



Delivering Quality Services to  
Coxhoe & Quarrington Hill

## Coxhoe Parish Council

<b>Meeting</b>	Monthly
<b>Date</b>	Wednesday 20th March 2013
<b>Time</b>	7.00 pm
<b>Venue</b>	Coxhoe Village Hall

### **Minutes of the proceedings of the monthly Coxhoe Parish Council meeting held at 7.00 pm in Coxhoe Village Hall, on Wednesday 20<sup>th</sup> March 2013.**

**Present:** Councillor P Dodsworth (in the Chair), Councillor Mrs B Hepplewhite, Councillors S Dunn (in the Chair part), K Pounder, R Mayo, T Rowe and R Carr. **Clerk:** Mr D Vasey. **Other:** County Councillor Mrs M Plews. **Apologies:** Councillors C Thirlaway and D Smith.

**13.73 Members Declarations of Interest:** Interests in EDRC AAP, Local Councils Committee, Quarrington Hill Community Centre, Quarrington Hill Village Partnership and CDALC items were declared by Councillor K Pounder, interests in Active Life Centre @ Coxhoe item were declared by Councillor S Dunn, interests in Coxhoe Community Partnership were declared by Councillor Mrs B Hepplewhite and R Mayo. Interests in Coxhoe Village Hall were declared by Councillor Mrs B Hepplewhite and P Dodsworth.

**13.74 Questions from the Public:** There were no questions from members of the public.

**13.75 Police and Neighbourhood Wardens Reports:** The report from the Police covering the period 12<sup>th</sup> February 2013 to 18<sup>th</sup> March 2013 was considered by Parish Councillors, together with the Neighbourhood Wardens report covering the wider Durham area for February 2013. The Parish Clerk advised of a recent operation by the police to expand the neighbourhood watch and messaging service in the Browning Hill and Pettersondale areas of Coxhoe, the initiative had been a success with 23 people signing up.

**Resolved:** That the reports be noted.

**13.76 Minutes of Last Monthly Meeting:** Held on 27<sup>th</sup> February 2013.

**Resolved:** That the minutes of the last monthly meeting held on 27<sup>th</sup> February 2013 be approved and signed as a true record.

**Matters arising:** The Parish Clerk advised that site visits in relation to highways and transport issues had been arranged at the primary schools in both villages and that Durham County Council had advised that they would be in a position to provide proposals in relation to the land transfer and potential new allotments at Quarrington Hill week commencing 15<sup>th</sup> April 2013. In addition the Parish Clerk advised of action to date in relation to the on-going HMRC issue.

**Resolved:** That the update be noted and the Parish Clerk continue to advance action in relation the HMRC issue.

**13.77 Parish Clerks Report and Correspondence for Information:** The Parish Clerk presented the Parish Clerks Report which included a Coxhoe Village Green update, Transport and Highways issues progress, dog fouling update, information on an issue with Coxhoe Village Hall Memorial lights, Quarrington Hill allotments update, pending advertising feature on Coxhoe, Parish Clerk training update, Coxhoe park update and correspondence for information. During discussions the possible extension and future opportunities in relation to CCTV were discussed, together with the youth room partnership agreement for which a working draft will be circulated.

**Resolved:** That funding is agreed for the initial registration in relation to Parish Clerk undertaking the certificate in Local Council administration and the Parish Council appreciation is extended to County Councillors M Plews and D Morgan for the funding and work in relation to refurbishment works at the Coxhoe play park. That the Chair responds to the letter in relation to asbestos from the Coxhoe allotments association.

**13.78 Planning Applications:** There were no planning applications for consideration.

**13.79 Finance:**

**13.79.1 Accounts for Payment:** Details of financial payments required for the month had been circulated and the month end bank balances figure after the income and expenditure during the month.

**Resolved** That all payments presented be signed and paid:

<b>Creditor</b>	<b>Reason</b>	<b>£</b>
Total Business Solutions	Copier rental Feb. 13	26.75
HMRC	Quarter 4	
3 Mobile	Internet and tele. Feb. 13	23.98
CIT	Copier rental 04/13 – 06/13	133.20
C D Engineering Ltd	External Lighting	1423.20

**13.79.2 Revenue and Capital Information 2012/13:** Councillors considered the financial Information presented for 2012/13.

**Resolved:** That the information be noted.

**13.79.3 Request for donation – Quarrington Hill Youth Project:** Councillors considered the request of funding for a local graffiti artist.

**Resolved:** That the sum of £200 be offered to the youth project to spend on youth activities in Quarrington Hill in return for members of the youth project taking part in the big spring clean as a section 137 payment.

**13.79.4 Request for support through paid advertising – Durham Miners Association:** Councillors considered the request.

**Resolved:** That the sum of £160 be committed to advertise in the Gala Brochure as section 137 payment.

**13.79.5 Request for support through donation of a prize – Heel and Toe:**

Councillors considered the requests.

**Resolved:** That no prize be donated.

**13.79.6 Contract extensions re hanging baskets, grass cutting and associated maintenance:** Councillors considered the request.

**Resolved:** That the contract with Thinford Nurseries for provision of flower beds, planters and hanging baskets awarded in 2012 for three years subject to annual performance be extended into year two on the basis on excellent performance and the Parish Clerk in conjunction with the Chair and Vice Chair agree additional floral displays at the Durham entrance to Coxhoe. That the current arrangement with T P Gardens given the uncertainty of future requirements linked to potential land transfers be extended at existing rates into 2013.

**13.79.7 Request for support through donation – Coxhoe W.M.C. F.C.:**

Councillors considered the request to support a team member chosen by the English Colleges U19 football squad.

**Resolved:** That the sum of £200 be donated as a section 137 payment.

Councillors P Dodsworth and Mrs B Hepplewhite left the room and Councillor S Dunn took the Chair.

**13.79.8 Request for funds – Coxhoe Village hall:** Councillors considered the request and the on-going needs linked the urgent work the new management committee needed to carry out.

**Resolved:** That the sum of £1,500 be released to Coxhoe Village Hall from the PP2 village halls access fund and the £1,000 lease payment in relation to Parish Council moving back to the village hall be made.

Councillors P Dodsworth entered the room and resumed the Chair.

**13.80 PP2 Review and Update:** Parish Councillors reviewed the plan item by item.

**Resolved:** That the Parish Clerk updates the plan as indicated during the review.

The Chairman thanked Councillor Ron Mayo for his support and valued contribution during his time as a Parish Councillor given it was his last meeting.

**13.81 Date and Time of Next Meeting:** Wednesday 8<sup>th</sup> May 2013, 7pm at Coxhoe Village Hall.

The meeting closed at 9.10 p.m.

**Signed on 8<sup>th</sup> May 2013 as a true record of the meeting:**



**Cllr. P. Dodsworth (Chairman)**

**Cllr. S. Dunn (Vice-Chairman)**