



Delivering Quality Services to
Coxhoe & Quarrington Hill

Coxhoe Parish Council

Meeting	Monthly
Date	Wednesday 5 TH December 2012
Time	7.00 pm
Venue	Coxhoe Village Hall

Minutes of the proceedings of the monthly Coxhoe Parish Council meeting held at 7.00 pm in Coxhoe Village Hall, on Wednesday 5th December 2012.

Present: Councillor S Dunn (in the Chair), Councillor Mrs B Hepplewhite, Councillor Carole Parkes, Councillors K Pounder, R Mayo, T Rowe, D Smith and R Carr. **Clerk:** Mr D Vasey. **Other:** County Councillor Mr D Morgan. **Apologies:** Councillor P Dodsworth, J Taylor and C Thirlaway.

13.11 Members Declarations Of Interest: Interests in EDRC AAP, Local Councils Committee, Quarrington Hill Community Centre, Quarrington Hill Village Partnership and CDALC items were declared by Councillor K Pounder, interests in Active Life Centre @ Coxhoe item were declared by Councillor S Dunn, interests in Coxhoe Community Partnership were declared by Councillor B Hepplewhite and R Mayo.

13.12 Questions From The public: There were no members of the public present.

13.13 Police and Neighbourhood Wardens Reports: The report from the Police covering the period 1st November 2012 to 26th November 2012 was considered by Parish Councillors. No Neighbourhood Wardens report was available.

Resolved: That the report be noted and Parish Clerk contact the Neighbourhood Wardens to clarify the current situation.

13.14 Minutes of Last Monthly Meeting: Held on 7th November 2012.

Resolved: That the minutes of the last monthly meeting held on 7th November 2012 be approved and signed as a true record. That Parish Councillors note that apologies were received prior to the meeting from Councillor R Mayo.

13.15 Parish Clerks Report and Correspondence for Information: The Parish Clerk presented the Parish Clerks Report which included information on traffic speed signs, the Parish Councils move to Coxhoe Village Hall and the Christmas tree at Quarrington Hill. Parish Councillors also discussed further winter maintenance issues following the presentation by DCC at the Parish Councils meeting on the 7th November 2012.

Resolved: That the Parish Council resolve in principle that subject to on-going dialog with DCC to utilise earmarked PP2 winter maintenance funding to provide additional salt bins and salt supplies at agreed locations following consultation with all Parish Council members, that the implementation be delegated to the Parish Clerk in consultation with the Chair, or Vice Chair.

13.16 Quarrington Hill (incl. Village Partnership and Community Centre): The Chairman proposed that the order of this item be changed with it being considered in the exempt section of the agenda. Councillor Pounder highlighted the challenges linked to the DCC review of community buildings of leasing the Community Centre in Quarrington Hill.

Resolved: That Parish Councillors agree the motion.

13.17 Coxhoe Community Partnership: No items to be reported to the meeting.

13.18 Coxhoe Village Hall (incl. governance): The Chairman provided an update on the current position including the work of the Village Hall development group, further survey requirements and the situation with the current Village Hall committee members and trustees. Linked to this an appeal is underway for new volunteers through the Coxhoe Chronicle and through circulation of an invitation

to every household in Coxhoe to an open meeting on the 15th January 2013, in the hope at the Village Hall AGM on the 6th February 2013 a handover to a new team can be achieved. Linked to the Parish Councils commitment in PP2 the production of a new constitution for the new trustees to adopt, the vesting of the freehold with the Parish Council and the granting of a lease to the new management trustees were considered.

Resolved: That the Parish Council agree in principle subject to a core of new trustees coming forward and new constitutional arrangements being agreed by Coxhoe Village Hall that the Parish Council take on the role of holding trustees of the freehold of Coxhoe Village Hall and grant a new long term lease to the new management trustees for the day to day operation of Coxhoe Village Hall and that progress be revived and the decision ratified at the next Parish Council meeting to be held on the 24th January 2013. That the Parish Clerk in conjunction with the Chair or Vice Chair work with the Architect to procure the necessary surveys up to a value of £5,000.

