

Coxhoe Parish Council Meeting Minutes: Youth Strategy Group Committee

Date & Time: 27th March 2023 6.00pm

Venue: Coxhoe Village Hall

Councillors present:

K Lowes (Chair), S Dunn, K Simpson.

Also present:

S Graham, Youth Team Leader; S Taylor Parish Clerk; N Watson Administration Officer

No members of the public attended the meeting.

Y121 To confirm the Chair for the meeting

It was **Resolved** that Councillor K Simpson would be the Chair of this meeting.

Y122 To note apologies.

None .

Y123 Declarations of interest in items on the agenda

Councillor Lowes declared an other registerable interest in Coxhoe Village Hall, and an other non registerable interest in the Parish Council's Youth Staff.

Councillor Dunn declared other registerable interests as a Director of the Active Life Centre, as a Trustee

of Coxhoe Village Hall and as a Governor of Coxhoe Primary School.

It was **Resolved** the declarations of interest were noted.

Y124 To confirm the minutes of the Youth Strategy Group held on 16 September 2021.

It was **Resolved** that the minutes of the Ordinary Meeting held on 16 September 2021 be approved, confirmed and signed as an accurate record.

Y125 To note public participation.

None present.

Y126 Review of Youth Provision (enclosed)

a) Coxhoe, Quarrington Hill and Youth Clubs

The Youth Team Leader had prepared a report and gave a verbal update. It was **Resolved** the report and the update were noted.

1) It was **Resolved** to consider the implementation of SEN Only or 'Quiet Session' and to research any funding or grants available to support this session.

b) Feedback on Life Skills sessions. It was **Resolved** to note that the sessions were running well.

c) Youth Club Action Plan

The Clerk and the Youth Team Leader had updated the Action Plan. The following were **Resolved**:

(1) to note that the Clerk and Youth Team Leader are arranging the banking of Subs on a monthly basis.

(2) to note the Finance report and budget.

The Youth Club team leader provided an update that the scheme was not being utilised but considerations will be made re future involvement.

It was **Resolved** that the membership be cancelled at the next renewal for Membership of the Key.

Y127 Plan for Activities/Events (enclosed)

a) Skateboarding Competition

It was **Resolved** to note that permission had been granted to attend the competition.

b) Kelloe School Coronation Event

It was **Resolved** to note that permission had been granted to attend the School Event to participate in activities due to the lack of Youth Provision in that area.

c) CPC Coronation Event

It was noted that the event preparation was underway and activities had been planned.

It was **Resolved** that the Clerk continues to look at funding to support youth activities at the event.

Y128 Programme

a) Termly planning and dates

Planning and dates were discussed. It was **Resolved** to confirm that Officers have flexibility to plan the service and to react to circumstances as necessary.

b) Holiday activities

It was **Resolved** to note the information.

c) Mini First Aiders

Due to restricted places on the course, Youth Provision Staff were selecting appropriate candidates to attend. It was **Resolved** to note the information.

Y129 Engagement with young people including those who are seldom heard, parents and the community

A brief discussion took place including that engagement at the Youth Club was good and continues to improve. It was **Resolved** to note the information.

Y130 Youth budget, staffing and funding

a) Budget

A budget document had been circulated. It was **Resolved** to note the budget.

b) Grant applications

It was noted that a lottery funding bid was being prepared to improve the community room at the Active Life Centre.

c) Youth Room Refurb (Active Life)

Youth Team Leader had gained written consent from the Active Life Manager with permission for the Youth Room refurb.

It was **Resolved** to note the updates.

Y131 Staff and Volunteer Feedback

There was no other staff or volunteer feedback, but it was noted that staff have regular 1-2-1's and team meetings.

Y132 Staff Training Update (included in Action Plan)

It was **Resolved** for the Clerk to arrange first aid training for three members of the Youth Provision staff.

It was **Resolved** to note that all other training was up to date.

Y133 Date and time of next meeting: Monday 10 July 2023 at 6.00pm

The meeting closed at 7pm.

Certified as a True Record:

Chair (Sign)

Date