



## **Coxhoe Parish Council Meeting: Youth Strategy Group**

Date & Time: Thursday 20 June 2019 at 6.00pm

Venue: Coxhoe Village Hall

Councillors present:

W Lavelle (Chair), S Dunn, B Hepplewhite, K Lowes, K Pounder.

Also present:

I Thompson (Senior Youth Worker), S Graham (Youth Worker), C Llewelyn (Parish Clerk).

### **Y39 To receive apologies and to approve reasons for absence**

Apologies were received from Councillor K Simpson. **Resolved** apologies were received and accepted.

### **Y40 Declarations of interest in items on the agenda**

Councillor Lowes declared an interest as a relative is employed in the council youth service.

### **Y41 To confirm the minutes of the meeting held on 14 March 2019**

A draft copy of the minutes had been circulated with the agenda. It was **Resolved** that the minutes be approved, confirmed and signed as an accurate record.

### **Y42 Public participation**

No members of the public were present.

### **Y43 Action plan review**

The action plan was updated. The following were **Resolved** or noted:

- (A) the Clerk had completed an audit of youth service documents and staff awareness; the audit was noted and is to be repeated every six months.
- (B) Councillor Lavelle is awaiting feedback from the School Sports Partnership.
- (C) the Clerk is to look at the relevant budget headings and update.
- (D) Senior Youth Worker to ensure all staff including new team members have completed the Child Protection Training by the end of July.
- (E) Youth Workers to find membership costs to NE Youth to access training; Clerk to authorise joining if reasonable.
- (F) Youth Worker to aim to attend Keyfund training in September; applications are being worked on by some young people.
- (G) Youth Workers to visit another youth club (probably Brandon) in the next month.
- (H) Senior Youth Worker to ensure summer holiday activities are arranged; staff plans include inflatables; Youth Workers to approach Bowburn youth club about joint holiday activities and to try Keyfund and other funders to fund the activities.
- (I) Seven Youth Ambassadors are gaining a sense of achievement and further ambassadors are to be recruited.
- (J) Clerk to purchase first aid kits when the credit card arrives.
- (K) No further games consoles will be sought.
- (L) Councillor Lavelle will ask the Active Life Centre about further use of the activity room.
- (M) there is a small item in the June Chronicle about youth activities, Youth Workers to provide a longer article and photos for the September edition.

#### **Y44 Review of youth provision**

DCC Legacy Support

No update.

Youth Council

Covered under Action Plan above.

Coxhoe

The Senior Youth Worker gave information on numbers on the register. **Resolved (A)** the information is noted.

Councillor Dunn left the meeting at this point.

**Resolved (B)** the transition from juniors to seniors is to be flexible across Year 7 age group so the young people have more choice.

**Resolved (C)** the youth staff will decide about the Tuesday group potentially moving to Wednesdays and changing to a mixed group for quieter activities, from September.

Quarrington Hill

Discussion took place about ensuring the numbers attending are completed in the community centre diary. **Resolved (D)** the sessions will not run over school holidays. **Resolved (E)** the staff will try using the computers with the young people.

Councillor Pounder left the meeting at this point.

#### **Y45 Recruitment, staffing and volunteers**

The Clerk advised one person was recruited for the four hour Friday post as well as three further casual staff; inductions are being arranged. The Clerk has met with New College staff who have put out a call for volunteers; the Clerk is progressing with their health and safety vetting. **Resolved (A)** the information is noted. **Resolved (B)** the skills of staff should be recognised and included when planning of activities takes place.

#### **Y46 Programme**

Youth Workers are completing programmes for future terms. **Resolved** the information is noted.

#### **Y47 Engagement with young people including those who are seldom heard, parents and the community**

Discussion took place about providing extra support for young people who would benefit. **Resolved (A)** funding applications can be looked into and submitted for extra support which would benefit young people. The Clerk said that the parish council playgroup is starting on 24 June and publicity is being sent out. Councillor Lavelle said that Active Life are looking at sessions for pre-school children. **Resolved (B)** the information is noted.

#### **Y48 Youth budget and funding**

Already covered above.

#### **Y49 Staff feedback**

Numbers have been limited for safety where needed. Discussion took place about the September Chronicle having a full page dedicated to activities for children and young people including Scouts and other opportunities. **Resolved** the information is noted.

#### **Y50 Date and time of next meeting**

Thursday 19 September 2019 at 6.00pm at Coxhoe Village Hall.

Meeting closed 7.20pm.

**Certified as a True Record:**

**Chair (Sign)**

**Date**