



Coxhoe Parish Council

Meeting: Extraordinary Meeting

Date & Time: Monday 23 March 2020

Venue: Coxhoe Village Hall

Councillors present:

Councillors present: K Simpson (Chair); D Brown; A Hedley; W Lavelle.

Also present: C Llewelyn, Parish Clerk.

Cllr Simpson was nominated and approved as Chair for the meeting

715 It was **Resolved** that under the Admissions to Meetings Act 1960 the meeting would be held in private due to other special reasons stated in the resolution, which were to safeguard employees and Councillors with respect to social distancing.

716 To note apologies

Apologies for absence were received from Cllrs K Pounder, K Lowes, C Thirlaway, N Brown, I Armstrong, S Dunn. **Resolved** the apologies were noted.

717 Declarations of interest on items on the agenda

No interests were declared.

718 Functions delegated to the Clerk

It was **Resolved** to delegate to the Clerk, in consultation with the Chair or Vice Chair where she deems appropriate, from now until the Council decides otherwise, to do anything expedient and necessary to ensure the continuous business of the Council and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable.

719 Parish Council response to Coronavirus

A report had been sent with the agenda and a further report was presented to the meeting. The following were **Resolved**:

(A) the reports are noted.

(B) the Parish Council approves the response to offer help, support and signposting to residents, encourage community involvement and take a coordinating role to match volunteers to those in need, working with Quarrington Hill Community Centre and Coxhoe Village Hall, in agreement with the methods detailed in the report.

(C) the Clerk is authorised to spend up to £500 on any associated costs.

(D) the actions in the report in relation to staff and services are approved.

(E) working groups may be arranged virtually to discuss certain matters.

(F) the Clerk is approved to seek changes if possible to the successful funding application for Holiday Breakfasts to assist with the community response.

Cllr Lavelle declared an interest in Active Life in Coxhoe.

- (G) the annual grants for community organisations to be administered as usual.
- (H) the Clerk to exercise judgement in planning for the fireworks display and to review cancellation policies.
- (I) Councillors agree to receive papers by email.

720 Date and time of next ordinary meeting

It was noted that the next meeting will be held on Wednesday 1 April 2020 at 6.30pm at **Coxhoe Village Hall**. The meeting closed at 6.20pm.

Certified as a True Record:

Chair (Sign)

Date