13.19 Active Life Centre @ Coxhoe Report: Councillor S Dunn provided a verbal update including details of the planned New Year's Eve event. Additionally discussion took place around the need for short term bridging funding to facilitate the completion and payment of works to allow a grant of £59,000 to be accessed by FLIC, as the work needed to be paid for before the grant could be claimed.

Resolved: That with reference to minute number 11.212.2 that the Parish Clerk in conjunction with the Chairman work with FLIC and agree a solution that allows FLIC to access the grant, with the availability of a maximum of £30,000 Parish Council short term interest free funding being made available to FLIC.

13.20 Durham County Councillors Update: County Councillor D Morgan provided an update including progress on the proposed new Sunday bus service within the Parish and on enforcement action in relation to signage at a new car wash facility in Coxhoe.

Resolved: That the update be noted.

13.21 Quarrington Hill Allotments additional land and land adjoining Holdens Yard: Correspondence from DCC dated 19th November 2012 and information on the community right to bid process previously circulated was considered, together with links to planning application 4/12/00762/FPA. A Parish Councillor advised that the application is to be considered at a planning meeting on the 11th December 2012, therefore as the Parish Clerk had at the time of the Parish Council meeting not been advised of this meeting was therefore unable to fully brief Parish Councillors, given the Parish Councils interest in this application the Parish Council would have expected notification.

Resolved: That the Parish Council request that the application is not considered at the planning meeting on the 11th December 2012 and therefore is deferred as the Parish Council did not have the opportunity in the circumstances described to fully consider it position in an informed manner. That the Parish Clerk advice in relation to the planning application that the Parish Council following consideration of elements of the papers to be considered as part of the application (point 44) which suggests discussion with the Parish Council in relation to the sale, that as these discussions have not taken place this is misleading. That the Parish Clerk arrange a meeting with Mr Savage to discuss the content of his letters with a view to agreeing a way forward to which all Quarrington Hill Parish Councillors and the Chair and Vice Chair will be invited. That the Parish Clerk nominates the land subject to this planning application for listing by the local authority as an asset of community value. That if the request to defer the planning meeting is not granted that Councillor Parkes attend the planning meeting and speak on behalf of the Parish Council.

13.22 Coxhoe Village Green and Notice Boards Projects: The Parish Clerk provided a verbal update on the application to the Heritage Lottery Fund in relation to the Coxhoe village green project and in relation to the big tree plant, which will see 30 lime trees planted as part of the village green project and a 1,000 whips subject to resolution of ownership issues on the Bower Green site. The notice board project will progress once the Heritage Lottery Fund application is submitted.

Resolved: That the Parish Council agree in kind funding through a commitment to on-going Maintenance of the 30 lime trees and 1,000 whips.

13.23 Consideration of meeting day each month of the Parish Council: The future meeting

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schedule was briefly discussed.

Resolved: That the Parish Clerk consider further reflecting the requirements linked to the May 2013 elections and report to the next meeting of the Parish Council.

13.24 Planning Application – 4/12/00522/FPA 11 Neil Crescent Quarrington Hill: The application was considered

Resolved: That the application be noted.

13.25 Finance:

13.25.1 Accounts for payment: Details of financial payments required for the month had been circulated, together with the month end bank balances figure after the income and expenditure during the month. Additional revenue and capital summary information was also circulated.

Resolved That all payments presented be signed and paid:

Creditor	Reason	£
Total Business Group	Copier paper	183.60
Total Business Group	Copier November 2012	44.32
Smiths of Derby	Service Q Hill clock	201.60
CIT	Copier rental 12/13 4 th qtr	133.20
Mr D Vasey	Salary – December 2012	
3 Mobile	Internet and tele October 2012	23.98

13.26 PP2 Review: The plan was briefly discussed.

13.27 Resolution to Exclude Press and Public

Resolved That in view of the confidential nature of the following items, the press and public be excluded for the remainder of the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act, 1960.

13.28 Exempt Information – Active Life Centre @ Coxhoe:

13.29 Quarrington Hill (incl. Village Partnership and Community Centre

13.30 Date and time of next meeting: Thursday 24th January 2012, 7pm at Coxhoe Village Hall.

The meeting closed at 9.05 p.m.

Signed on 24th January 2013 as a true record of the meeting:

Cllr. P. Dodsworth (Chairman)

Cllr. S. Dunn (Vice-Chairman)

