



Coxhoe Parish Council

Meeting: Council Meeting
Date: Wednesday 3rd July 2019
Time: 6.30pm
Venue: Coxhoe Village Hall

*Delivering Quality Services to
Coxhoe and Quarrington Hill*

Councillors Present: S Dunn (Chair); D Brown; B Hepplewhite; W Lavelle; K Lowes; K Pounder; K Simpson; C Thirlaway.

Also present: County Cllr M McKeon (part of the meeting); K Williams, Administration Assistant; C Llewelyn, Parish Clerk.

One member of the public was present for part of the meeting.

534 **TO RECEIVE APOLOGIES AND TO APPROVE REASONS FOR ABSENCE**

Apologies for absence were received from Councillor G Mills, and from County Councillor J Blakey. **RESOLVED** the apologies were received and approved.

535 **DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA**

Cllr Pounder declared an interest in Quarrington Hill Village Partnership.

Cllr Dunn proposed to move agenda item 15 Parish Council Land Update from the in private session to the public session; **RESOLVED** this be approved.

536 **TO CONFIRM THE MINUTES OF THE MEETING HELD ON 5TH JUNE 2019 AND THE EXTRAORDINARY MEETING HELD ON 30TH MAY 2019**

A draft copy of the minutes for the above meetings had been issued with the agenda. **RESOLVED (A)** that the minutes of the meeting held on 5th June be approved, confirmed and signed as an accurate record. **RESOLVED (B)** that the minutes of the extraordinary meeting held on 30th May be approved, confirmed and signed as an accurate record.

537 **PUBLIC PARTICIPATION**

The resident had come to discuss the churchyard at Quarrington Hill which has been closed and locked. They raised concerns that there are three war graves and people's relatives and friends buried there and that it is a triple SSSI site. Cllr Dunn said it is the jurisdiction of Bowburn Parochial Church Council and that he is aware the quarry works are alleged to be causing slippage, and that a report is awaited from the quarry. Cllr Pounder said that no burials are happening. It was **RESOLVED (A)** to ask Bowburn Parochial Church Council to keep the parish council updated.

Cllr Dunn advised that the Principal Planning Officer working on the quarries' planning applications is due to attend the Events, Environment and Finance Committee on 15th July and that councillors from Cassop-cum-Quarrington have been invited to attend. **RESOLVED (B)** the information is noted.

538 **PLANNING APPLICATION INCLUDING QUESTIONS TO SENIOR PLANNING OFFICER BARRY GAVILLET**

DM/19/01615/FPA Land to the rear of Delamere and Lamorna Station Road West Coxhoe DH6 4AS

The Senior Planning Officer gave information and took questions on the planning application, the proposals and consultee comments; he advised that Persimmon have been told that on the basis of the current plan, the application would be

recommended for refusal, and that Persimmon are to put forward amended plans and residents will be consulted again.

Cllr Simpson declared an interest matters relating to Coxhoe Primary School and did not take part in decision making.

It was **RESOLVED** the parish council objects to the planning application; the council believes 70 houses is far too many and 50 is a concern. The council has real concerns over access and traffic entering and exiting the site. The council shares concerns about children accessing the primary school from the site and how the developer states they are ensuring safe routes to school. The council believes that there may be minimal parking in the proposal but that it is not enough for residents, visitors and deliveries, and that there is a lack of public open space on the proposed development. Noise is an issue from the motorway and the council requests that acoustic screening is required for any development. The council would request that the hedgerow be maintained outside private gardens, and that trees should be fully replaced backing onto the Barratts development. The parish council would request that if any development is approved, this approval ensures a contribution to the primary school, a contribution to improved health services, and that all ecological issues from the site must be dealt with.

The Senior Planning Officer advised that the County Durham Plan has been submitted to the Secretary of State and this shows evidence there is over six years housing land supply in this area. The Officer was thanked for his time.

FINANCIAL MATTERS

Finance Report, Bank Reconciliation and Payment Schedule

The Clerk had circulated the Finance Report with the agenda, and the bank statements and cashbooks were available to view.

RESOLVED (A) the bank balances and reconciliations to 24th June are noted.

The Clerk advised that Cllr Simpson has signed the reconciliations and bank statements. **RESOLVED (B)** the information is noted.

