

Coxhoe Parish Council Meeting
Coxhoe Village Hall
Friday 15th April 2011 4.15pm

Present

Paul Dodsworth – Chair
Stuart Dunn – Vice-Chair
Barbara Hepplewhite
Carole Wigham
Ron Mayo
Tony Rowe
Keith Pounder
Colin Thirlaway
Dennis Smith

1.0 Apologies for Absence

None

2.0 Declarations of Interest

None

3.0 Resignation of Clerk

3.1 The chair outlined the purpose of the meeting to agree a process and timescale for procuring a replacement clerk.

3.2 It was agreed that the hours of the clerk should be increased to 140 hours per month with a view to moving toward a full time post in the future.
Funding of additional hours to be dealt with in the short term by the current budget, and agreed that the precept will need to be increased to accommodate this in future years.

3.3 The wording of an advert was agreed. This is to go into the Northern Echo and affiliated newspapers and put on the website.
PD to liaise with MF (Clerk) to get the advert placed by 18th April 2011.

3.4 Timescales going forward were agreed as follows:

- Advert placed 18th April 2011
- Closing date for applicants 13th May 2011
- Short list applicants 10am Saturday 21st May 2011 (Landsdowne House)
- Interview/Appoint 4pm 27th May 2011 – Clerk to book Landsdowne House for both meetings

3.5 Meeting closed 5.30pm