

12.80 Police report: No report was available.

12.81 Neighbourhood Wardens report: No report was available, however concerns were expressed in relation to further changes in relation to the provision of the service.

Resolved: The concerns be noted.

12.82 Minutes of last monthly meetings: Held on 1st August 2012 and 5th September 2012.

Resolved: That the minutes of the last monthly meetings held on 1st August 2012 and 5th September 2012 be approved and signed as a true record.

12.83 Parish Clerks report and correspondence for information: The Parish Clerk presented the Parish Clerks Report which had been circulated, highlighting the Town and Parish Council update event on the 29th October 2012 and the Durham Rural Community Council "Community Buildings in a Changing Landscape" event on the 18th October 2012, which are open to all Parish Councillors. Parish Councillors discussed the County Durham Plan consultation and the linked event on the 8th October 2012 open to all Parish Councillors was noted. Discussion also took place linked to the DCC potentially seeking partners for a local Sunday bus service and working with DCC in relation to Neighbourhood plans.

Resolved: That Parish Councillors provide any comments on the County Durham Plan to the Parish Clerk who will co-ordinate a response to reflect any comments from Parish Councillors. That the Parish Clerk provide to County Councillor D Morgan any evidence required to support the Sunday bus service and support any required joint working to provide a solution. That Neighbourhood plans be discussed at a future Parish Council meeting.

12.84 PP2 plan update: Parish Councillors discussed reporting and updating mechanisms.

Resolved: That the Parish Council receive a quarterly update on the whole plan and for on-going elements either as specific agenda items or through the Parish Clerks report.

12.85.1 Coxhoe Community Partnership report: The Coxhoe Community Partnership report previously circulated was considered by Councillors.

Resolved: That the report be noted.

12.85.2 Quarrington Hill Village Partnership and Quarrington Hill Community Centre reports: The reports previously circulated were considered by Councillors.

Resolved: That the reports be noted.

12.85.3 Coxhoe Village Hall report: Councillor B Hepplewhite provided a verbal update and the issue of lighting was discussed.

Resolved: That the update be noted and the funding for village hall external lighting be increased to £1,000 with the Parish Clerk and the Chairman being authorised to proceed.

12.85.4 Active Life Centre @ Coxhoe report: Councillor S Dunn provided a verbal update.

Resolved: That the update be noted.

12.86 Durham County Councillors update: County Councillor D Morgan provided an update including a discussion on transport related issues in relation to PP2 and possible works at Foundary Row.

Resolved: That the updates be noted and a representative from DCC be invited to the December 2012 Parish Council meeting to discuss PP2 transport issues.

12.87.1 Planning applications: Councillors considered planning applications that had been received for comment / consideration, or determined from 4th September 2012 to the 2nd October 2012.

Resolved: That the update be noted.

12.87.2 Planning application – 11/00479/FPA Former Omnibus Dept and Welfare Club: Parish Councillors considered the amended plans previously circulated in relation to this application and the objections previously lodged by the Parish Clerk.

Resolved: That the objections previously lodged remained valid and that Councillor Carole Parkes represent the Parish Council at the forthcoming DCC Planning Committee to consider the revised application.

12.87.3 Planning application – 4/12/00762/FPA Land adjoining Holden's Yard Quarrington Hill: Parish Councillors considered the plans previously circulated in relation to this application and discussed the detail.

Resolved: That the Parish Clerk sends a letter of objection raising concerns in relation to two facts in the application, namely the description in relation to existing use as an overgrown paddock and the photograph of an adjacent area which may be taken to be the site itself. In addition to objecting to the change of use and extension of the existing industrial land. A request for the application to be determined by committee and not under delegation is to be included in the letter.

12.88 Finance:

12.88.1 Accounts for payment: Details of financial payments required for the month had been circulated, together with the month end bank balances figure after the income and expenditure during the month.

Resolved That all payments presented be signed and paid:

Creditor	Reason	£
T P Gardens	Grass cutting Sep 2012	270.00
Total Business Group	Copier August 2012	40.22
Total Business Group	Copier September 2012	33.33
Mr D Vasey	Salary – October 2012	
NWA	Water chares to 18/09/12	19.60
3 Mobile	Internet and tele August 2012	23.98
Groundwork	Development of V Green concept plans	4070.60

12.88.2 Financial information revenue and capital 2012/13: Councillors considered the financial information for 2012/13 up to and including end of September 2012.

Resolved: That the information be noted.

12.88.3 Appointment of external auditor from 2012/13: The Parish Clerk advised that BDO would continue to be the external auditor for the period 2013 to 2015.

Resolved: That the information be noted.

12.88.4 Request for donation – Coxhoe WMC F.C: Councillors considered the requests for a donation.

Resolved: That donations of £200 be made to Coxhoe WMC F.C. under section 137 expenditure and that this may be taken in part by use of the Parish Councils photocopier.

12.89 Resignation of Councillor G Shotton: Parish Councillors were advised that one nomination had been received from a resident in Quarrington Hill, the nomination was considered and Councillors agreed to co-opt the nominee Mr R Carr to the Parish Council.

Resolved: That Mr R Carr be co-opted to the Parish Council and that the Parish Clerk advise the nominee of the outcome of the process, together with ensuring the declaration of acceptance and interest are completed.

12.90 Quarrington Hill Allotments: Parish Councillors considered the report previously circulated which was presented by Councillor Carole Parkes and discussed the issues raised by the Parish Clerk with DCC Estates Office linked to the proposed sale of land and other land adjoining the allotments.

Resolved: That the following proposals from the report be agreed (1) That funding be considered as part of the 2013/14 Parish Council budget for a replacement fence (2) That a skip be funded and provided by the Parish Council to clear rubbish from the site (3) That the Parish Council approach the nature reserve to explore options of clearing and re planting an area adjacent to the allotment site (4) Self management of the allotments be currently put on hold (5) That a new allotment agreement be issued updating the rules as set out in the report (6) The new waiting list of five names following an updating exercise (7) Increasing the number of allotments be explored (8) Rents be increased to £25 a year and run from January to December each year commencing in January 2013. That the Parish Clerk write to DCC Estates Office objecting to the sale of the land being land acquired for allotments and the linked requirement for Secretary of State consent, together with expressing concern over the failure to consult the Parish Council and the wider community on the proposed sale.

12.91 Resolution to Exclude Press and Public

Resolved That in view of the confidential nature of the following items, the press and public be excluded for the remainder of the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act, 1960.

12.92 Exempt Information – Active Life Centre @ Coxhoe

12.93 Exempt Information – Quarrington Hill Allotments

12.94 Date and time of next meeting: Wednesday 7th November 2012, 7pm at Coxhoe Village Hall.

The meeting closed at 9.00 p.m.

Signed on 7th November 2012 as a true record of the meeting:

Cllr. P. Dodsworth (Chairman)

Cllr. S. Dunn (Vice-Chairman)