RESOLVED (C) the employee hours and employer costs are noted.

The payments below were submitted for approval.

a) June Payments Due:

No	Payee	Description	Amount
1	Staff	Salaries	£4065.49
2	NEST	Employer & Employees' Pension Contributions	£224.42
3	HMRC	Employer Liabilities	£878.10
4	Vodafone	3 x mobile phones	£74.41
5	BT	Landline & internet	£55.81
6	Mastercopy	Remote Billing	£144.00
7	Viking	Stationery	£54.06
8	SE Landscaping	Grounds Maintenance Contract plus flail of cricket ground entrance and pavilion area	£980.90
9	ITC	Remote support for one drive issues	£42.00
10	Coxhoe Village Hall	Annual rent	£1000.00
11	Coxhoe Village Hall	Hall hire for Parish Plan event 18.05.19	£60.00
12	ITC	Remote support for Printer link up issues	£66.00
13	Quarrington Hill Community Centre	Hire of facilities for Monday Youth Club	£750.00
14	Society of Local Council Clerks	Membership Renewal	£196.00

b) Payments already made and brought to Council for noting:

No	Payee	Description	Amount
1	Wave	Water charges for Q Hill Allotments	£11.67
2	Campus Graphics	Chronicle Printing	£485.00

Amendments to June 2019 Schedule:

No. on Schedule	Name	Amount on May Schedule	Actual Amount paid
5	BT	£50.64 est	£50.64
6	ITC	£9.00 est	£9.00

Please note prices are gross, where VAT applies.

RESOLVED (D) the payments are noted and approved.

Budget

The following were **RESOLVED**:

(E) the Clerk to discuss the broadband provision with the Village Hall.

(F) the council notes that the office equipment and the IT, phone & website budgets will be overspent.

(G) the Clerk to move the land registrations to the Administration budget which will mean an overspend.

(H) the Clerk intends to complete projected and committed columns for the Events, Environment and Finance committee meeting on 15th July.

(I) the Clerk to purchase the noticeboard for siting opposite the Village Hall.

(J) the budget is noted.

540

DURHAM COUNTY COUNCILLORS' UPDATE

Cllr Blakey had sent a message that the planning application at Church Street is going to the Planning Committee on 9th July. It was **RESOLVED (A)** that the Vice Chair may attend but if she is unable the Clerk will attend to speak.

The County Councillors gave an update to the meeting.

Cllr McKeon:

- Match funding at Redhills
- Housing and Homelessness Strategy
- Consulting children and young people on effective consultation methods
- Road and highways repairs
- Potholes and increasing recycled plastic use in new road surfaces

Cllr Dunn:

- Youth nuisance in Coxhoe and in Coxhoe woods
- Cabin with bikes next to Active Life
- Planning and Placemaking Training
- Economy and Enterprise Scrutiny Meeting

It was **RESOLVED (B)** the Clerk and Vice Chair to explore options for the bike cabin and report back to the council as appropriate.

RESOLVED (C) the information is noted.

541

COUNCILLORS' REPORTS OF THEIR ATTENDANCE AT MEETINGS/EVENTS ON BEHALF OF THE PARISH COUNCIL

None.

542

LAND/BUILDINGS/OPEN SPACES

Cricket Ground

Cllr Dunn had sent a report. He said the work on the outfield and square may need to be phased; the asbestos contractor and builder are working together this week; the college will be asked to assist with first fix of electrics and the wooden framework for plasterboards.

Cllr Simpson declared an interest in matters relating to Coxhoe Primary School.

The following were **RESOLVED**:

- (A) the council notes the report.
- (B) the council notes the projected costs and projected income in the report.
- (C) the council endorses actions taken in line with minutes 384, 406, 424, 446, 470 and 501.
- (D) the council to proceed with grant applications to fully deliver the project as soon as possible.
- (E) there will be a competition to name the cricket field in the September Chronicle.
- (F) the Clerk to arrange a discussion with Coxhoe United and local sporting groups.
- (G) further publicity and community engagement including a press release to encourage involvement.
- (H) the Clerk to report activity the Events, Environment and Finance Committee and estimated remaining activity to the next full council meeting.
- (I) the council to consider its budget position in relation to the cricket field in November.

