



Coxhoe Parish Council Meeting: Youth Strategy Group

Date & Time: 30 January 2020 6.00pm

Venue: Coxhoe Village Hall

Councillors present:

S Dunn (Chair), N Brown, W Lavelle, K Simpson.

Also present:

C Llewelyn, Parish Clerk.

No members of the public attended the meeting.

Y63 To note apologies

Apologies were received from S Graham, Youth Worker. **Resolved** apologies were noted.

Y64 Declarations of interest in items on the agenda

No interests were declared.

Y65 To confirm the minutes of the meeting held on 19 September 2019

A draft copy of the minutes had been circulated with the agenda. It was **Resolved** that the draft minutes be approved, confirmed and signed as an accurate record.

Y66 Public Participation

No members of the public were present.

Y67 Youth Club Action Plan Review

The action plan was updated. The following were **Resolved**:

- (A) to note that the Clerk has undertaken a further audit of information at the clubs.
- (B) to note that the Senior Youth Worker is updating risk assessments.
- (C) a report to be brought on coaches and sporting activity to March meeting.
- (D) a mission statement to be developed with discussion at March meeting.
- (E) Senior Youth Worker to ensure updated publicity using ideas from young people.
- (F) Youth Workers to provide website information and Chronicle article.
- (G) staff will arrange activities such as the Christmas Party and potentially visits to care homes.
- (H) Councillor Lavelle and the Clerk to update action plan.

Y68 Review of Youth Provision

Coxhoe

The Senior Youth Worker had prepared a report of numbers attending the groups.

Discussion held over the numbers attending and other potential types of provision. The following were **Resolved**:

- (A) Youth staff to continue publicity.
- (B) Staff to look at outreach and detached youth work, considering risk assessment.

Quarrington Hill

Numbers had increased.

Resolved (C) Youth staff to review numbers after publicity at Cassop School.

Youth Council and Ambassadors

Covered above.

Y69 Programme

The Senior Youth Worker circulated the plan of this term's activities. **Resolved** the plan is noted.

Y70 Staff training

The Clerk had circulated a report with details of a training company which can provide the training that staff had requested in relation to dealing with challenges at the service. The following were **Resolved**:

(A) the report is noted.

(B) the Clerk to arrange a three hour training session for staff at the quoted cost.

(C) the Clerk to invite other organisations' Youth staff at a cost of £15 each.

Y71 Recruitment/Staffing/Volunteers

The Clerk said that New College is advertising again for volunteers. **Resolved** the information is noted.

Y72 Engagement with Young People including those who are Seldom Heard, Parents and the Community

Discussed under action plan, **Resolved** nothing further to add but to remain on agenda.

Y73 Youth Budget and Funding

Grant Applications and funding holiday activities

The Clerk said that the AAP funding bid had been successful and staff are encouraged to book coaches for activities, and updated the Committee on the income from the Clubs.

Resolved the information is noted.

Y61 Staff Feedback

Staff feedback was given. The following were **Resolved**:

(A) Youth Club hoodies can be bought for staff.

(B) Councillor N Brown to share details of potential coaches from Durham University.

Y62 Date and time of next meeting

Thursday 19 March 2020 at 6.00pm at Coxhoe Village Hall.

The meeting closed at 8.00pm.

Certified as a True Record:

Chair (Sign)

Date