



Delivering Quality Services to
Coxhoe & Quarrington Hill

Coxhoe Parish Council

Meeting Special

Date Friday 27th May 2011

Time 4.00 pm

Venue Landsdowne House, Coxhoe

Minutes of the proceedings of the Special Meeting of Coxhoe Parish Council held at 4.00 pm in Landsdowne House, Lansdowne Road, Coxhoe, on Friday 27th May 2011.

Present: Councillor P. Dodsworth (in the Chair) and Councillors S. Dunn, Mrs. B. Hepplewhite, R. Mayo, K. Pounder, A. Rowe, G. Shotton, and J. Taylor.

Clerk: Mrs. M. Forster

11.122 Apologies: Apologies for absence were received from Councillors D. Smith, C. Thirlaway and Mrs. C. Wigham.

11.123 Members' Declarations of Interest: No conflicts of interest were declared.

11.124 Exempt Information – Resolution to Exclude the Press and Public:

Resolved That in view of the confidential nature of the following items, the press and public be excluded for the remainder of the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act, 1960.

11.125 Selection and Appointment of Clerk to Coxhoe Parish Council

The Council had previously shortlisted seven candidates to interview for the post of Clerk to Coxhoe Parish Council. All attended on the day but one candidate left prior to interview. Members individually and confidentially scored the six candidates interviewed (Councillor Shotton observed only as he did not attend for the whole meeting) and discussed the results of the scoring exercise in coming to a decision with regard to the best candidate to appoint to the forthcoming vacancy for the position of Clerk to Coxhoe Parish Council.

Resolved (i) That the position of Clerk to Coxhoe Parish Council be offered to David Vasey (candidate 20) at NJC Scale LC1 salary point 15 (£8.34 per hour at 140 hours per month) subject to two satisfactory references and to a six month probationary period; with authority delegated to the Chair to carry out any necessary negotiations in this regard and any amendments to the proposed contract of employment;

(ii) That candidate 11 be reserve and be offered the position should David Vasey not accept it or prove unsuccessful during the six month probationary period.

The meeting terminated at 6.30 p.m.

Signed on 29th June 2011 as a true record of the meeting:

Cllr. P. Dodsworth (Chairman)

Cllr. S. Dunn (Vice-Chairman)