Quarrington Hill Environmental Improvement Scheme

Cllr Pounder had sent a report. The following were **RESOLVED**:

- (J) the parish council notes the report.
- (K) the parish council will seek to acquire the land forming the footprint of the two sculptures at hopefully no cost.
- (L) the council will contribute legal and surveyor fees from the Quarrington Hill open spaces budget up to £1500 which may mean an overspend on that budget; Clerk to action.
- (M) the Clerk to get quotes for the concrete base and planting.

Request for easement Lowfield Bungalow

The resident had responded to the council's previous resolution and advised they did not want to give up all rights over parish council land by Wesley Place. It was **RESOLVED (N)** the Clerk to respond to the resident that the council agree with the resident giving up rights over the area directly in front of Basic Cottages and taking access over the existing winding road at its current width, subject to birds mouth fencing, not further maintained by the resident, being installed within six months of the deed of grant of easement being executed. The council agreed to the easement subject to the amount proposed being paid within six months of gaining full planning permission for any additional properties, uplifted by RPI from the date of agreement. The parish council does not believe access over land by Wesley Place has been used for many years and disputes that this easement exists. The parish council proposes to reach agreement only about areas to the north of Lowfield Bungalow, as access can be gained to the full land from the remainder of the paddock.

Land by Basic Cottages

RESOLVED (O) the council will pay £870 net to Groundwork to engage with residents of Basic Cottages, and to further engage with close businesses, on the area which leads to Basic Cottages.

Quarry Heritage Feature

Cllrs said there has already been consultation done on a plan for the village green drawn up by Groundwork which includes a large feature and the quarry heritage. The following were **RESOLVED**:

- (P) the Clerk to ask Tarmac and Breedon for assistance with a quarry feature.
- (Q) the Clerk to seek to refresh the quote and the budget for the next financial year.

543

PARKING

Cllr Dunn said the consultation results from Coxhoe front street will go to the county council's Highways Committee in September. **RESOLVED** the information is noted.

544

YOUTH PROVISION**Youth Worker Report**

The Senior Youth Worker had submitted a report which was sent with the agenda.

RESOLVED (A) the report is received and noted.

Playgroup

The Clerk had circulated a report with the agenda. She advised further publicity is to be carried out. Cllr Dunn said the Playgroup leader may help with some Holiday Hunger activity next summer. **RESOLVED (B)** the report is noted.

Secondary School Provision

RESOLVED (C) the item is deferred to the next meeting.

545

CLERK'S REPORT**VI Classic Car Night**

Cllrs said this as a great event which they hope will continue and hoped businesses would open for the evening. They noted that there had been some parking issues towards the Limes but accepted that people would come in cars.

IXI Beautiful Durham

The Administration Assistant has submitted the entry; judging takes place next week.

Xc Sustainable Council

The Clerk said she will submit a report to a future meeting. Cllr Dunn said he is to talk to Coxhoe Primary School about going paperless.

XX1a Training Update

Cllrs congratulated the Administration Assistant for achieving the ILCA qualification.

Cllr Dunn thanked Cllr Simpson for the Chronicle.

RESOLVED the Clerk's Report is received and noted.

At 8.30pm the Chair requested members' agreement, as per Standing Order 3(v), to extend the meeting beyond the standard 2-hour period. **RESOLVED (G)** that Standing Order 3(v) be invoked and the meeting continue.

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PLANNING & CORRESPONDENCE REPORT**Planning Requests**

Application Number	Applicant	Location	Proposal	Electoral Ward and Parish	Case Officer and Expected Decision Level
DM/19/01133/ VOCMW	Tarmac Trading Limited	Tarmac The Quarry Old Quarrington Durham DH6 5NN	Variation of Conditions	Coxhoe Cassop-cum-Quarrington	Claire Teasdale Delegated
DM/19/01134/ VOCMW	Tarmac Trading Limited	Tarmac The Quarry Old Quarrington Durham DH6 5NN	Variation of Conditions	Coxhoe Cassop-cum-Quarrington	Claire Teasdale

DM/19/01135/ VOCMW	Tarmac Trading Limited	Tarmac The Quarry Old Quarrington Durham DH6 5NN	Variation of Conditions	Coxhoe Cassop- cum- Quarrington	Claire Teasdale Delegated
DM/19/00025/ MIN	Mr David Atkinson	Cornforth East Quarry Stobb Cross Lane Cornforth DL17 9DU	Environment Act 1995: Periodic Review of Mining Sites. Application for the determination of new planning conditions for working and restoration relating to Planning Permission No. MRA/7/2 at Cornforth East Quarry	Bishop Middleham and Cornforth Cornforth	Claire Teasdale Committee
DM/19/00026/ MIN	Mr David Atkinson	Cornforth West Quarry Stobb Cross Lane Cornforth DL17 9JB	Environment Act 1995: Periodic Review of Mining Sites. Application for the determination of new planning conditions for working and restoration relating to Planning Permission No. IDO/7/5/1 at Cornforth West Quarry	Bishop Middleham and Cornforth Cornforth	Claire Teasdale Committee
DM/19/00039/ FPA	Tarmac	Cornforth West Quarry Stobb Cross Lane Cornforth DL17 9JB	Improvements to existing access to quarry including widening	Bishop Middleham and Cornforth Cornforth	Claire Teasdale Committee
DM/18/03884/ VOCMW	Tarmac	Thrislington Quarry West Cornforth DL17 9EY	Variation of Conditions	Bishop Middleham and Cornforth Cornforth	Claire Teasdale Delegated

The Clerk advised that the Principal Planning Officer could not attend this meeting but is able to attend the Events, Environment and Finance Committee meeting on 15th July.

RESOLVED (A) the committee is delegated authority to discuss the above applications with the Planning Officer and make any response to them on the council's behalf.

Approved Decisions

Application Number	Applicant	Location	Proposal
DM/18/02740/VOC	Mr Ian Morlyneux	Development Site To The Rear Of Wylam Terrace Coxhoe	Variation of Condition 2 of Planning Permission to reflect an overall reduction in the number of dwellings from 12 to 11

DM/19/01235/FPA	Mr Alan Mayhew	2 Roslyn Mews Coxhoe Durham DH6 4BP	Erection of single storey pitched roof extension to side of existing dwelling and alterations to existing porch to front
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RESOLVED (B) the approved decisions are noted.

Withdrawn Applications

None.

Correspondence Received

	Received From	Summary
1	CPC Clerk	Planning Explanation

Members **RESOLVED (C)** the correspondence is received and noted.

Bulletins received

	Received From	Summary
1	Planning Portal	Permitted Development for home extension comes into force
2	NALC	Chief Executive's Bulletin
3	NALC	Newsletter
4	NALC	Chief Executive's Bulletin
5	CDALC	Chief Executive's Bulletin
6	NALC	Chief Executive's Bulletin
7	NALC	Newsletter

Members **RESOLVED (D)** the bulletins are received and noted.

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COMMUNITY REPORTS

Quarrington Hill Community Centre

A report had been circulated, including changes to the management committee.

Coxhoe Village Hall

No update submitted.

Active Life in Coxhoe

No update submitted.

Coxhoe History Group

No update submitted.

RESOLVED the community report is noted.

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PARISH COUNCIL LAND UPDATE

Cllrs discussed the public consultation. The Chair, Vice Chair and Clerk had met with the current tenants of parish council land, who had asked about the extent of land required.

Cllr Brown declared an interest as a relative owns neighbouring land and did not take part in decision making on nearby land.

The following were **RESOLVED**:

(A) the council will hold consultation including a public meeting on 11th July.

(B) the council does not wish to receive any payment for the current financial year for the paddock; the Clerk to refund what has already been paid.

(C) the tenants to be invited early to the public consultation meeting.

(D) the council will work with the tenants to explore alternatives for the horses including on nearby land.

(E) the council endorses activity taken and notes that activity will continue.

EXCLUSIONS OF THE PRESS AND PUBLIC

At this point of the agenda all members of the press and the public were asked to leave the meeting room due to an item classified as being of a confidential nature in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

Everyone except parish councillors and the Clerk left the room.

549

COMPLAINT

The Clerk had circulated a report regarding a complaint. **RESOLVED** the report is noted.

550

DATE AND TIME OF NEXT MEETING

RESOLVED the next meeting will be held on Wednesday 4th September 2019, at 6.30pm at **Coxhoe Village Hall**.

The meeting closed at 9.00pm.

CERTIFIED AS A TRUE RECORD

CHAIR

DATE